



Town Manager's Report for October 24 - 28, 2016

Items to report on from last week include the following:

Planning/ Building/ Engineering Update:

The **City Engineer's report** is attached, items in red text show updates in status from the prior report.

The following project was continued from the October 25 to November 1 **Site Development** hearing:

- A landscape screening plan for a two-story residence, pool and cabana under construction on property at **26096 Todd Lane**. Five neighbors were in attendance and the applicant was asked to revise plans to add landscape screening as requested by several neighbors.

The **Planning Commission** took the following actions at its October 26 special meeting:

- Forwarded a request for removal of an existing path at **26105 Elena Road** to the City Council with a recommendation for denial of the requested amendment to the Master Path Map.
- Continued discussion on the **Master Path Map update**. The Commission accepted public testimony and requested an interpretation from the City Council on application of Town policy for annexed areas. The Commission will focus on the areas that were undecided with the 2005 Master Path Map update until Council direction is provided on the application of Town policy for annexed areas. New public notice will be provided to residents when the next Commission meeting is scheduled.

Public Safety Update:

The **Sheriff's** weekly report is attached.

Administrative Services Update:

The Administrative Services Department continues to work on completing the draft financial statements. This is the first year the Town is audited by Maze & Associates. Report format and account groupings are not transferred from audit firm to audit firm. To make sure this year's financial report is consistent and comparable to prior years, more coordination is required.

Parks and Recreation Update:

The **Los Altos Hills Youth Commission** transformed the Council Chambers this past Friday, October 21st for their Middle School [Halloween Lock In](#). They had 42 kids attend the event where they decorated pumpkins, played "which villain am I," completed a mummy wrap, held a donut eating contest and watched Ghostbusters.

Staff met with Burlingame Parks and Recreation Department to discuss their **Family Campout** event. Staff will report back to the Parks and Recreation Committee in November. This is a potential new event to be held in August 2017 at Purissima Park.

Staff, Little League and the Town's landscape contractor for **Purissima Park** met this week for a meet and greet of the Town's new Public Work Director, Allen Chen. Discussion included an overview of the fields, field renovations and updated the scope of work for the November Turf Grass Renewal scheduled for November 14th.

We are at capacity for tomorrow's **Preschool Playgroup Adventures El Monte Fire Station Tour** scheduled for tomorrow Saturday, October 29th from 10:00-10:45 am. We have 34 parents and children signed up!

Victoria Dye Equestrian will be holding the **Halloween Horseshow** on Saturday, October 29th in the lower area at Westwind Community Barn.

The [Holiday Barn Lighting](#) will be held Sunday, December 4th from 2:00-5:00 pm at Westwind Community Barn.

The Town will be holding a new event [Chamber Music Concert](#) on Saturday, December 10th from 7:30-9:00 pm in the Council Chambers.

[Caroling in the Hills](#) will be held on Tuesday, December 22nd from 7:30-9:00 pm meeting at Town Hall, Parks and Recreation Building.

Feel free to give me a call or email if you have comments or questions on this report.

Thanks.

Carl

Last Updated on 10/28/2016

Tasks	Project Name	Latest Status
1	I-280/Page Mill Interchange	<p>(4-8-16) Staff attended a working group meeting on 4-7-16 to discuss options for presentation. (4-22-16) Community meeting was held on 4-20-16 with good attendance. County will review input received from the public. (5-27-16) Staff meeting with County and other stakeholders at the site to look at site distance issues. (6-10-16) County working on revised concept plan based on site visit. (6-23-16) County prepared draft layout for the interim improvements for review. County scheduling another meeting with stakeholders. (7-22-16) County prepared concept plan for the interim bicycle improvement project and expects to construct the project this year. City attorney reviewing draft funding agreement with County and Palo Alto. Concept plan is attached. (8-19-16) City attorney has completed their review. County preparing final funding agreement and will send to Palo Alto and Town for approval. (9-9-16) City Attorney reviewed and approved edits made by the County. Item to be presented to Council at their October meeting. (10-21-16) The City Council approved the cost sharing agreement with the County and City of Palo Alto. The Town's share of the project is \$20,000.</p>
2	2016 Sanitary Sewer Repair and Rehabilitation Project	<p>(3-25-16) Project has been advertised and bid opening is scheduled for 4-12-16. Project is scheduled to be presented to Council in May for award of contract. List of repair segments is attached. (4-8-16) Staff released an addendum to modify segments in the base bid and alternate bid. (4-14-16) Bids were received from 2 contractors. Award of contract to be presented at the May 19 Council meeting. (5-20-16) Council authorized the award of the construction contract at the May 19 council meeting. (5-27-16) Award documents have been sent to the contractor. Staff waiting for bonds and insurance paperwork. (6-10-16) Staff received bonds and insurance paperwork. Staff reviewing. (6-16-16) Review of bonds and insurance has been completed. Staff working on scheduling a pre-construction meeting with the contractor. (7-22-16) Pre-construction meeting scheduled for 7-25-16. (7-29-16) Preconstruction meeting with the contractor was conducted. Contractor working on scheduling video work for August and will send schedule to Town for review. (8-12-16) Contractor is to begin pre-installation video inspection work starting 8/15/2016. (8-19-16) Pre-construction video is in progress. (9-9-16) Pre-construction video has been completed. Contractor will submit videos for staff's review. (9-23-16) Contractor submitted pre-construction videos and submittals for review. (9-30-16) Contractor has mobilized and started construction activities.</p>
3	Robleda Road Pathway (Fremont to Beatrice) (Project #4)	<p>(8-10-12) Permits have been received from various regulatory agencies. Waiting for funding. (11-21-14) Estimated project cost is over \$600,000. Staff had previously provided some additional signage and shifted the roadway slightly to increase the pathway width. Staff continues to look for possible grant funds. (1-23-15) Staff provided information to Pathway Committee chair. (3-5-15) Committee chair requested hard copies of the drawings for their use to discuss possible grant funding. Staff provided drawings. (4-29-16) Pathway committee to prioritize this project among other pathway projects.</p>

