



## TOWN OF LOS ALTOS HILLS PLANNING COMMISSION AGENDA

**SPECIAL MEETING, THURSDAY, SEPTEMBER 26, 2019 AT 7:00 P.M.**

**Council Chambers, 26379 Fremont Road, Los Altos Hills, CA [www.losaltoshills.ca.gov](http://www.losaltoshills.ca.gov)**

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**NOTE:**

Pursuant to Government Code Section 54953(b), **Commissioner Abraham** will be attending the Planning Commission meeting via teleconferencing from:

12831 Viscaino Road  
Los Altos Hills, CA 94022

This teleconference location is accessible to the public.

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**ASSISTANCE FOR PERSONS WITH DISABILITIES**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (650) 941-7222. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Notice to Public: Any writings or documents provided to a majority of the Planning Commission regarding any item on this agenda will be made available for public inspection in the City Clerk's office located at 26379 Fremont Road, Los Altos Hills, California during normal business hours. These materials will also be made available on the City website subject to Staff's ability to post the documents before the meeting.

**NOTICE IS HEREBY GIVEN THAT A SPECIAL MEETING OF THE LOS ALTOS  
HILLS PLANNING COMMISSION WILL BE HELD ON**

**THURSDAY, SEPTEMBER 26, 2019 AT 7:00 PM**

The agenda for the special meeting is as follows:

1. **ROLL CALL AND PLEDGE OF ALLEGIANCE**
2. **PRESENTATIONS FROM THE FLOOR**

Persons wishing to address the Commission on any subject not on the agenda are invited to do so now. Please note, however, that the Commission is not able to undertake extended discussion or take action tonight on non-agendized items. Such items will be referred to staff or placed on the agenda for a future meeting.

3. **PUBLIC HEARINGS**

Public hearings are specially noticed items for discussion. Anyone wishing to speak regarding a public hearing should fill out a speaker card prior to the completion of the staff report and give it to staff. The order of business for public hearings is as follows:

1. Staff Presentation
2. Applicant Presentation – 15 Minutes
3. Commission Questions/Clarifications
4. Public Comments – 3 Minutes per person
5. Applicant Response – 5 Minutes
6. Commission Comments/Questions/Action

If you challenge the proposed action(s) in court, you may be limited to raising only those issues you or someone else raised at the public hearing described below, or in written correspondence delivered to the Planning Commission at, or prior to, the public hearing.

Any interested party may appeal a determination of the Planning Commission to the City Council by filing a written notice of appeal with the City Clerk within twenty-two (22) days of the decision. A nonrefundable filing fee and a deposit for services shall accompany each notice of appeal, except that any member of the Council may file such an appeal without payment of a fee.

➤ Planning Commission Ex Parte Contacts Policy Disclosure

- 3.1 ADDITION AND REMODEL OF TOWN HALL – 26379 FREMONT ROAD A request for a Conditional Use Permit Modification and Site Development Permit for the following: (1) the demolition of the existing 880 square foot detached Parks and Recreation Building and the construction of a 1,957 square foot addition to the south side of Town Hall for staff offices, an employee break room and a 529 square foot flexible space room resulting in a net increase of 1,077 square feet; and (2) enclosing the covered patio area at the rear of the Council Chambers to create a 435 square foot conference room. The total net increase in floor area will be 1,512 sq.ft. The existing fire truck turnaround and disabled parking area will need to be lowered by approximately one foot to conform to the existing grade of Town Hall but there are no proposed changes to the existing site circulation, parking or driveway configurations. No variances are requested. FILE #'s CUP18-0003 and SD18-0050; CEQA Review: Categorical Exemption 15301(e) – less than 2,500 square foot addition to an existing public building; (Staff: S. Padovan).
- 3.2 Introduction of an amendment to Title 10 of the Town of Los Altos Hills Municipal Code (Zoning and Site Development) to adopt regulations for accessory dwelling units; FILE #MCA19-0001; CEQA Review: Categorical Exemption per Section 15061(B)(3) (Staff: S. Padovan).
4. OLD BUSINESS – None
5. NEW BUSINESS – None
6. REPORTS FROM THE CITY COUNCIL MEETINGS
  - 6.1 Planning Commission Representative for September 19 – Commissioner Abraham
  - 6.2 Planning Commission Representative for October 17 – Chair Couperus
  - 6.3 Planning Commission Representative for November 21 – Commissioner Smith
  - 6.4 Planning Commission Representative for December 19 – Commissioner Patel
  - 6.5 Planning Commission Representative for January 16 – Commissioner Mandle
7. APPROVAL OF MINUTES
  - 7.1 Approval of August 1, 2019 - Regular Meeting Minutes

8. REPORTS FROM SITE DEVELOPMENT MEETINGS – September 17, 24

- 8.1 LANDS OF JA INVESTMENTS LLC; 26495 Altamont Road; File #SD19-0056; A request for a Site Development Permit for landscape screening for an approved new residence; CEQA review: Categorical Exemption per Section 15304(e) – New gardening or landscaping; (Staff: J. Loh).
- 8.2 LANDS OF DUMAS; 26270 Purissima Road; File #SD19-0043; A request for a Site Development Permit for landscape screening, fencing, and a driveway gate for an approved new residence; CEQA review: Categorical Exemption per Section 15304(e) – New gardening or landscaping; (Staff: J. Loh).

9. REPORTS FROM FAST TRACK MEETINGS – September 17

- 9.1 LANDS OF SINGH; 25255 LA LOMA DRIVE; File #SD19-0007; A request for a Site Development Permit for a 1,474 square foot addition to the existing single-family residence, an exception to the Town’s Grading Policy for five feet of fill for a required fire truck turnaround, and driveway modifications. CEQA review: Categorical Exemption per Section 15303(a) – construction of a new single-family residence in a residential zone; Categorical Exemption per Section 15301(e) – addition to existing structures; (Staff: S. Padovan).

10. ADJOURNMENT