

### Town Manager's Report for August 11-15, 2014

### Planning/ Building/ Engineering Update:

The City **Engineer's Report** is attached.

The Subdivision Committee meeting for the proposed 9-lot subdivision at **28030 Natoma Road** (Stirling) will be held on Tuesday, August 26 at 7:00 pm at Town Hall. Commissioner Partridge is the Planning Commission representative.

Two projects were approved at the August 19 Fast Track hearing:

**12810 Deer Creek Lane** – new residence (one neighbor was in attendance and supported the project).

**27241 Altamont Road** – second story addition (no neighbors were in attendance).

A landscape screening and lighting plan was approved for a new residence under construction at **25611 Burke Lane** at the August 19 Site Development hearing. No neighbors attended the hearing, although staff met with an adjacent neighbor in advance of the meeting and confirmed that screening agreed on between the neighbor and applicant was shown on the landscape plan. A condition was added requiring the tree and shrub containers to be set on the site and viewed by the affected neighbor prior to planting.

### **Public Safety Update:**

The Sheriff's weekly report is attached.

### Parks and Recreation Update:

This week marked the end of **Summer Riding Camp for VDE** registration numbers can be found in the below table. Numbers for Advanced camp were higher than expected as a number of boarders participated in the camp.

VDE Summer Camp	Total
Numbers	Registered
Beginner Session 1	15
Beginner Session 2	15
Beginner Session 3	17
Intermediate Session 1	16
Intermediate Session 2	14
Advanced	15

Summer Riding Comparison from 2014-2010	2014 /VDE	2013/EU	2012/EU	2011/EU	2010/EU
Total Registered	92	43	91	90	70
Unique Individuals Served	89	41	77	76	60
Resident Registrations	26	24	27	29	23
Unique Resident Households	19	16	18	22	15
Non-Residents	66	28	64	61	47
Gross	\$41,169.25	\$17,744*	\$36,862.00	\$35,454.00	\$28,495.00
Town's 25% Gross	\$10,292.31	\$2,661.60	\$5,529.30	\$5,318.10	\$4,274.25

<sup>\*</sup>EU didn't renew contract therefor only 3 weeks of 7 were completed

The above information will be presented on Monday, August 18<sup>th</sup> at the **Parks and Recreation Committee** Special meeting at 9:00am in the Parks and Recreation Building. T

BCS completed their **field rentals** this week at Purissima Park.

The Fall/Winter Activity Guide was completed today and will be mailed next week.

The Los Altos Hills **Hoedown** will be happening Saturday, **September 6**<sup>th</sup> **from 3:00-8:00pm at Westwind Community** Barn. Staff has secured a food vendor, Absolute BBQ Express and they will be self-contained in the food truck bus, photo attached. VDE will be organizing a horse show from 4:30-5:00pm on the event day with her YRRP and Pony Club. 6 new publicity banners were ordered this year and have been install around Town.

**Parks and Recreation Intern**, Gabby Castillo last day will be next week Thursday, August 21<sup>st</sup>. She will be heading back to school at University of San Diego.

If you have questions or comments please feel free to call or send an e-mail.

Thanks

Carl

Tasks	Project Name	Latest Status
1	I-280/Page Mill Interchange	(4-10-14) Press release and news article regarding the County Expressway 2040 Plan has been posted on the Town website. LAH staff invited County staff to attend an upcoming City Council meeting to discuss long term plans for Page Mill/Oregon Expressway. (4-18-14) County staff will present the County Expressway 2040 Plan at the May City Council meeting. Staff will be meeting with the County on May 6th to discuss their presentation. (4-25-14) Confirmed with Caltrans and VTA that they will be attending the May 6th meeting. (5-8-14) Town staff met with County, Caltrans, and VTA staff to discuss upcoming County Expressway Plan 2040 presentation at the 5-15-14 City Council Meeting. County will convene a focused technical working group to develop a scope of work for a consultant to study the entire Page Mill/Oregon corridor so that proposals can be obtained. (5-16-14) County staff presented the County Expressway 2040 plan at the 5-15-14 city council meeting. A focused Technical Working Group will be formed for Page Mill/Oregon Expressway. (5-23-14) Per TSC recommendation, staff will have a consultant observe the bus problem at the Park n Ride lot for two days. Agreement has been executed and consultant is scheduling the work. (6-6-14) County staff working on scope of work for consultant to study the Page Mill corridor. Per TSC recommendation, a traffic consultant was hired to observe the bus operations at the Park n Ride facility. Report will be presented to the TSC at their next meeting. (6-12-14) Report on Park n Ride observation report sent to county. Staff following up with County for focused group meeting schedule. (6-20-14) Park n Ride observation report sent to county. Staff following up with County for focused group meeting schedule. (6-27-14) Park n Ride observation report sent to county. Staff following up with County for focused group meeting schedule. (6-27-14) Park n Ride observation report sent to do concept refinement, traffic analysis, etc., for the interchange area based on the planned corridor improv
2	Purissima Park Landscape RFP	(5-16-14) Request for proposal for landscape maintenance services at Purissima Park has been released. Proposals are due June 11, 2014. (6-6-14) Staff will be meeting with a contractor to look at the facility on 6-6-14. (6-12-14) Two proposals were received. Staff to review and discuss with Little League. (6-27-14) Award of contract will be presented at the July Council meeting. (7-18-14) Council approve the award of contract. Staff in process of setting up meeting with Little League and contractor. Agreement in process of being executed. (7-25-14) Staff and Little League met with contractor to discuss new contract and expectations. Contractor will bring in a new team to maintain and manage our fields. Contractor reviewing report prepared by SCVWD contractor that reviewed the irrigation system.