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Tasks	<u>Project Name</u>	<u>Latest Status</u>
4	Sewer Operations	<p>(6-3-16) The Town's Sanitary Sewer Management Plan has been posted on the Town's website. The February 2016 status update of sewer activities is attached. (6-10-16) The April 2016 summary of O&M activities is attached. Root foaming has been completed. (6-23-16) Pipe patch work for 12 locations currently underway. (7-15-16) The March and April 2016 status update of sewer activities is attached. An update of the sewer system will be presented to Council at the July meeting. (7-22-16) Sewer system update was presented to Council at the July Council meeting. (7-29-16) The May 2016 summary of O&M activities is attached. (8-12-16) The May 2016 status update of sewer activities is attached. (8-26-16) The June 2016 summary of O&M activities is attached. (9-30-16) The June 2016 status update of sewer activities and the July 2016 summary of O&M activities are attached.</p>
5	Wet weather flow monitoring	<p>(12-19-14) Due to the amount of wet weather we had recently, there is an opportunity to obtain good wet season sewer flow data. Staff will propose to obtain approval for the City Manger to authorize flow meter installation prior to a storm event. (1-9-15) Staff will be requesting Council approval at the January meeting. (1-16-15) Council authorized City Manager to execute necessary agreements for flow meter installation. (1-15-16) Staff and consultant monitoring the weather for flow meter installation. (1-22-16) Flowmeters will be installed end of January but monitoring period will begin at the start of a significant rain event. (1-28-16) Meter installation in progress. (2-5-16) Meters have been installed. (2-12-16) Staff continues to monitor weather forecast. (3-11-16) Flow monitoring in progress. (4-8-16) Consultants removed the flowmeters and are downloading the data. (5-6-16) Staff should be receiving flow data for review within two weeks. (5-27-16) Staff following up with consultant to check on the status of the flow data. (6-3-16) Staff received draft flow data from the consultant for review. Consultant working on report. (6-16-16) Staff received draft report for review. (7-29-16) Consultant working on finalizing the report to incorporate Town comments. (8-5-16) Consultant is scheduled to submit the final report on 8/12. (8-12-16) Consultant submitted the final report on 8/8. (8-19-16) Final Flow Monitoring and Inflow/Infiltration report is attached. Data from the report will be used for the Sanitary Sewer Master Plan development. Staff also reviewing the report for average residential flow and analyzing inflow/infiltration issues to be addressed.</p>
6	Sanitary Sewer Master Plan Update	<p>(8-26-16) The Request for Proposal has been released and is also on the Town's website. Proposals are due 9-19-16. (9-9-16) Staff received some minor questions and requests. Response will be posted on Town website on 9/12. (9-16-16) Response to questions have been posted on the Town's website. (9-23-16) Staff received two proposals for the Sanitary Sewer Master Plan Update on 9/19. Staff will be reviewing, ranking, and determining whether interview is necessary prior to consultant selection. (10-7-16) Staff completed the review of proposals. Staff will recommend the City Council awarding a contract at the November meeting.</p>

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Tasks	<u>Project Name</u>	<u>Latest Status</u>
7	Erosion on Page Mill Road near Baleri Ranch Rd	<p>(1-28-16) Council approved the Initial Study and Mitigated Negative Declaration at the January meeting. Consultant to contact Regional Water Quality Control Board to discuss permitting. (2-12-16) Consultant submitted a letter to RWQCB regarding some of their comments. RWQCB staff to review and respond. (2-25-16) RWQCB staff indicated that the revised plans look much better. Consultant scheduled to discuss project with RWQCB staff week of 2-29-16. (3-11-16) Consultant working with Army Corp of Engineers to clarify scope of project. (3-18-16) RWQCB is requesting additional mitigation measures to be included in the project. (3-25-16) Staff met with consultant on-site to discuss possible mitigation proposal to the RWQCB and strategy for moving the project forward in the permitting process. (4-14-16) Additional information provided to US Army Corp of Engineers for their review. (4-29-16) US Army Corp. is requesting informal consultation with US Fish and Wildlife Service. (5-13-16) Consultant trying to contact Army Corp. for status update. (6-3-16) US Fish and Wildlife Service has assigned a staff member and is reviewing the project. (6-23-16) US Fish and Wildlife Service has approved the project. Waiting for US Army Corp to approve. (8-19-16) Consultant continues to follow up with US Army Corp for their approval. Staff also reached out to US Army Corp for an update. (8-26-16) Army Corp staff indicated that he should be able to get to our project soon. (9-16-16) Army Corp staff indicated that they were pulled away to work on other projects that have become higher priority and that they should be able to review our project soon.</p>
8	VTA Bicycle Expenditure Plan applications	<p>(12-14-12) Staff to work on application to add Nicholson Path Extension and Fremont Road Bike path phase 2 to the Bicycle Expenditure Plan. Applications due 1-31-13. (2-1-13) Applications have been submitted and received by VTA. (3-22-13) Staff provided supplemental information to VTA regarding Hale Creek Path in an effort to secure additional points to qualify to be in the BEP. (4-3-13) All submitted projects were approved to be added to the new BEP. (4-11-13) Hale Creek path and Fremont Road Safe Route to School phase 2 are now on the BEP.</p>

