



**Town of Los Altos Hills  
City Council Special Meeting Agenda**

**Thursday, January 31, 2019 at 5:00 p.m.  
Council Chambers, 26379 Fremont Road  
Los Altos Hills, California 94022**

**NOTICE TO PUBLIC**

Any writings or documents provided to a majority of the City Council regarding any item on the open session portion of this agenda will be made available for public inspection in the City Clerk's office located at 26379 Fremont Road, Los Altos Hills, California during normal business hours. These materials will also be made available on the City website at [www.losaltoshills.ca.gov](http://www.losaltoshills.ca.gov) subject to Staff's ability to post the documents before the meeting.

**NOTICE IS HEREBY GIVEN THAT A SPECIAL MEETING OF THE  
LOS ALTOS HILLS CITY COUNCIL WILL BE HELD ON**

**THURSDAY, JANUARY 31, 2019 AT 5:00 P.M.**

The agenda for the special meeting is as follows:

**CALL TO ORDER (5:00 P.M.)**

A. Roll Call

**PUBLIC COMMENT (Public Comment is Limited to Items which are the Subject of the Special Meeting)**

**ADJOURN TO CLOSED SESSION**

1. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**  
Closed Session – Conference with Legal Counsel  
(Pursuant to Government Code Section 54956.9(d)(4))  
Initiation of Litigation: One Case
2. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**  
(Pursuant to Government Code Section 54956.9)  
Donnelly v. State of California, et al.; Case No. 16CV303137

**ADJOURN CLOSED SESSION**

**PUBLIC SESSION – (Video Streaming will begin at 6:00 P.M.)**

**CALL TO ORDER (6:00 P.M.)**

- A. Roll Call
- B. Pledge of Allegiance

**1. REPORT OUT OF CLOSED SESSION**

**2. AGENDA REVIEW**

**3. PRESENTATIONS AND APPOINTMENTS**

- A. Recognition of Science Fair Winners Russell Anthony Yang and Keshiv Shaan Tandon
- B. Presentation by Girish Balachandran, CEO of Silicon Valley Clean Energy on the Annual Silicon Valley Clean Energy Update
- C. Report by the Los Altos/Los Altos Hills Library Commission Requesting Support for a State-of-the-Art Library for the Los Altos/Los Altos Hills Communities; Consider and Potential Action on a Motion to Support the Los Altos Library Redevelopment Project (Councilmember Corrigan)

**4. PRESENTATIONS FROM THE FLOOR**

*Persons wishing to address the Council on any subject **not** on the agenda may do so now. Please complete a Speaker Card located on the back table of the Council Chambers and submit it to the City Clerk. Comments are limited to two (2) minutes per speaker. California law prohibits the Council from acting on items that do not appear on the agenda. Under a Resolution previously adopted by the Council, such items can be referred to staff for appropriate action, which may include placement on the next available agenda.*

**5. CONSENT CALENDAR**

- A. Approval of City Council Special Meeting Minutes – November 15, 2018
- B. Approval of City Council Special Meeting Minutes – December 13, 2018
- C. Review of Disbursements: December 1-31, 2018           \$2,525,534.00
- D. Resolution Approving the Fund Balance and Reserve Policy (Staff: K. Mayes)
- E. Resolution Accepting the Town’s Annual Financial Reports for the Year Ending June 30, 2018 (Staff: K. Mayes)
- F. Resolution Authorizing \$60,000 for Contract Services within the Town’s Finance Department (Staff: K. Mayes)
- G. Resolution Authorizing Bank Account Signatories (Staff: K. Mayes)

- H. Resolution Authorizing the City Manager to Enter into an Agreement to Purchase a New Field Mower for the Public Works Department (Staff: N. Bowersox)
- I. Resolution Authorizing the City Manager to Enter into an Agreement to Repair the El Monte Road/Foothill College Entrance Cabinet (Staff: N. Bowersox)
- J. Resolution Accepting the Grant of an Open Space Easement on the Lands of Delia; 26880 Ortega Drive (Staff: S. Avila)

6. **PUBLIC HEARINGS**

➤ City Council Ex Parte Contacts Policy Disclosure

- A. Waive Reading and Introduce an Ordinance Designating the Greenhouse, Cottage and Grounds at 14700 Manuella Road as a Historical Landmark; Lands of Hauser; File #SP19-0001 (Staff: S. Avila) (**Motion to Waive Reading and Introduce the Ordinance**)
- B. Appeal of a Planning Commission Decision Approving a Conditional Development Permit and Site Development Permit for additions to an existing residence and construction of a pool; Lands of Cheng and Reising; 12825 Viscaino Road; File #92-18-ZP-SD-GD (Staff: S. Avila)

7. **NEW BUSINESS**

- A. Discussion and Action on Appointment Recommendations to the Los Altos Hills County Fire District (Mayor Spreen)
- B. Council Appointments to Committees and Outside Agencies and Discussion of Committee Functions (Mayor Spreen)
- C. Waive Reading and Introduce an Ordinance (First Reading) Amending Los Altos Hills Municipal Code Section 2-4.01 Limit on the Amount of Purchases that may be Approved by the City Manager (Staff: K. Mayes) (**Motion to Waive Reading and Introduce the Ordinance**)

8. **REPORTS FROM COMMITTEES, SUB-COMMITTEES, AND COUNCILMEMBERS ON OUTSIDE AGENCIES**

- A. Report on the Garbage Contract Subcommittee (Mayor Spreen)
- B. Report on the Emerging Technology Ad Hoc Committee (Vice Mayor Wu)

**9. STAFF REPORTS**

- A. City Manager
- B. City Attorney
- C. City Clerk
- D. Planning Director – Update on CASA
- E. Administrative Services Director
- F. Public Works Director

**10. COUNCIL INITIATED ITEMS**

*Pursuant to Ordinance No. 506, the Council Meeting shall adjourn no later than 10:00 p.m., unless otherwise approved by a majority of the Councilmembers present.*

**ASSISTANCE FOR PERSONS WITH DISABILITIES**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact the City Clerk at 650-941-7222. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Copies of all agenda reports and supporting data are available for inspection at Town Hall, 26379 Fremont Road and the Los Altos Main Library 72 hours in advance of the meeting. A complete agenda can be found on the Town's webpage: <http://www.losaltoshills.ca.gov>. A complete packet of information is available for inspection during the meeting at the table to the back of the Council Chambers.

The Council may take action on any agenda item in any manner deemed appropriate by Council.