Tasks	Project Name	Latest Status
3	Drainage improvement on Fremont Road	(8-30-13) Staff in the process of executing an agreement with a contractor to install drainage improvements on Fremont Road near Concepcion to minimize runoff on the pathway. Staff secured TDA Article 3 funds to perform this work. (9-6-13) Staff working with contractor to schedule the work. (9-27-13) Contractor decided to withdrawal from the project. Staff to get additional proposals. (12-5-13) Staff received one proposal, working on getting one more. (12-13-13) Additional proposals received, staff working on executing an agreement. (12-20-13) Contractor working on schedule for drainage installation. (1-3-14) Work in progress. (1-10-14) Work scheduled to be complete 1-10-14. (1-17-14) Project has been completed. (1-31-14) Staff to submit for reimbursement of TDA article 3 funds. (2-28-14) Reimbursement request will be submitted with Hale Creek Path work expenses. (8-7-14) Staff submitted request for reimbursement of TDA Article 3 funds.
4	O'Keefe Lane and Vista Serena Drainage (Creek Clearing)	(5-17-13) Project awaiting funds.
5	Townwide Pathway and Roadway safety inspection program	(10-4-13) For the month of September 2013, staff performed corrective action on 20 potential liability issues identified by routine inspections. (11-15-13) For the month of October 2013, staff performed corrective action on 40 potential liability issues identified by routine inspections. (1-3-14) For the month of December 2013, staff performed corrective action on 18 potential liability issues identified by routine inspections. (2-28-14) For the month of January 2014, staff performed corrective action on 13 potential liability issues identified by routine inspections. (3-7-14) For the month of February 2014, staff performed corrective action on 5 potential liability issues identified by routine inspections. (6-6-14) For the months of April and May 2014 staff performed corrective action on 27 potential liability issues identified by routine inspections.
6	Robleda Road Pathway (Fremont to Beatrice) (Project #4)	(8-10-12) Permits have been received from various regulatory agencies. Waiting for funding.
7	Sewer Operations	Veolia is performing maintenance and responding to sewer overflows. (1-31-14) Contractor performing CCTV work on various line segments. CCTV work expected to be completed by March of 2014. Another meeting to be scheduled in April to provide update of asset management and overall system. (2-6-14) Contractor continuing to perform video work. (3-7-14) Staff working on new RFP for sewer O&M. (3-21-14) Draft RFP has been prepared and is being reviewed. Staff scheduling meetings with other agencies/consultants to discuss options for sewer system management. (3-28-14) Staff met with Mark Thomas and they are interested in reviewing our sewer RFP when it is released. (4-4-14) Staff to meet with West Bay week of April 7th to review asset management data. RFP to be completed week of April 7th. (4-11-14) RFP for O&M scheduled to be released week of April 14th. Data for asset management being reviewed by West Bay. (4-18-14) Revised RFP being reviewed. RFP to be released April 21. Veolia's contract will terminate on April 30, 2014. (4-25-14) Proposals for O&M are due May 20th. (5-2-14) Staff doing outreach to possible proposers for our O&M RFP. (5-8-14) Staff working with various contractors to perform any needed cleaning and/or overflow response. (5-23-14) Sewer O&M proposals are due May 27th. (6-6-14) Staff received two proposals for the RFP. Staff will be presenting award of contract at the June 19, 2014 City Council meeting. (6-20-14) Council authorized the City Manager to execute agreement with West Bay Sanitary District. West Bay to obtain approval from their board. (6-27-14) Staff finalizing agreement language. (7-11-14) Agreement language has been finalized. Staff working on executing agreement. Staff to set up meeting to discuss data transfer. (7-18-14) Staff to meet with West Bay next week to provide historical data. (7-25-14) Staff met with West Bay and provided Town system data. West Bay in the process of uploading the data to their system. Contract scheduled to begin August 1, 2014. (8-7-14) West Bay started wor

Tasks	Project Name	Latest Status
8	Bob Stutz Path (Nicholson Path extension)	(7-19-13) Staff received approval for TDA Article 3 grant funds of which approximately \$10,000 could be used for some improvements to Hale Creek Path. (8-30-13) Pathway committee updating pathway map in this area. (9-27-13) Pathway map update has been approved council. Staff to work with committee to develop scope of work. (11-8-13) Item to be discussed at the next pathway committee meeting. (11-22-13) Staff will attend the November Pathway Committee meeting for discussion on scope of work. (1-31-14) Staff to walk with members of pathway committee to develop scope of work for improvements that can be performed with about \$10,000. (2-6-14) Staff walked with members of the pathway committee to clarify scope of work for Hale Creek path. The consensus was to create a native path sufficient for walking. More formal type 2b path will be done at a later date by property owners or Town. (2-14-14) Staff in discussion with a property owner on the timing of their proposed project and how that may impact the proposed pathway work. (2-28-14) Property owner at corner of Stonebrook and El Monte to discuss project at next Pathway Committee meeting. (3-21-14) Path name changed to Bob Stutz path. Pathway committee to clarify scope for property at Stonebrook and El Monte at next committee meeting. (3-28-14) Pathway committee decided to recommend proceeding with the work necessary to make the pathway walkable for the segment all the way to Stonebrook/El Monte. (4-4-14) Staff to review project with contractor and do work in the summer. (5-9-14) Contractor working on proposal. (5-16-14) Staff working on notices to residents to inform them of the native path construction work in July 2014. (5-23-14) Agreement with contractor has been executed. Work to being in early July. (6-6-14) Resident contacted staff about delaying work for a few months to provide time for them to install fencing. Staff has suggested doing the work in July as planned, and to see how soon the resident can complete his fencing work. Perhaps opening in September wo
	· ·	'