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Tasks	Project Name	Latest Status
9	El Monte/I-280 interchange	<p>Traffic Safety Committee had some concerns about the stop sign and alignment of the northbound El Monte/I-280 off-ramp. Staff contact CalTrans to discuss. The Stop sign was requested by the Town in 2003, however, there is still a high number of accidents. Town staff worked with CalTrans to improve the safety concern. CalTrans requested funds under their SHOPP program and \$1.2 million was approved to realign the off-ramp so that it comes in more perpendicular to El Monte. TSC supports the proposed realignment. (3-1-13) Tentative schedule is to do the design in 2015 and construct in 2016/2017. (8-22-14) Project study report has been provided by CalTrans. Staff reviewing. (8-29-14) Staff to provide update at an upcoming City Council meeting. (9-19-14) Staff to provided an update to council. Any proposed construction would not likely begin until 2017. (9-26-14) Staff provided update to Traffic Safety Committee. (10-17-14) Staff provided an update to City Council at the 10-16-2014 meeting. (3-27-15) Caltrans has this project scheduled for construction in 2017. Staff trying to get more details from Caltrans. (4-3-15) Caltrans working on paperwork to begin design work. Per Caltrans, construction is still scheduled for 2017. (11-25-15) Per Caltrans, they expect to have project plans sometime around September 2016. (4-14-16) The California Transportation Commission approved the project. Estimated cost is \$1.6 million. (7-15-16) Caltrans submitted plans to staff for comment. This project proposes to realign I-280 NB off-ramp to EB El Monte Road. The work includes new pavement sections, super elevation correction, pavement removal of the abandoned segment within the existing off-ramp, removal and trimming of trees, and drainage work. (7-22-16) Town consultant is reviewing the draft plans from Caltrans. (7-29-16) Draft review comments to be submitted to Town for staff review week of August 1. (8-19-16) Comments sent to CalTrans for consideration. (8-26-16) Caltrans provided additional information and Town traffic consultant reviewing. (9-16-16) Additional comments sent to Caltrans for their consideration and response.</p>
10	Robleda and Purissima intersection study	<p>(4-22-16) Agreement with consultant executed. (4-29-16) Work underway. (5-6-16) Data collection and analysis being performed. (5-20-16) Data collection completed and draft report submitted. Staff reviewing draft report. (5-27-16) Report has been completed and will be shared with the neighbors for discussion. (6-3-16) Report has been received by the neighbors. Staff setting up meeting to discuss report with the neighbors. (6-10-16) Staff to meet with neighbors on 6-13-16 to discuss the traffic consultant's technical memo. (6-16-16) A few neighbors attended the meeting at Town Hall. Staff discussed the report, answered questions and explained the process. Staff indicated that a three way stop sign is not recommended by staff as it does not meet the warrant analysis. Neighbors to discuss and decided what concept they have support for and get back to staff. (7-15-16) Staff working with neighborhood representative to prepare map showing recommendations from the residents. (7-22-16) Draft map sent to neighborhood representative for review. (7-29-16) Staff revising map to incorporate comments from neighborhood representative. (8-19-16) Revised map sent to neighborhood representative for review. Neighbors are requesting a 3 way stop sign to be installed. Per consultant's study, a stop intersection is not warranted. (8-26-16) Neighborhood representative picked up map for review and comment.</p>

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Tasks	<u>Project Name</u>	<u>Latest Status</u>
11	Hale Creek/Magdalena connector Path	<p>(1-8-16) Additional information provided to CalWater. (1-15-16) Staff spoke to CalWater and clarified the need for the easement. (1-22-16) CalWater real estate attorney has some comments on the easement language. (1-28-16) City attorney office to discuss comments with CalWater attorney. (2-5-16) Staff working on obtaining some field survey stakes to look at alternatives. (2-19-15) CalWater attorney preparing a proposed amendment. (2-25-16) Alternate path layout to avoid need for additional CalWater easement is possible with encroachment onto CalTrans R-O-W. Staff to work on encroachment permit application to CalTrans. (3-3-16) Staff completed encroachment permit application and submitted to Caltrans for review and approval. (3-11-16) Caltrans encroachment permit section did not receive application. Staff resent application, waiting for confirmation. (3-18-16) Staff resent electronic and hard copy of encroachment permit application to Caltrans. (3-25-16) Caltrans reviewing encroachment permit application and has questions. Staff working on addressing Caltrans concerns. (4-8-16) Staff sent new photos and additional details to Caltrans to clarify questions. Caltrans reviewing. (4-22-16) Caltrans headquarters is reviewing. (5-13-16) Caltrans is requiring an exception request to allow construction of a pedestrian facility passing through an access-controlled off-ramp fringe area. Staff to work on exception request. (5-20-16) Staff reviewing sample request from another agency. (6-10-16) Staff to complete and file environmental document with County Recorder's office.(6-23-16) Environmental document has been filed with County Recorder's office. (7-15-16) Staff working on resubmittal to Caltrans. (7-29-16) Staff resubmitted additional information to Caltrans for review and approval. (8-19-16) Caltrans provided some additional comments on our application. Staff working on comments. (9-9-16) Staff resubmitted the requested additional information to Caltrans for review and approval. (9-30-16) At Caltrans request, staff is preparing additional certification forms to be signed by the project designer.</p>

