

**Los Altos Hills**  
**Environmental Design and Protection Committee**  
**Meeting Minutes Draft**

**Date:** June 11, 2019 at 5:45 p.m.

**Location:** Town Hall, Kitchen Area, 26379 Fremont Road, Los Altos Hills, CA 94022

**Committee Members:** Peter Brown (chair), Nancy Couperus, Carol Gottlieb, ~~Wai Lee Wong~~, Birgitta Indaco, ~~Buvana Dayanandan~~, Vijay Chawla, Hajime Murakami

**Associate Members:** ~~Neela Shukla, Kjell Karlsson~~

**Council Liaison:** Michelle Wu

1. **Call to Order and Roll Call**
2. **Presentations from the Floor**
  - a. Birgitta presented information on a talk by Dave Muffley – Apple senior arborist. 12 recommendations for thriving oaks. See [www.Oaktopia.org](http://www.Oaktopia.org)
  - b. Nancy presented information on the federal Wildlife corridor conservation act and safe roads crossing act – wild lands network sponsored it. Passed in Oregon and New Mexico recently.
  - c. Michelle presented the Town’s Beautification project, underground utilities, IT meeting update – Fire district can fund some of this.
  - d. Haj is now married - in Los Altos Hills.
3. **Future Committee Dates of Interest & Assignments**
  - a. EDPC Committee: Tuesday, July 9, 2019 @ 5:45 p.m.
  - b. City Council: June 20, 2019
  - c. Planning Commission: July 4, 2019 – will be changed.
  - d. Field Trips: ~~June 14~~, June 21 (Birgitta, Vijay, Haj), ~~June 28~~, July 5 (Peter, Carol)
  - e. Fast Tracks/Site Development Meeting: ~~June 18~~, June 25 (Birgitta), July 2 (Carol), July 9(Nancy)
4. **Old Business**
  - a. Tree Ordinance – check with Jeremy Loh on any updates.
  - b. Fast Track Guide
  - c. Town Hall Remodel – not in this year’s fiscal budget
  - d. Outdoor Lighting Ordinance – Birgitta, Carol, Vijay and Haj are still working on it.
  - e. Fence Ordinance – Haj to help with new wording. See wildlife corridors f.
  - f. Wildlife Corridors – minor edits from Steve. Edit wording to make it obvious which rare cases this effects.
  - g. Wildfire as it affects landscaping – recommend fire resistant trees closer to homes. Given max 2 green garbage can limits, should we recommend more evergreen trees? Should we review landscape guidelines?
5. **New Business**
  - a. April 9, 2019 Minutes Approval – Birgitta edited version approved.

- b. May 14, 2019 Minutes Approval – Birgitta edited version approved.
  - c. Dropbox – Peter created an [EDPCLAH@gmail.com](mailto:EDPCLAH@gmail.com) account that will own our DropBox account.
  - d. Field Trip Report Forms – Planner, due date, summary fields missing. Peter will update form.
  - e. Old Minutes – Deborah requesting last 3 years of minutes.
6. **Review of Field Trip Reports (Review findings & provide members not on the Field Trip with detail information.)**
- a. May 24, 2019
    - a. 25680 Elena Road - New Pool, Hardscape, Landscape – Too many light sources at BBQ pavilion.
    - b. 14846 Manuella Road - New Pool – poor civil survey, didn't show setbacks, site under/near powerlines.
    - c. 11545 Crestridge Drive - New Residence -new house within setbacks in front, open space easement and existing pathway.
    - d. 25351 Fremont Road - Addition Remodel – house remodel is mainly interior, riparian habitat requested for sides and back since up against Adobe Creek, existing tennis court there now.
  - b. May 28, 2019
    - a. 26173 Rancho Manuella Road - Landscape Screening – screening needed for pool area since above neighbors, no plantings or irrigation under numerous oaks.
    - ~~b. 26925 Orchard Hill Lane – Landscape Screening~~
    - ~~c. 12835 Deer Creek Lane – Landscape Screening~~
  - c. June 7, 2019
    - a. 25616 Moody Road – Variance – request for parking variance, staff approved before our report and findings. We had 2 creative solutions.
    - b. 12874 Viscaio Road - Addition, Remodel – new 2 car garage addition but access is blocked by slope, new front door area addition and new balcony addition. Carport removed before site visit.
    - c. 26140 Duval Way – Telcom – installing new tree cell tower. Need to restore old cell flagpole to original and restore historical plaque.
7. **Review of Fast Tracks Meetings (Review findings & provide members not at meeting with outcome.)**
- a. May 21
  - b. May 28 – Carol and Birgitta cleaned up old blueprints stored in EDP cabinets
  - ~~c. June 4~~
  - d. June 11
8. **Planning Commission Meeting Report** May 23, 2019, June 6, 2019
9. **City Council Meeting Report** May 16, 2019
10. **Adjournment**

Any writings or documents provided to a majority of the Environmental Design and Protection Committee regarding any item on this agenda will be made available for public inspection in the City Clerk's office located at Town Hall, 26379 Fremont Road, Los Altos Hills, California during normal business hours.