Tasks	Project Name	Latest Status
9	Erosion on Page Mill Road near Baleri Ranch Rd	Phase 1 of the project to stabilize the roadway has been completed. A second phase will be needed to widen the shoulder and prevent the creek erosion from impacting the existing culvert crossing. Staff met with SCVWD to discuss how the district may be able to help. Based on the location and scope of work, SCVWD is unable to provide assistance with the project. Staff will have the consultant complete their preliminary analysis of possible repair options. (3-8-13) Draft report submitted to Town. Staff to review and comment. (5-17-13) Project awaiting funds. (5-24-13) Staff provided comments to the consultant on the draft report. Consultant to incorporate comments. (6-13-13) Revised report submitted. Staff to review. (9-27-13) Staff completed review, report being finalized. (11-22-13) Report from consultant has been finalized. Staff to obtain design proposals. (12-20-13) Consultants working on proposals. Town to review in early February 2014. (1-10-14) Staff met with consultants to discuss scope of work. (1-24-14) Proposals from consultants due 1-24-14. (1-31-14) Staff received one proposal and is reviewing. (2-6-14) Staff working on obtaining another proposal. (3-7-14) Staff requested another firm to submit their proposal by 3-21-14. (3-21-14) Another proposal has been received. Staff to review. (3-28-14) Staff to present approval of contact at the April City Council meeting. (4-18-14) Item did not get discussed at the April City Council meeting. To be continued to the May City Council meeting. (5-9-14) Item to be discussed at the May CC meeting. (5-16-14) City council approved the award of contract. Staff to prepare agreement with consultant. (6-6-14) Consultant has some proposed changes to our standard agreement. Staff reviewing proposed changes. (6-12-14) Proposed changes not acceptable to ABAG. Consultant to discuss directly with ABAG representative. (7-3-14) Agreement language has been finalized. Agreement in process of being executed.
10	Sewer Agreement with LA	(4-19-13) Draft amendment sent to Los Altos staff for review and comment. (5-17-13) Staff working to set up meeting with Los Altos to discuss proposed amendment. (5-24-13) Staff met with Los Altos Public Works director to discuss proposed amendment #1. Proposed revisions to follow. (7-5-13) Los Altos had a staff retire and they are not able to work on the proposed revision yet. (7-19-13) Los Altos in process of hiring consultant to help with their sewer system. (8-30-13) Los Altos finalizing agreement with consultant for staff augmentation. (9-13-13) Per discussion with Los Altos staff, the agreement has been approved. Staff is working on scheduling a meeting with Los Altos consultant. (9-27-13) Los Altos staff indicated that they will provided comments on the proposed amendment by October 4, 2013. (10-11-13) Item will be discussed at the joint city council meeting. Los Altos and Los Altos Hills staff discussing amount of repayment of funds paid by Los Altos Hills for flow meters. (10-25-13) Staff meeting with LA 10-29-13 to discuss flow meter repayment. (11-1-13) Staff met with Los Altos staff to discuss reimbursement of flow meter cost. Los Altos staff to contact their consultant and contractor to discuss possible credit back for the design and construction problems. LA City Manager to get back to LAH City Manager by the end of November with a proposal. (12-5-13) Los Altos has not come back with a proposal yet. Staff contacting Los Altos for status update. (1-10-14) With the holidays and some of LA staff being out sick, they have not been able to work on this. They have indicated that they will be getting back to the Town soon to set up another meeting with City Manager to discuss. (2-28-14) LA staff indicated that they will set this as their priority and get back to me next week. (4-4-14) Staff still waiting for response from LA staff.

Tasks	Project Name	<u>Latest Status</u>
11	VTA Bicycle Expenditure Plan applications	(12-14-12) Staff to work on application to add Nicholson Path Extension and Fremont Road Bike path phase 2 to the Bicycle Expenditure Plan. Applications due 1-31-13. (2-1-13) Applications have been submitted and received by VTA. (3-22-13) Staff provided supplemental information to VTA regarding Hale Creek Path in an effort to secure additional points to qualify to be in the BEP. (4-3-13) All submitted projects were approved to be added to the new BEP. (4-11-13) Hale Creek path and Fremont Road Safe Route to School phase 2 are now on the BEP.
12	Annual Tree Inspection	(5-24-13) Town consulting arborist in process of performing Townwide tree inspections. (6-28-13) Approximately 70% complete. Overall inspections look good so far. (7-5-13) Draft report has been submitted. Staff to review. (7-26-13) Consultant finalizing report. (8-16-13) Consultant submitted finalized report. Staff reviewing. (8-30-13) Staff met with consultant to discuss comments. Consultant to revise and resubmit. (9-13-13) Consultant resubmitted revised reports. Staff reviewing. (9-19-13) Staff verifying addresses to send maintenance letters out to residents. (10-11-13) Letters in process of being sent. (10-18-13) Letters to residents requesting that they perform recommended tree work have been sent. (11-22-13) All priority 1 trees have been addressed except for 1 that will be evaluated by the end of the month. (12-13-13) Priority 1 trees have been addressed. Another assessment will be conducted in 2014. (5-23-14) Consultant working on proposal for 2014 annual tree survey. (6-6-14) Agreement being executed. (6-20-14) Work in progress. (7-3-14) Draft reports for Town facilities under review. (7-11-14) Street tree work in progress. Staff requested additional information from consultant for Town facilities. (7-18-14) Draft tree list has been provided to staff for review. Consultant working on finalizing the reports.
13	El Monte/l-280 interchange	Traffic Safety Committee had some concerns about the stop sign and alignment of the northbound El Monte/I-280 off-ramp. Staff contact CalTrans to discuss. The Stop sign was requested by the Town in 2003, however, there is still a high number of accidents. Town staff worked with CalTrans to improve the safety concern. CalTrans requested funds under their SHOPP program and \$1.2 million was approved to realign the off-ramp so that it comes in more perpendicular to El Monte. TSC supports the proposed realignment. (3-1-13) Tentative schedule is to do the design in 2015 and construct in 2016/2017.
14	Townwide Traffic Signs	(7-25-14) Staff working on obtaining proposals for consultant to drive all Town roads and evaluate warning signs for potential removal. (8-7-14) Proposals to be presented at the August City Council meeting.

Tasks	Project Name	Latest Status
15	Anacapa/La Cresta Utility Undergrounding	(5-31-13) Staff met with neighbors to discuss options. Staff set up three meetings for early June with consultants and neighbors to discuss next steps and obtain proposals for design and acting as assessment engineer. (6-7-13) Staff and committee members met with three consultants and discussed the project. Consultants working on proposals to submit to the Town. (6-28-13) Proposals received from consultants. Staff to review with neighbors. (7-12-13) Meeting with neighbors to discuss consultant proposals scheduled for week of 7-15-13. (7-19-13) Neighbors decided to have consultants proposal prepared in 2 phases. Staff notified consultants to revise their proposal and resubmit. (7-26-13) Revised proposals have been received from 2 firms. Staff and neighbors reviewing. (8-30-13) Prospective consultant meeting with staff and neighbors 8-30-13 to clarify scope of work. (9-6-13) Staff met with neighbor on 9-5-13 to discuss process. Neighbors to do outreach to neighborhood. (9-13-13) Another meeting with neighbors scheduled for 10-3-13. (10-4-13) Neighbors working on obtaining signatures for a petition to submit to the Town requesting the formation of a utility undergrounding district. (10-18-13) Another meeting has been scheduled for 10/122 with the neighbors. Neighbors preparing to meet with residents to sign petition. (11-22-13) Neighbors have decided to put the project on hold until January 2014. (1-3-14) Another meeting with the neighbors has been scheduled for January 16, 2014. (2-14-14) Staff met with neighbors on 2-14-14 to discuss neighborhood outreach. (2-20-14) Next meeting scheduled for 3-14-14. (2-28-14) Staff working on presentation that they will use to do outreach. Next meeting scheduled for 3-14-14. (3-21-14) Neighbors to conduct pilot meetings with random neighbors to obtain input. Additional information provided by bond council to neighborhood group. (3-28-14) Neighborhood group to conduct a pilot focused group meeting on April 26th focused group meeting in April 26th focused group meeting in April
16	Engineering and Traffic Survey	(7-25-14) Updated survey is required for continued use of radar enforcement on certain streets. Additional fund request to be presented to Council at the August 2014 meeting. (8-7-14) Staff working with consultant to clarify scope requirements.