Tasks	Project Name	Latest Status
12	Open Space Stewardship	<p>(1-15-16) Draft grazing recommendation memo has been received from the consultant. Staff and committee reviewing. (1-28-16) Staff met with Open Space Committee and Acterra to get an update on activities and to discuss contract extension. Acterra to submit proposal to Town. (2-5-16) Acterra submitted a three year proposal for staff to review. (2-12-16) Open Space Committee also reviewing proposal and will provide recommendation. (3-11-16) Staff discussed schedule with members of the OSC. (3-25-16) OSC supports the proposal from Acterra and will be presenting the project to Council at the April meeting. (4-8-16) Council approved 2 month extension to Acterra's contract to align with the fiscal cycle. Contract renewal will be discussed with the budget. (4-14-16) Staff working with Acterra and Open Space Committee for proposed longer term contract. (4-22-16) Acterra 2 month extension has been executed. Proposed longer term contract will be discussed with the upcoming budget. (4-29-16) Open Space Committee and Acterra to present project for funding at the joint Council/FIC meeting on May 31. (5-13-16) Open Space Committee discussed Acterra's three year contract proposal for restoration activity and the committee is in support of the proposed contract. (5-20-16) Acterra's quarterly report for January to April 2016 is attached. (5-27-16) Acterra completed their second year of stewardship services. Acterra's final report for May 2015 to April 2016 is attached. (6-3-16) A three year restoration program and a one year maintenance and education service agreement will be presented to Council at their June meeting. (6-23-16) Contract with Acterra has been approved. Contract being executed. (7-22-16) Contract has been executed. Acterra progress report for the months of May and June is attached. (7-29-16) Mowing of O'Keeffe and Byrne Preserve for yellow star thistle was performed. (10-14-16) As of July 1, 2016 the Acterra Stewardship Program became Grassroots Ecology. Grassroots Ecology is a fiscally sponsored project of Acterra. Grassroots Ecology quarterly report for July to September 2016 is attached.</p>
13	Drainage improvement at Newbridge	<p>(8-28-15) Staff identified a drainage problem on Newbridge. Staff working on getting quotes to prepare a design. (9-4-15) Staff in process of meeting designers. (9-11-15) Designers working on proposals. (9-18-15) Staff received one proposal and still waiting for one more. (9-25-15) Staff received two proposals and is working on agreement for consultant. (10-9-15) Designer to provide schedule for design work. (10-23-15) Survey work completed, design underway. (10-30-15) Preliminary design scheduled to be submitted mid November for staff review. (11-5-15) Design in progress. (11-20-15) Staff to follow up on status of preliminary design submittal. (11-25-15) Staff received preliminary plans for review. (12-4-15) Staff received a revised preliminary design package and is in the process of reviewing the documents. (12-18-15) Comments on the design have been provided to the designer to incorporate. (1-22-16) Staff checking on possible utility conflict for proposed storm drain improvements. (2-5-16) Consultant working on finalizing the design and estimate. (2-12-16) Consultant submitted design and estimate for Town to review. Staff Reviewing. (2-19-16) Design is complete. Staff waiting for final hard and soft copies. (3-3-16) Project will be advertised at the same time as the 2016 Townwide pavement rehabilitation project. (4-29-16) Budget request for construction will be made for this project. (6-3-16) Project will be advertised on 6-8-16. (6-10-16) Project has been advertised. Bid opening scheduled for 6-30-16. (7-15-16) One bid was received and it was high. Staff will be requesting council to reject the one bid received at the July Council meeting. (7-22-16) Council approved the rejection of the bids. Staff will likely include with next years road rehabilitation project.</p>

