

Los Altos Hills
Environmental Design and Protection Committee
Meeting Minutes

Date: May 14, 2019 at 5:45 p.m.

Location: Town Hall, Kitchen Area, 26379 Fremont Road, Los Altos Hills, CA 94022

Attending Committee Members: Nancy Couperus, Carol Gottlieb, Birgitta Indaco, Buvana Dayanandan, Vijay Chawla

Attending Associate Members: Kjell Karlsson

Attending Council Liaison: Michelle Wu

1. **Call to Order and Roll Call**
2. **Presentations from the Floor**
 - a. Mr Pang, Moody Springs Ct neighbor. Unhappy about site development meeting last Tuesday. Pool cabana sits above Mr Pang's home. Friday 5 pm is deadline to appeal. EDPC suggested Mr Pang present to City Council on Thursday. Mr Pang would prefer cabana moved back 10 feet. Will cost Mr Pang \$2600, hence would prefer if engineering or city council. Mr Pang unhappy about: Size, bulk, setback, drainage, height. Mr Pang attempting get fee waived if can have 2 planning commissioners or 1 city council back him.
 - b. Laura Ct: Nancy brought up that initially Dylan (planner) did not notice open space easement, but it was corrected in time just before the planning commission.
3. **Future Committee Dates of Interest & Assignments**
 - a. EDPC Committee: Tuesday, June 11, 2019 @ 5:45 p.m.
 - b. City Council: May 16, 2019 – Birgitta, Carol to attend.
 - c. Planning Commission:
 - o May 23, 2019 – ADU discussion. Important if all EDPC can attend.
 - o June 6, 2019 – Carol can attend. Please watch video feed if you cannot be there personally.
 - d. Field Trips:
 - o May 24 (Carol, Birgitta, Buvana)
 - o June 7 (Haj, Birgitta, Carol)
 - e. Fast Tracks/Site Development Meeting:
 - o May 21 (Vijay, Birgitta)
 - o May 28 (Buvana)
 - o June 4 (Carol)
 - o June 11 (Nancy)
4. **Old Business**
 - a. Tree Ordinance – no update.
 - b. Fast Track Guide – with planning commission.
 - c. Town Hall Remodel – with planning officials.

- d. Outdoor Lighting Ordinance – Menalto triggered further research. Vijay and Birgitta to do more research. To be done in June when Haj returns.
 - e. Fence Ordinance – Carol presented to EDPC. Took suggestions. EDPC took formal vote to approve the conversation and add comments to the fence ordinance document. Carol to discuss with more city volunteers i.e. Susan Mandle
 - f. Wildlife Corridors – Covered in prior topic.
5. **New Business**
- a. April 9, 2019 Minutes Approval – approval moved to next meeting.
 - b. Emergency add-on: June 2 picnic. EDPC table? Talk about lighting ordinance, ADU (maybe depending on May 23 PC committee), and share info about EDPC. Carol and Birgitta
 - c. Emergency add-on: New waste management contract implications. Will be 1 or 2 containers max of yard waste.
6. **Review of Field Trip Reports (Review findings & provide members not on the Field Trip with detail information.)**
- a. March 15, 2019
 - a. 27355 Sherlock Road - Addition/Remodel/Variance – project is a no-go.
 - b. 26925 Orchard Hill Lane - Landscape Screening – homeowner disagreed with some of the recommendations. Brought up issue of tree growth directly under power poles.
 - c. 12835 Deer Creek Lane - Landscape Screening – insufficient screening for light mitigation.
 - b. April 12, 2019
 - a. 10758 Mora Drive - New Residence – Developer proposed a “bunker” basement design.
 - b. 10728 Mora Drive - New Residence – Same as above but “mirror image”.
 - c. 26088 Duval Way - Landscape Screening, Pool, Hardscape, Fencing, Lighting – House sits up on a knoll. Landscape screening is insufficient.
 - c. April 26, 2019
 - a. 12345 Moody Rd – Antenna at Foothill College – Should it have been given to EDPC?
 - b. 25251 La Rena – new residence – 15 eucalyptus trees to be removed. But the trees currently mitigate sound
 - d. May 10, 2019
 - a. 26229 Snell Lane – New patio – already constructing a trellis wall and internal renovation ongoing.
 - b. 14146 Amherst – Addition – house is well screened, but has 22 foot roof for 1 story. Lighting mitigation needed. Too many lights in driveway.
 - c. 24005 Oak Knoll Dr – New residence – the 35’ new roof height for the proposed house doesn’t meet town standards for ridgeline or hilltop houses with 14’- 19’ height maximums. Has 360 degree bay views with large heritage oaks.
7. **Review of Fast Tracks Meetings (Review findings & provide members not at meeting with outcome.)**
- a. April 16 – 27350 Julietta Lane 608 cu yd grading with 1508 sq ft basement / 12640 Corte Madera Lane new residence
 - b. April 23 - none

- c. April 30 – 12255 Menalto Dr – new residence / 12051 Moody Springs Ct – 2 story pool cabana moved to May 7th
 - d. May 7 – 25473 Elena Rd – garage with ADU / 26759 Shady Oaks Ct addition and sport court/ 12640 Corte Madera Lane new residence continued / 12051 Moody Springs Ct – 2 story pool cabana
 - e. May 14 – 27772 Lupine Rd – new residence with existing horse barn and riding ring
8. **Planning Commission Meeting Report** May 2, 2019
 9. **City Council Meeting Report** April 18, 2019
 10. **Adjournment**

Any writings or documents provided to a majority of the Environmental Design and Protection Committee regarding any item on this agenda will be made available for public inspection in the City Clerk's office located at Town Hall, 26379 Fremont Road, Los Altos Hills, California during normal business hours.