Tasks	Project Name	Latest Status
17	2013 Sanitary Sewer Rehabilitation Project	(7-12-13) Design has been completed. Bid opening scheduled for July 29, 2013. (7-19-13) Mandatory prebid meeting scheduled for 7-19-13. (7-26-13) Six contractors attended the pre-bid meeting. Bid opening scheduled for July 29, 2013. (8-9-13) Staff is recommending the rejection of all bids and re-advertising of the project. Item to be presented at the August City Council meeting with a recommendation to authorize the City Manager to award the project. (8-16-13) Project scheduled to be re-advertised on August 21, 2013 with bid opening on September 4, 2013. (9-6-13) Town received two bids. Low bidder is Express Plumbing Service. The total bid price of \$445,400 is 7.57% higher than the previous low bid of \$414,065. The awarded amount is \$371,000. Award documents have been sent to the contractor and staff is waiting for bonds and insurance. (9-19-13) Bonds and insurance have been received. Staff to set up pre-construction meeting with contractor. (10-4-13) Pre-construction meeting scheduled for 10-7-13. (10-11-13) Contractor has provided submittals for review and is scheduled to be on-site 10-21-13. (10-18-13) Contractor scheduled to mobilize 10-21-13. (11-1-13) Work in progress. Due to unforeseen soil conditions, contractor had to use an alternative installation method. Pipe reaming as opposed to a pipe bursting method was needed due to soil conditions. Also during the video process additional segments were required to be repaired. Change orders are being prepared to address these issues. (11-15-13) Contractor continuing to work on easement areas. (12-13-13) Work scheduled to be compete in March 2014. (3-7-14) Staff reviewing video to confirm possible additional repair. Some delays due to weather. (3-21-14) Staff to meet with contractor to discuss resident complaint about damaged driveway and last few sections to complete the project. (3-28-14) A property owner indicated that the contactor damaged a sewer lateral. Staff had the contractor video the owners lateral. Video has been completed and staff to review video.
18	Emergency communication antenna	(7-19-13) Staff met with Jim Abraham to discuss requirements for emergency antenna. Height needs to be 100 feet above ground. Staff to research antenna poles/towers and cost for installation. (8-9-13) Staff meet with antenna tower contractor to obtain budgetary cost information. (8-16-13) Rough cost estimate provided to Jim Abraham.
19	Long Range Trash Management Plan	(1-31-14) Staff prepared and submitted the Town's Long Term Trash Management Plan for submittal to the water board. (2-6-14) Plan has been submitted and is on the Boards website.

Tasks	Project Name	Latest Status
20	Open Space Stewardship	(3-13-14) Staff to schedule kick off meeting with Acterra after agreement is executed. (3-21-14) Contract has been executed. Kick off meeting to be scheduled. (3-28-14) Kick off meeting with Acterra and members of the Open Space Committee scheduled for April 9th. (4-4-14) Members of the Open Space Committee will be attending the meeting on April 9th. (4-11-14) Kick off meeting held on April 9th with members of the Open Space Committee. Acterra performing assessment and coordinating volunteer work days. (4-18-14) Acterra working on Vegetation Management Plan and webpage development. (5-2-14) Acterra setting up Nature Walk in Byrne Preserve for May 22. (5-16-14) Web link to Acterra site provided on Town's website. (5-23-14) Town working with Acterra to do some mowing in particular areas of Byrne Preserve. (6-6-14) Acterra held a community work day and pulled weeds. Quarterly meeting scheduled for 6-16-14. (6-20-14) Acterra has completed a draft Vegetation Management Plan and continues to hold community work days. Staff coordinating mowing contractor work with Acterra. (6-27-14) Additional mowing with the Town's contractor has been performed at Byrne Preserve and more will done at O'Keeffe Preserve. Acterra is continuing to hold work day events at Byrne Preserve. (7-11-14) Additional mowing was completed at O'Keeffe per coordination with Acterra. Community work days continuing at Byrne Preserve. Staff continue to work with Open Space Committee members on this contract. (7-18-14) Open Space Committee presented progress report at the July City Council meeting. (7-25-14) Staff working with Acterra to coordinate weed disposal and mowing. (8-7-14) Acterra holding community work days on Thursdays for for Byrne Preserve and on August 22nd for O'Keefe Preserve.
21	Impact Fee Studies	(7-19-13) Staff working on amendment for consultant to perform impact fee study for Pathway, Park n Rec, and Storm Drain Fees. (9-6-13) Draft reports from consultant scheduled to be submitted mid September. (3-13-14) Staff working to schedule a meeting with the consultant. (3-21-14) Phone conference scheduled for March 25th. (3-28-14) Staff conducted phone conference with Wildan. Wildan to provide list of requested items for them to begin work in early April. (4-18-14) Staff to gather information for consultant.
22	Edith Sidewalk in Los Altos	(10-25-13) Staff to inspect sidewalk. (11-8-13) Staff obtained a proposal for about \$15,000 to remove and replace the asphalt sidewalk. Staff working on obtaining another proposal. (11-15-13) Staff received two proposals with the lower one at about \$15,000. LAH staff checking with LA staff to see if they are open to cost sharing. (11-22-13) Awaiting response from Los Altos staff. (12-5-13) LAH staff contacted LA staff and awaiting response. (12-13-13) LA staff indicated that they are open to cost sharing for this work. Staff working out details with LA staff. (1-10-14) Staff sent a request to Los Altos for a deposit to cover 50% of the cost to remove and replace new asphalt for the section of Edith between Cypress and Foothill Expressway. (2-28-14) LA staff indicated that they will process our deposit request. (4-4-14) Still waiting for LA staff to process payment.
23	P-TAP Round 15 grant funds	(1-17-14) Staff applied for and received approval for \$18,600 in grant funds to update the Town's Pavement Management Program. (3-13-14) MTC to assign consultant to work on LAH project. (4-11-14) Staff meeting with consultant on 4-11-14 to begin project. (4-18-14) Staff reviewing work plan from consultant. (4-25-14) Work Plan budget approved. (5-2-14) Consultant working on project schedule. (5-16-14) Waiting for MTC approval of work plan. (5-23-14) MTC has approved the project. Consultant to provide schedule. (6-6-14) Consultant to begin field work week of June 16, 2014. (6-20-14) Work underway.