Last Updated on 10/28/2016

<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
14	P-TAP Round 18 grant funds	<p>(10-9-15) Staff working on application for grant funds. (10-30-15) Staff completed and submitted grant request. (12-11-15) Results of grant request should be available in early 2016. (1-22-16) Town did not get selected to receive the grant. (1-28-16) Town will re-apply next year for grant. (9-30-16) MTC will announce the Call-for-Projects for its Pavement Management Technical Assistance Program (P-TAP) Round 18 next month. Once the Call-for-Project is announced this October or November, we intend to apply. If we are selected as recipient of P-TAP, we will work with MTC's consultant to update our PMP. (10-21-16) MTC announced the Call-for-Project for the P-TAP 18. The Town will apply for the grant to update our PMP. The application is due 11/14/2016.</p>
15	I-280 Repaving	<p>(12-13-13) Staff contacting CalTrans again to see if they have an update on when I-280 within Los Altos Hills will be scheduled to be repaved. (12-20-13) E-mail received from Jeremy Dennis discussing the CalTrans process. By fall of 2014 Caltrans will decide which projects will be included in the 2016 SHOPP program for bidding in 2018-19. Not sure if a section of I-280 within LAH will be selected. (7-18-14) Mayor will be sending a letter to CalTrans to request expediting the paving schedule for I-280 within Los Altos Hills. (9-19-14) Letter was sent to Caltrans. (10-17-14) Caltrans staff indicated that per the program schedule, the soonest the paving work would occur is in 2018/2019 and the latest it would occur is in 2019/2020. Staff still trying to contact the District Director. (11-21-14) Senator Jerry Hill's office is getting involved. (1-9-15) Caltrans district director to meet with Town Mayor and councilmember to discuss project. Assemblyman Rich Gordon's office is involved. (1-16-15) On-line petition being developed. (1-28-15) Caltrans working on project initiation document (PID) for pavement improvement and expects to submit in June as a candidate for funding in the 2016 SHOPP. (4-17-15) Caltrans has some questions regarding the noise measurements provided to them. Staff forwarded responses to Caltrans. (5-29-15) Supervisor Joe Simitian sent letter to Caltrans requesting that they program the I-280 repaving project in the next programming cycle. (7-31-15) Caltrans completed and approved a Project Initiation Document to resurface I-280 from Foothill Boulevard to 0.5 mile north of Sand Hill Road. Project to be submitted for the 2016 SHOPP program to compete for funds. (8-14-15) Per discussion with Caltrans staff, project is approved under the 2016 SHOPP program. Construction should occur around 2018. (11-20-15) Per Caltrans project development for this project is pending CTC approval of the SHOPP candidates in April 2016. If approved, target construction is Summer of 2019. (4-14-16) The California Transportation Commission approved the project. Estimated cost is \$59.5 million.</p>

Last Updated on 10/28/2016

Tasks	<u>Project Name</u>	<u>Latest Status</u>
16	VTA TAC Meetings	<p>(1-15-16) Staff attended the 1-14-16 TAC meeting and the Envision SV Ad-Hoc committee meeting. A new chair and vice chair was selected. Committee took action to approve allocation of \$250,000 to help fund the interim bicycle improvements on Page Mill/I-280 interchange. Ad-Hoc committee working on selection criteria for projects listed for Envision SV. (2-5-16) Staff attended the VTA Board meeting and the Board approved the \$250,000 to the County to help fund the interim bicycle improvements. (3-11-16) Staff attended the 3-10-16 TAC meeting. Committee received update on Envision Silicon Valley. VTA staff is developing categories for ESV to distribute an estimated \$6.5 Billion. (4-14-16) Staff attended the April TAC meeting. (4-14-16) TAC committee did not reach agreement on a formal recommendation of the Envision Silicon Valley policies to the Board. VTA staff will provide TAC comments to the Board at their April 22 workshop. (6-10-16) June TAC meeting was canceled. Next meeting is in July. (8-26-16) Staff met with VTA staff to discuss Countywide bicycle plan. VTA working on draft map for upcoming BPAC meeting. (10-14-16) Staff attended the 10-13-16 TAC meeting. Committee received update on Caltrans I-80 Smart Corridor project. Committee also received an update on the Countywide Bicycle Plan prioritization criteria.</p>
17	2016 Road Rehabilitation Project	<p>(6-3-16) Staff preparing contract documents for the 2016 Road Rehabilitation Project. Project will be advertised on 6-8-16. (6-10-16) Project has been advertised. Bid opening scheduled for 6-28-16. List of streets is attached. (7-15-16) Award of contract will be presented to Council at the July meeting. (7-22-16) Council approved the award of contract. Staff sent notice of award to contractors. (7-29-16) Contractor to begin localized pavement repair week of August 1, 2016. (8-5-16) Contractor completed the spot repair this week. Contractor will construct valley gutter on Orchard Hill Lane. (8-12-16) Contractor is paving the public portion of Almaden Court. (8-19-16) Micro Surfacing work scheduled for week of August 22nd. There will be traffic delays, detours, two way traffic control, and partial road closures. Residents in work areas have been notified. Schedule has also been posted on the Town's website. (8-26-16) Micro surfacing work will be substantially complete by 8-26-16. Remaining microsurfacing work and cleanup will be completed by the end of August. Residents on Adobe Lane organized and privately funded pavement rehabilitation of the private section of Adobe Lane. Work was coordinated with the Town's contractor. (9-2-2016) All paving work has been completed. Contractor begins preparing the road for striping on 9/2. Traffic striping operation will begin next week. (9-9-12) Traffic striping operation is underway and is scheduled to complete on 9/16. (9-16-16) Construction completed. Staff will review the completed work and prepare a punch list, if any, for the contractor to address. (10-14-16) Acceptance of project will be presented to council at the November meeting.</p>

