



THE TOWN OF  
**LOS ALTOS HILLS**  
*California*

**PATHWAYS COMMITTEE  
Regular Meeting Agenda**

**June 24, 2019 at 7:00pm**

City Council Chambers, 26379 Fremont Rd. Los Altos Hills, CA

1. **Call to Order (roll call)**
2. **Agenda Review**
3. **Review & Approval of Minutes of:**
  - a. April 22, 2019
  - b. May 20, 2019
4. **Ex Parte Communications**
5. **Announcements/Updates**
  - a. Town Staff Updates
  - b. Maintenance and Enforcement Issues
    - i. Update on blocked paths
      1. Sunset to La Rena
      2. Stegner to Country Way
  - c. GIS map update
6. **New Business**
  - a. 5 Year Plan
  - b. PWC Members CIP Project Selections for 2019-2020
7. **Old Business**
  - a. Review of PWC Responsibilities Document
8. **Presentations from the Floor** *(For persons wishing to address the Pathways Committee on any subject relating to pathways. Please note that the committee can listen to your issue only if it is not on the evening's Agenda. Presentations are limited to two minutes. Although the committee cannot respond or take action on your issue at this meeting, it may decide to place this issue on the next meeting's Agenda.)*
9. **Open Discussion**
10. **Reports from Other Meetings**
  - a. VTA Meeting
  - b. City Council
  - c. Planning Commission
  - d. Fast Track
11. **Pathway Promotion & Communications**
12. **Topics of Interest**
13. **Next Pathway Walk:** July 20, 2019
14. **Next Pathway Meeting:** July 22, 2019
15. **Adjournment**

**Current Text** <http://www.losaltoshills.ca.gov/166/Pathways>

### **Committee Overview**

The membership of this Committee shall consist of a minimum of 5 and a maximum of 11 members. The Pathways Committee currently has 9 members. Five members are required for a quorum. At the Aug 16, 2018 meeting the Town Council directed that the maximum number of members should be 9.

### **Responsibilities**

The charges to and duties of this Committee shall be to:

- Work for the preservation and enhancement of the pathways within the Town for the use and enjoyment of all residents.
- Review and recommend changes to the Master Plan.
- Make recommendations at subdivision, site development, Planning Commission and City Council meetings regarding pathway easements and construction.
- Meet regularly with the City Manager or the Manager's designee to render advice on pathway activities, priorities, and necessary maintenance.
- Communicate to residents the purposes and locations of approved paths.
- Study and recommend ordinances and resolutions relating to acquisition, construction, maintenance and use of pathways.
- Communicate Town policies and procedures regarding pathways if advised to do so by the City Council.
- Make recommendations to the City Council regarding path maintenance and capital improvements.

### **Proposed New Text (to be added in between Committee Overview and Responsibilities):**

- Regular meetings start at 7:00 pm and often run until 10:00 pm, sometimes later.
- The Saturday before the regular monthly meeting, Pathways Committee members meet to walk the properties that have been sent by the Planning Commission for review. These walks allow members to view properties firsthand so informed input can be offered at the monthly meeting. If a member cannot attend the Saturday walk, it is expected that he/she will view the properties at a separate time.
- In addition to the above responsibilities, the Pathways Committee should participate in various Town activities and projects each year including:
  - Staffing a table at Town Events such as the Town Picnic.
  - Organizing and promoting the annual New Year's Day Walk.
  - Working with Parks and Rec staff to include information regarding the Pathways System in appropriate Town publication.
  - Initiating Pathway Project Proposals. This entails working on a detailed proposal for each project (template provided) to be prioritized and voted on the Pathways Committee and presented as recommendations to the Town Finance Committee and Town Council.

**Responsibilities (same as above)**

**Proposed New Text (to follow Responsibilities):**

In addition to being familiar with the Pathways System, experience reading blueprints, as well as understanding surveying, construction, or engineering specifications are not required but are helpful.