Tasks	Project Name	Latest Status
24	Stanford Perimeter Trail Parking	(1-24-14) As part of the Stanford Perimeter Trail project, they are proposing to provide some parking on Coyote Hill Road in unincorporated Santa Clara County. Item to be discussed at the 1-28-14 Traffic Safety Committee meeting. (1-31-14) The proposed parking issue was discussed at the Traffic Safety Committee and there was consensus that the committee does not support additional parking on Coyote Hill Road. The committee was concerned that the parking would add to the congestion on Page Mill Road. (2-6-14) Staff to contact Stanford to see if they have any traffic study for the parking on Coyote Hill. (3-13-14) Stanford did not provide a traffic study. (3-21-14) Coyote Hill parking is off the table for the time being. (4-18-14) Staff verifying with Stanford that Coyote Hill Parking is off the table at this time. (4-25-14) It appears that the Coyote Hill Parking will be in the plan proposed to the County in the next few weeks. Staff has inquired to see if Stanford is available to attend the May 6th meeting with the County and Caltrans. (5-9-14) Stanford is almost ready for an updated submittal to the County. (7-11-14) Stanford will propose parking spaces on Coyote Hill as part of their Perimeter Trail project. Item will be discussed at the July City Council meeting. (7-18-14) Staff researching appropriate County department to send letter to regarding new parking on Coyote Hill. (7-25-14) Staff contacted the County and determined that the letter should be sent to Supervisor Mike Wasserman with a cc to Michael Murdter, Director Roads & Airport. (8-7-14) Staff is reviewing drawings and traffic study obtained from County staff.
25	I-280 Repaving	(12-13-13) Staff contacting CalTrans again to see if they have an update on when I-280 within Los Altos Hills will be scheduled to be repaved. (12-20-13) E-mail received from Jeremy Dennis discussing the CalTrans process. By fall of 2014 Caltrans will decide which projects will be included in the 2016 SHOP program for bidding in 2018-19. Not sure if a section of I-280 within LAH will be selected. (7-18-14) Mayor will be sending a letter to CalTrans to request expediting the paving schedule for I-280 within Los Altos Hills.
26	El Monte Segment 4	El Monte will remain on the list for future BEP funds. (9-14-12) Based on the revised OBAG grant program the scope of work will need to be increased to qualify for the discretionary program. (2-21-13) Staff submitted a new application for the BEP list as all project will be re-evaluated. (4-3-13) Project was approved to be on the new BEP list.
27	Barron Creek Drainage Channel Maintenance (26170 W. Fremont Road)	Town will need to do a project to restore the flow line of the channel. Funds will need to be allocated for design with construction funds to follow. (11-30-12) Staff met with SCVWD to discuss how the district may be able to help. Town and District staff to discuss further. (1-11-13) Staff meeting with SCVWD staff on 1-17-13 to discuss how the district may be able to help. (1-18-13) Staff met with SCVWD and there is no assistance they can provide for this project. (1-25-13) Project needs to be budgeted. (11-15-13) Staff will be working on flushing out the pipe segment upstream of the open channel. (11-22-13) Staff completed flushing of the upstream storm drain pipe. (5-9-14) Staff working on budget for this project. (6-12-14) Budget not approved.
28	VTA TAC Meetings	(9-27-13) Town will receive approximately \$47,000 in vehicle registration fee to be used for the Town's road rehabilitation projects. (10-11-13) Staff attended the 10-10-13 TAC meeting. No announcements of any grant opportunity. Committee will be working on selecting a new chair and vice chair.(5-9-14) Staff attended the 5-8-14 TAC meeting. Committee voted to recommend board approval for FY 2014-15 Countywide Transportation Development Act Article 3 program.