Tasks	Project Name	Latest Status
18	Review of non-residential sewer units	<p>(6-19-15) Sewer consultant to visit Town properties week of 6-22-15. Consultant will visit and meet with all non-residential users to inspect facility and discuss usage. (7-10-15) Consultant coordinating with non-residential facilities to set up appointments to visit and inspect. (7-23-15) Site visits to non-residential facilities in progress. (10-2-15) Most of the sites have been visited. Consultant hope to complete site visits by the end of October. (10-30-15) All site visits have been completed. Consultant working on analysis. (11-13-15) Staff and consultant to discuss draft results in early December. (12-11-15) Draft results submitted to staff. Staff to review and schedule discussion with consultant. (12-18-15) Staff to discuss draft results with consultant in January 2016. (1-8-16) Consultant preparing data sheets with preliminary findings to send to non-residential users for their review and comment. (1-15-16) Staff working with consultant on documents to be sent to each non-residential user. (1-28-16) Draft site specific data sheets with preliminary findings have been sent to each non-residential user for review and comment. (2-5-16) Staff and consultant has been contacted by two non-residential users to discuss preliminary findings. Comments from non-residential users are due February 22, 2016. (3-11-16) Staff received draft report from consultant. Staff reviewing. (4-8-16) Staff working with attorney's office to verify information that may need to be removed for privacy concerns. (5-6-16) Staff to present findings and recommendation to FIC. (5-13-16) Consultant findings and recommendations to be presented to FIC at their July 11, 2016 meeting. (5-20-16) FIC meeting rescheduled for July 6th. (7-15-16) FIC did not reach an agreement on a recommendation to City Council. Staff will be meeting with Ad-Hoc committee to discuss further. (7-29-16) Ad-Hoc committee requested attorney review of three alternative proposed by the Ad-Hoc committee. Town attorney reviewing. Item to be presented to Council at the August meeting. (8-12-16) Town attorney completed their review of the three alternatives proposed by the Ad-Hoc committee. Item is on the August City Council Agenda. (8-19-16) Item was referred back to the FIC Ad-Hoc Committee for further discussion. (8-26-16) Meeting with Ad-Hoc committee scheduled for 8/29. (9-9-16) Staff to present amended recommendations and City Attorney's response to FIC at their September 13, 2016 meeting. (9-16-16) Item to be presented to the City Council at their October 2016 meeting. (10-21-16) City Council approved the proposed non-residential sewer allocation fee schedule. Pubic hearing is tentatively scheduled for 1/19/17.</p>
20	West Loyola/Mora Drive Pathway study	<p>(7-15-16) Staff collected speed data on West Loyola and Mora Drive and the results indicate speeds over the posted speed limit on both streets. Mora Drive has an 85th percentile of 10 mph over the posted speed limit and West Loyola has an 85th percentile of 6 mph over the posted speed limit. Staff also engaged a consultant to look into the feasibility of constructing a path on the two streets. (9-23-16) Staff reviewed the draft preliminary report and provided comments to the consultant to address. (10-14-16) Path Study has been completed.</p>
21	Traffic Evaluation - Fremont Road at Pinewood School	<p>(9-23-16) Staff engaged a traffic consultant to investigate the traffic issues on Fremont Road onto Pinewood School during the morning drop off hours. The consultant will perform data collection and provide their recommendations. (10-7-16) Staff reviewed the draft report and provided comments. Consultant is collecting additional traffic data this week. An updated report will be available once the data is retrieved and incorporated to the report. (10-14-16) Traffic Evaluation report is completed. Traffic consultant recommended adding a left turn pocket on both directions on Fremont Road at Pinewood School to improve the traffic flow during peak hours. (10-28-16) Staff will bring this item to the City Council in November for discussion.</p>



**Santa Clara County Office of the Sheriff
Weekly Activity Summary
10/17/2016 – 10/23/2016
LOS ALTOS HILLS**



PATROL ACTIVITY SUMMARY			
DATE	BEAT	ACTIVITY	COMMENTS
10/19	L5	Identity Theft	Between 12:00 PM on 10/15 and 2:50 PM on 10/17, the victim received notification indicating unknown suspect(s) used the victim's personal information to access the victim's credit card account and made fraudulent charges to that account for a total loss of about \$10,380. The victim lives in Los Altos Hills.

DATE/TIME	BEAT	EVENT NUMBER	EVENT TYPE	LOCATION	INFORMATION
DISTURBANCES					
10/19/2016 8:32	L1	16-293-0076	415	WILDCREST DR @ WILDFLOWER LN	INVESTIGATED
10/19/2016 9:14	L1	16-293-0099	415	WILDCREST DR @ WILDFLOWER LN	INVESTIGATED
10/19/2016 10:44	L3	16-293-0143	415	BECKY LN @ ELENA RD	INVESTIGATED
10/19/2016 10:49	L1	16-293-0146	415	W FREMONT RD @ FREMONT	INVESTIGATED
10/20/2016 16:35	L3	16-294-0339	415	BECKY LN @ ELENA RD	INVESTIGATED

THEFTS

10/19/2016 14:49	L5	16-293-0273	530.5	RAVENSBURY AV @ HILLPARK LN	INVESTIGATED
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PHONE THE OFFICE

10/19/2016 12:23	L5	16-293-0192	1021	71L1	COMPLETE
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10/20/2016 17:00	L5	16-294-0347	1021	81L1	COMPLETE
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10/20/2016 18:00	L1	16-294-0373	1021	81L1	COMPLETE
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10/21/2016 8:54	L5	16-295-0113	1021	71L1	COMPLETE
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10/21/2016 12:32	L3	16-295-0219	1021	71L1	COMPLETE
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10/21/2016 14:05	L1	16-295-0271	1021	71H1	COMPLETE
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10/22/2016 8:06	L1	16-296-0067	1021	71L1	COMPLETE
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SUSPICIOUS PERSON