Tasks	Project Name	Latest Status
29	2014 Sanitary Sewer Root Foaming Project	(4-4-14) Staff has released a RFP for the 2014 Root Foaming Project. Staff will be requesting Council to authorize the City Manager to award the contract. LAH and other sewer agencies are experiencing increased sewer overflows due to roots being more aggressive from the lack of rain this year. Staff is recommending that root foaming be performed as soon as possible. Additional funds will need to be allocated for this project. (4-11-14) Item to be presented to the City Council for authorization of the City Manager to award the contract. (4-18-14) At the April City Council meeting, Council authorized the City Manager to award the contract. (4-25-14) Staff waiting for bonds and insurance paperwork from the contractor. (5-9-14) Bonds and insurance received and staff is checking. Contractor may start week of May 12th. (5-16-14) Root foaming to begin May 27th after Memorial day. (5-23-14) Pre-construction meeting held with contractor on 5-23-14. Work to begin week of 5-27-14. (6-6-14) Work in progress. (6-20-14) Approximately 35% of the work has been complete. Contractor progressing on schedule. (7-18-14) Approximately 50% of the work has been complete. (7-25-14) Project is about 60% complete. (8-7-14) Project is about 70% complete.
30	New electric meter for Purissima Park	(4-4-14) Staff to work with PG&E and electrician to in separate electric meter at Purissima Park for EV charging stations. (4-18-14) Staff filed an application for a new meter. (4-25-14) Staff reviewing the proposal from contractor. (5-2-14) Agreement being prepared. (5-9-14) Staff, contractor, and PG&E scheduled to meet at Purissima Park on 5-12-14 to discuss new meter. (5-16-14) Meeting with PG&E was held, PG&E reviewing information from contractor. (6-20-14) PG&E rejected proposed work. Contractor to propose alternative. PG&E to provide rough estimate to run new supply wires. (6-27-14) Awaiting for additional information from PG&E. (7-3-14) Contractor reviewing response from PG&E. (7-25-14) Contractor and PG&E clarifying requirements that would be acceptable to PG&E.
31	Viscaino Sewer Main extension	(5-16-14) Permit has been issued. Construction about to get underway. (6-27-14) Waiting for property owner to begin project. (7-25-14) An existing gas line in close proximity to the proposed sewer line was not indicated on the approved plans. Staff requesting designer to revise plans and resubmit for review and approval.
32	Proposal for San Francisco Bay Water Quality Improvement Fund (FY2014 Funds)	(5-16-14) Application for grant funds was submitted for Matadero Creek repair project. (5-23-14) Should get results end of May early June. (6-6-14) Grant application requesting \$225,000 did not get approved.
33	ATP grant	(5-16-14) Town consultant working on grant application for Fremont Road Bike path project phase 2. Will be submitted week of 5-19-14. (5-23-14) Grant has been submitted. (6-6-14) Confirmation of grant submittal has been received. Requested grant amount is \$1.1 million with a \$150,000 matching fund. Supplemental regional ATP call for projects has been released and is due to MTC on July 24, 2014. Staff and consultant will be working on the regional ATP grant application. (6-12-14) Resolution of local support to be presented to council at the July meeting. (7-11-14) Consultant working on regional ATP application. (7-18-14) Council approved the resolution of support for the grant application. (7-25-14) Regional ATP grant application was submitted 7-24-14.
34	Coyote Signs at Byrne Preserve	(6-12-14) Signs have been installed at Byrne Preserve to indicate no dogs are allowed due to coyote threat. (6-27-14) Additional incidents have occurred with the coyotes. Staff has added and relocated signage.
35	2014 Road Rehabilitation Project	(7-3-14) Project has been released for bid. Bids are due July 8th. Award of contract to be presented to Council at the July meeting. (7-11-14) Staff received two bids for the project. Item to be presented at the July City Council meeting. (7-18-14) Council approved award of contract. Staff waiting for bonds and insurance.

Tasks	Project Name	Latest Status				
36		(7-3-14) Approval of assessments for county tax roll to be presented to Council at the July meeting. (7-18-14) Council approved the resolution. Staff to finalized documents to send to County. (7-25-14) Documents sent to County.				
37		(7-25-14) Staff working with school parents and traffic consultant to study the existing crosswalk on Fremont Road near the school. (8-7-14) Crosswalk study to be presented at the August City Council meeting.				



### Santa Clara County Office of the Sheriff Weekly Activity Summary 8/4/2014 – 8/10/2014 LOS ALTOS HILLS



PATROL ACTIVITY SUMMARY							
DATE	BEAT	ACTIVITY	COMMENTS				
8/4	L2	Non-Injury Collision	Occurred at 4:18 PM at Hilltop Drive and Hillview Road.				
8/5	L3	Minor in Possession of Alcoholic Beverage/ Possession of an Open Container ARREST	At 12:27 AM, deputies saw a few individuals while conducting a patrol check at the park near Purissima Road and Viscaino Road. Investigation revealed the minor suspect was in possession of alcoholic beverage and with an open alcoholic container. The minor suspect was cited and released at the scene.				
8/5	L1	Residential Burglary	Between 7:04 AM and 12:13 PM, unknown suspect(s) entered the residence in the 27000 block of Baker Lane by breaking a glass door. The suspect(s) took assorted jewelry and a tablet for a total loss of about \$100000.				
8/5	L1	Residential Burglary	Between 10:00 AM on 8/4 and 1:30 PM on 8/5, unknown suspect(s) entered the residence in the 12000 block of La Cresta Drive by breaking a glass door. The suspect(s) took a laptop for an unknown total loss amount.				
8/6	L1	Residential Burglary	Between 10:00 AM and 5:00 PM, unknown suspect(s) entered the residence in the 26000 block of St Francis Drive by removing a window screen. The suspect(s) took various items for an unknown total loss amount.				
8/6	L3	Residential Burglary	Between 10:10 AM and 9:10 PM, unknown suspect(s) entered the residence in the 27000 block of Saddle Court by breaking a glass sliding door. The suspect(s) took assorted jewelry for an unknown total loss amount.				
8/8	L3	Residential Burglary	Between 1:00 PM and 4:30 PM, unknown suspect(s) entered the residence in the 27000 block of Black Mountain Road by breaking a glass sliding door. The suspect(s) took assorted jewelry for an unknown total loss amount.				
8/8	L3	Injury Collision	Occurred at 4:24 PM at Page Mill Road and Highway 280.				
8/9	L4	Possession of Marijuana in Vehicle/ Proof of Insurance/ Maintain Lighting Equipment ARREST	At 3:38 PM, deputies stopped a motorist at Elena Road and Moody Road for a traffic violation. Investigation revealed the driver was in possession of a controlled substance and the passenger had a local bench warrant. The suspect driver and passenger were cited and released.				
8/10	L4	Non-Injury Hit & Run Collision	Occurred at 3:01 AM at Page Mill Road and Moody Road.				

TIME	BEAT	EVENT NUM.	TYPE	LOCATION	INFORMATION				
22:14	L1	S142160456	1021	BEATRICE LN @ ROBLEDA RD	Complete				
·									
CITIZEN MEETING									
					Complete				
13:52	L3	S142220154	1062	BLACK MOUNTAIN RD @ VOGUE CT	Complete				
		MIS	SING PERSON	N					
23:59	L3	S142220385	1065	NATOMA RD @ SIMON LN	Found				
		SUSP	ICIOUS PERS	ON					
19:26	L3	S142170381	1066	NATOMA RD @ LUCERO LN	Field Interview Card				
11:37	L1	S142190169	1066	ELENA RD @ PURISSIMA RD	Field Interview Card				
12:17	L3	S142220130	1066	PASEO DEL ROBLE @ ROBLE ALTO	No Report				
		ABAN	DONED VEHIC	CLE					
16:50	L1	S142180366	1124	MIRANDA WY @ MIRANDA RD	No Report				
		TRA	AFFIC HAZARI	D					
11:49	L2	S142170182	1125	FY 280 @ MAGDALENA RD	No Report				
19:28	L1	S142190382	1125	PURISSIMA RD @ VISCAINO RD	No Report				
SUSPICIOUS VEHICLE									
23:05	L3	S142160470	1154	ARASTRADERO RD @ 14000BL PAGE	Field Interview Card				
13:26	L1	S142170225	1154	PURISSIMA RD @ VISCAINO RD	No Report				
19:29	L6	S142170382	1154	W LOYOLA DR @ ROLLY RD	Field Interview Card				
16:28	L3	S142180354	1154	ELENA RD @ VINEDO LN	No Report				
9:31	L1	S142190118	1154	PURISSIMA RD @ ELENA RD	No Report				
23:46	L3	S142210400	1154	PAGE MILL RD @ HY 280	Field Interview Card				
15:17	L3	S142210203	1154	ELENA RD @ ADONNA CT	No Report				
20:17	L5	S142210292	1154	OAK KNOLL CL @ OAK PARK	No Report				
23:35	L3	S142210395	1154OC	ARASTRADERO RD @ 14000BL PAGE	No Report				
23:39	L3	S142210398	1154OC	ARASTRADERO RD @ 14000BL PAGE	No Report				
3:31	L3	S142220044	1154OC	PAGE MILL RD @ FY 280	No Report				
	22:14  0:04 13:52  23:59  19:26 11:37 12:17  16:50  11:49 19:28  23:05 13:26 19:29 16:28 9:31 23:46 15:17 20:17 23:35 23:39	22:14 L1  0:04 L1 13:52 L3  23:59 L3  19:26 L3 11:37 L1 12:17 L3  16:50 L1  11:49 L2 19:28 L1  23:05 L3 13:26 L1 19:29 L6 16:28 L3 9:31 L1 23:46 L3 15:17 L3 20:17 L5 23:35 L3 23:39 L3	CIT 0:04 L1 S142180001 13:52 L3 S142220154  MIS 23:59 L3 S142220385  SUSP 19:26 L3 S142170381 11:37 L1 S142190169 12:17 L3 S142220130  ABAN 16:50 L1 S142180366  TRA 11:49 L2 S142170182 19:28 L1 S142190382  SUSP 23:05 L3 S142170382 19:28 L1 S142190382  SUSP 23:05 L3 S142160470 13:26 L1 S142170225 19:29 L6 S142170382 16:28 L3 S142170382 16:28 L3 S142180354 9:31 L1 S142190118 23:46 L3 S142210400 15:17 L3 S142210203 20:17 L5 S142210292 23:35 L3 S142210398	### CALL   22:14	PHONE CALL				

DATE	TIME	BEAT	EVENT NUM.	TYPE	LOCATION	INFORMATION		
VEHICLE ACCIDENT								
8/5/2014	11:15	L1	S142170162	1182	PAGE MILL RD @ RAMOS WY	Advised for PAPD		
8/7/2014	13:20	L1	S142190206	1182	LOS ALTOS HILLS TOWN HALL/2637	Info Exchange		
				C ENFORC				
8/4/2014	0:09	L2	S142160005	1195	MAGDALENA RD @ FY 280	Warning Issued		
8/4/2014	11:43	L4	S142160164	1195	MOODY RD @ BLEDSOE CT	Citation Issued		
8/5/2014	23:00	L1	S142170457	1195	PURISSIMA RD @ ARASTRADERO RD	Citation Issued		
8/5/2014	23:25	L1	S142170469	1195	MANDOLI DR @ ARASTRADERO RD	Citation Issued		
8/5/2014	10:55	L2	S142170151	1195	FY 280 @ MAGDALENA RD	Citation Issued		
8/5/2014	10:40	L5	S142170145	1195	MAGDALENA AV @ DAWSON DR	Citation Issued		
8/6/2014	11:14	L2	S142180175	1195	S EL MONTE AV @ SUMMERHILL AV	Warning Issued		
8/6/2014	16:04	L2	S142180341	1195	MAGDALENA RD @ HY 280	Citation Issued		
8/7/2014	1:58	L1	S142190025	1195	ROBLEDA CT @ ROBLEDA RD	Warning Issued		
8/7/2014	23:56	L1	S142190488	1195	ARASTRADERO RD @ DEER CREEK RD	Warning Issued		
8/7/2014	14:32	L5	S142190237	1195	EASTBROOK AV @ MAGDALENA AV	Citation Issued		
8/8/2014	0:13	L3	S142200004	1195	PAGE MILL RD @ ARASTRADERO	Warning Issued		
8/8/2014	16:36	L3	S142200288	1195	ELENA RD @ CRESCENT LN	Warning Issued		
8/9/2014	19:42	L2	S142210280	1195	MAGDALENA RD @ SUMMERHILL AV	Citation Issued		
8/9/2014	20:03	L5	S142210286	1195	FRAMPTON CT @ MAGDALENA RD	Warning Issued		
8/10/2014	22:45	L2	S142220365	1195	FY 280 @ MAGDALENA RD	Warning Issued		
PARKING COMPLAINT								
8/5/2014	9:59	L2	S142170123	22500	BARLEY HILL RD @ HILLTOP DR	Warning Issued		
8/9/2014	10:03	L4	S142210093	22500	MOODY RD @ RHUS RIDGE RD	Warning Issued		
8/10/2014	8:21	L4	S142220065	22500	FRANCEMONT AV @ MOODY RD	Citation Issued		
8/10/2014	10:45	L4	S142220105	22500	TEPA WY @ MOODY RD	Citation Issued		
				KLESS DRI				
8/9/2014	11:39	L4	S142210125	23103	MOODY RD @ ELENA RD	Info from CHP		