10/18/2016 12:04	L1	16-292-0204	1066	VISCAINO CT @ VISCAINO RD	INVESTIGATED
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10/19/2016 12:53	L3	16-293-0209	1066	ELENA RD @ VINEDO LN	INVESTIGATED
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10/23/2016 20:44	L3	16-297-0312	1066	ELENA RD @ ESTRALITA PL	INVESTIGATED
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ABANDON VEHICLE

10/19/2016 10:13	L1	16-293-0129	1124	W FREMONT RD @ CONCEPCION RD	
10/19/2016 9:52	L5	16-293-0118	1124	STONEBROOK DR @ ONEONTA DR	INVESTIGATED
10/18/2016 11:11	L3	16-292-0168	1124	ELENA RD @ JOSEFA LN	INVESTIGATED
10/22/2016 19:49	L5	16-296-0333	1124	MAGDALENA RD @ BLANDOR WY	

TRAFFIC HAZARDS

10/17/2016 10:21	L4	16-291-0145	1125	CHAPARRAL WY @ MOODY RD	INVESTIGATED
10/18/2016 10:51	L3	16-292-0154	1125	FY 280 @ PAGE MILL RD	INVESTIGATED
10/19/2016 12:39	L4	16-293-0203	1125	ALTAMONT RD @ HIDDEN SPRINGS CT	INVESTIGATED
10/19/2016 14:30	L1	16-293-0267	1125	BEAVER LN @ LA CRESTA DR	INVESTIGATED
10/20/2016 16:19	L3	16-294-0332	1125	ARASTRADERO RD @ PAGE MILL RD	INVESTIGATED

**SUSPICIOUS
VEHICLES**

10/17/2016 18:56	L5	16-291-0356	1154	STONEBROOK DR @ PROSPECT AV	INVESTIGATED
10/19/2016 20:58	L3	16-293-0412	1154	RADCLIFFE LN @ LIDDICOAT DR	INVESTIGATED

10/20/2016 17:11	L1	16-294-0351	1154	PURISSIMA RD @ LA BARRANCA RD	INVESTIGATED
10/21/2016 3:27	L3	16-295-0049	1154	PAGE MILL RD @ ARASTRADERO RD	CITATION ISSUED
10/23/2016 19:19	L4	16-297-0269	1154	ALTAMONT RD @ BLACK MOUNTAIN RD	INVESTIGATED
10/23/2016 22:24	L6	16-297-0344	1154	W LOYOLA DR @ EASTBROOK AV	INVESTIGATED

TRAFFIC COLLISIONS

10/21/2016 17:13	L3	16-295-0376	1182	PAGE MILL RD@ ARASTRADERO RD	INVESTIGATED
10/21/2016 18:09	L1	16-295-0400	1182	PURISSIMA RD @ CONCEPCION RD	CITATION ISSUED
10/22/2016 23:31	L1	16-296-0413	1182	EL MONTE RD @ FY 280	INVESTIGATED

TRAFFIC CONTROL

10/21/2016 17:34	L1	16-295-0383	1184	PURISSIMA RD @ ARASTRADERO RD	COMPLETE
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VEHICLE STOPS

10/17/2016 20:28	L1	16-291-0379	1195	ROBLEDA RD @ PURISSIMA RD	CITATION ISSUED
10/18/2016 1:26	L1	16-292-0024	1195	FY 280 @ EL MONTE RD	CITATION ISSUED
10/18/2016 3:50	L1	16-292-0041	1195	FY 280 @ EL MONTE RD	WARNING ISSUED

10/18/2016 16:36	L1	16-292-0341	1195	ROBLEDA RD @ PURISSIMA RD	CITATION ISSUED
10/18/2016 16:52	L3	16-292-0347	1195	ROBLEDA RD @ DUVAL WY	CITATION ISSUED
10/18/2016 17:18	L1	16-292-0359	1195	PURISSIMA RD @ ROBLEDA RD	CITATION ISSUED
10/18/2016 17:40	L1	16-292-0366	1195	PURISSIMA RD @ ROBLEDA RD	CITATION ISSUED
10/18/2016 17:56	L1	16-292-0373	1195	PURISSIMA RD @ ROBLEDA RD	CITATION ISSUED
10/20/2016 6:49	L2	16-294-0046	1195	FY 280 @ MAGDALENA RD	CITATION ISSUED
10/20/2016 10:49	L2	16-294-0142	1195	FY 280 @ MAGDALENA RD	CITATION ISSUED
10/20/2016 10:57	L2	16-294-0146	1195	MAGDALENA RD @ FY 280	CITATION ISSUED
10/20/2016 15:04	L5	16-294-0291	1195	MAGDALENA AV @ EASTBROOK AV	CITATION ISSUED
10/20/2016 23:41	L5	16-294-0474	1195	EL MONTE RD @ STONEBROOK DR	CITATION ISSUED
10/21/2016 12:08	L4	16-295-0208	1195	EL MONTE RD @ MOODY RD	CITATION ISSUED
10/21/2016 12:34	L4	16-295-0220	1195	ELENA RD @ MOODY RD	CITATION ISSUED
10/21/2016 13:01	L4	16-295-0238	1195	ELENA RD @ MOODY RD	CITATION ISSUED
10/21/2016 13:50	L3	16-295-0265	1195	FY 280 @ PAGE MILL RD	CITATION ISSUED