DATE	TIME	BEAT	EVENT NUM.	TYPE DUI	LOCATION	INFORMATION			
8/6/2014	13:13	L3	S142180243	23152	FY 280 @ PAGE MILL RD	Info from CHP			
ALARM CALLS									
8/4/2014	15:06	L1	S142160279	1033A	CATHARINE CT @ DONELSON	False Alarm			
8/4/2014	13:01	L3	S142160208	1033A	COUNTRY WY @ THREE FORKS	False Alarm			
8/4/2014	19:48	L3	S142160397	1033S	MATADERO CREEK CT @ MATADERO	False Alarm			
8/5/2014	11:45	L1	S142170177	1033A	LA CRESTA DR @ VISCAINO	False Alarm			
8/5/2014	13:34	L1	S142170231	1033A	BAKER LN @ PURISSIMA RD	False Alarm			
8/5/2014	20:13	L1	S142170397	1033A	W FREMONT RD @ OLD TRACE	False Alarm			
8/5/2014	4:31	L3	S142170033	1033A	HARVARD CT @ LIDDICOAT CT	False Alarm			
8/6/2014	18:47	L1	S142180429	1033A	ORANGE AV @ EDGEWOOD	False Alarm			
8/7/2014	21:00	L2	S142190411	1033A	EL MONTE RD @ O KEEFE LN	False Alarm			
8/7/2014	11:46	L5	S142190173	1033A	DAWSON DR @ REBECCA	False Alarm			
8/8/2014	13:15	L1	S142200198	1033A	NEW BRIDGE DR @ LA PALOMA	False Alarm			
8/8/2014	5:17	L3	S142200039	1033A	EL MONTE RD @ STONEBROOK	False Alarm			
8/8/2014	5:47	L3	S142200042	1033A	EL MONTE RD @ STONEBROOK	False Alarm			
8/9/2014	8:21	L1	S142210065	1033A	WILD PLUM LN @ MIRANDA RD	False Alarm			
8/9/2014	15:39	L1	S142210210	1033A	OHLONE LN @ W FREMONT RD	False Alarm			
8/9/2014	4:30	L5	S142210034	1033A	DAWSON DR @ REBECCA	False Alarm			
8/10/2014	22:38	L4	S142220360	1033A	MOODY RD @ CANYON RD	False Alarm			
8/10/2014	22:45	L5	S142220364	1033A	DAWSON DR @ REBECCA	False Alarm			
			ANIN	IAL COMPLA	AINT				
8/6/2014	20:34	L5	S142180466	1091D	EASTBROOK AV @ MAGDALENA AV	Barking Dog			
	DISTURBANCE								
8/5/2014	23:47	L1	S142170478	415M	DEERFIELD DR @ W FREMONT	Loud Music			
8/9/2014	21:02	L1	S142210321	415E	O KEEFE LN @ VISTA	Noise			
8/9/2014	16:29	L4	S142210227	415M	APPALOOSA WY @ ALTAMONT	Loud Music			
0/4/0044	0.50			ONY WARR		0 1 (15			
8/4/2014	0:59	L1	S142160020	6FATC	BEATRICE LN @ ROBLEDA RD	Supplemental Report			
9-1-1 ABANDONED									
8/4/2014	16:04	L1	S142160307	911CEL	ORANGE AV @ LEE ST	9-1-1 Abandoned			
8/5/2014	11:42	L4	S142170175	911CEL	RHUS RIDGE RD @ MOODY RD	9-1-1 Abandoned			
8/7/2014	15:32	L3	S142190256	911CEL	JOSEFA LN @ ELENA RD	9-1-1 Abandoned			
8/8/2014	15:22	L3	S142200255	911CEL	DUVAL WY @ ROBLEDA RD	9-1-1 Abandoned			
8/9/2014	2:11	L3	S142210023	911ABN	STIRRUP WY @ SADDLE MOUNTAIN DR	9-1-1 Abandoned			

DATE	TIME	BEAT	EVENT NUM.	TYPE AID CALL	LOCATION	INFORMATION		
8/5/2014	10:07	L3	S142170127 <b>BEA</b>	AID T INFORMATION	PAGE MILL RD @ FY 280 ON	No Report		
8/4/2014 8/6/2014	0:07 0:17	L1 L1	S142160004 S142180004	BTINFO BTINFO	PURISSIMA RD @ CONCEPCION PURISSIMA RD @ CONCEPCION	No Report No Report		
				UMENT SERV				
8/5/2014	14:52	L1	S142170270	DOCSVC	RAMONA ST @ E MEADOW DR	Completed		
				FOLLOW UP				
8/5/2014	13:37	L1	S142170235	FU	GINNY LN @ PURISSIMA RD	No Report		
8/6/2014	8:29	L2	S142180088	FU	HILLVIEW RD @ HILLTOP DR	No Report		
			11	NFORMATION				
8/5/2014	14:49	L1	S142170267	INFO	FY 280 @ EL MONTE RD	No Report		
8/5/2014	11:00	L5	S142170157	INFO	REBECCA LN @ DAWSON DR	No Report		
8/6/2014	13:11	L3	S142180242	INFO	ELENA RD @ ESTRALITA PL	No Report		
8/6/2014	13:43	L3	S142180264	INFO	MATADERO CREEK LN @ MATA	No Report		
8/7/2014	20:29	L4	S142190400	INFO	OLD SNAKEY RD @ MOODY RD	No Report		
8/8/2014	3:40	L1	S142200037	INFO	FY 280 @ EL MONTE RD	No Report		
8/8/2014	7:06	L1	S142200059	INFO	W FREMONT RD @ SEVEN ACRE	No Report		
8/8/2014	14:08	L1	S142200214	INFO	CARILLO LN @ LA CRESTA DR	No Report		
8/9/2014	21:30	L2	S142210336	INFO	MAGDALENA RD @ FY 280	No Report		
8/10/2014	7:33	L1	S142220057	INFO	OREGON EX @ FY 101	No Report		
			P/	ATROL CHECK	(			
8/7/2014	23:21	L1	S142190474	PATCK	O KEEFE LN @ VISTA	Completed		
8/9/2014	20:44	L5	S142210313	PATCK	PRISCILLA LN @ STONEBROOK DR	Completed		
			SUSPICIO	US CIRCUMS	TANCES			
8/9/2014	8:26	L1	S142210069	SUSCIR	GINNY LN @ PURISSIMA RD	No Report		
8/9/2014	13:20	L1	S142210158	SUSCIR	VISCAINO RD @ ANACAPA DR	No Report		
SERVICE REQUEST								
8/7/2014	19:29	L1	L142190010	SVC	PURISSIMA RD @ VISCAINO RD	Completed		
				LFARE CHEC				
8/7/2014	19:43	L1	S142190389	WELCK	ARASTRADERO RD @ MANDOLI DR	Completed		



# SAT. SEPT 6 × 3–8 PM

Westwind Community Barn 27210 Altamont Road

www.losaltoshills.ca.gov

- **★Live Music, Wine Tasting**
- **★ Old-Fashioned Crafts, Games and Prizes**
- **★ Equestrian Exhibitions**
- **\*Farmers Market**
- **★Fun Filled Event for Entire Family**
- **★Free Admission, Food Available for Purchase**