10/21/2016 14:44	L1	16-295-0294	1195	W FREMONT RD @ MANUELLA RD	CITATION ISSUED
10/21/2016 17:56	L1	16-295-0394	1195	PURISSIMA RD @ ROBLEDA RD	WARNING ISSUED
10/21/2016 17:59	L1	16-295-0396	1195	PURISSIMA RD @ ELENA RD	CITATION ISSUED
10/21/2016 19:40	L5	16-295-0437	1195	REBECCA LN @ DAWSON DR	WARNING ISSUED
10/22/2016 14:25	L3	16-296-0209	1195	ARASTRADERO RD @ STIRRUP WY	WARNING ISSUED
10/22/2016 14:34	L3	16-296-0211	1195	ARASTRADERO RD @ STIRRUP WY	WARNING ISSUED
10/22/2016 14:43	L3	16-296-0217	1195	PAGE MILL RD @ ARASTRADERO RD	CITATION ISSUED
10/23/2016 3:05	L1	16-297-0036	1195	FY 280 @ EL MONTE RD	CITATION ISSUED
10/23/2016 19:00	L3	16-297-0259	1195	FY 280 @ PAGE MILL RD	CITATION ISSUED
10/23/2016 21:54	L3	16-297-0338	1195	ELENA RD @ BECKY LN	WARNING ISSUED

STOLEN VEHICLE

10/20/2016 16:47	L5	16-294-0342	10851	W FREMONT RD @ CONCEPCION RD	INVESTIGATED
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PARKING VIOLATIONS

10/18/2016 3:34	L3	16-292-0040	22500	PAGE MILL RD @ ARASTRADERO RD	CITATION ISSUED
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10/18/2016 14:35	L1	16-292-0290	22500	W FREMONT RD @ FREMONT PINES LN	CITATION ISSUED
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ALARMS

10/17/2016 1:35	L3	16-291-0022	1033A	PAGE MILL RD @ MOON LN	FALSE ALARM
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10/17/2016 4:21	L2	16-291-0047	1033A	HILLTOP DR @ COLINA DR	FALSE ALARM
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10/17/2016 8:42	L1	16-291-0102	1033A	MIRANDA RD @ WILD PLUM LN	FALSE ALARM
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10/18/2016 8:21	L3	16-292-0089	1033A	YALE CT @ LIDDICOAT CL	FALSE ALARM
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10/18/2016 15:34	L3	16-292-0316	1033A	MATADERO CREEK LN @ MATADERO CREEK CT	FALSE ALARM
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10/19/2016 9:58	L2	16-293-0121	1033A	HILLTOP DR @ COLINA DR	FALSE ALARM
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10/20/2016 10:39	L6	16-294-0137	1033A	W LOYOLA DR @ ROLLY RD	FALSE ALARM
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10/20/2016 14:17	L2	16-294-0258	1033A	DAWNRIDGE DR @ MAGDALENA RD	FALSE ALARM
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10/21/2016 9:58	L3	16-295-0137	1033A	MELODY LN @ BLACK MOUNTAIN RD	FALSE ALARM
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10/21/2016 9:59	L2	16-295-0139	1033A	HILLTOP DR @ HILLVIEW RD	FALSE ALARM
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10/22/2016 1:40	L4	16-296-0025	1033A	BUENA VISTA DR @ MOODY RD	FALSE ALARM
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10/22/2016 15:09	L5	16-296-0227	1033A	OAK PARK CT @ OAK KNOLL CL	FALSE ALARM
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10/23/2016 19:55	L5	16-297-0289	1033A	FERNHILL DR @ LOMITA LINDA CT	FALSE ALARM
10/23/2016 20:35	L5	16-297-0306	1033A	CAMINO HERMOSO @ RAVENSBURY AV	FALSE ALARM
10/23/2016 22:33	L4	16-297-0347	1033A	LA LOMA DR @ SUMMIT WOOD RD	FALSE ALARM
10/23/2016 23:20	L1	16-297-0353	1033A	MIRANDA WY @ MIRANDA RD	FALSE ALARM
WELFARE CHECK					
10/17/2016 18:30	L4	16-291-0350	WELCK	RHUS RIDGE RD @ BASSETT LN	INVESTIGATED
10/22/2016 18:57	L5	16-296-0309	WELCK	MAGDALENA RD @ HOOPER LN	INVESTIGATED
SUSPICIOUS CIRCUMSTANCES					
10/17/2016 13:38	L1	16-291-0254	SUSCIR	GOLDEN HILL CT @ LA PALOMA RD	INVESTIGATED
10/19/2016 12:35	L3	16-293-0201	SUSCIR	ELENA RD @ JOSEFA LN	INVESTIGATED
STRANDED MOTORIST					
10/18/2016 3:14	L2	16-292-0039	STRAND	FY 280 @ MAGDALENA RD	COMPLETE
INFORMATION ONLY					
10/18/2016 17:57	L3	16-292-0374	INFO	PAGE MILL RD @ HY 280	INFORMATION GIVEN

10/19/2016 6:44	L1	16-293-0037	INFO	OLD ALTOS RD @ W FREMONT RD	INFORMATION GIVEN
10/19/2016 7:00	L1	16-293-0039	INFO	EL MONTE RD @ FY 280	INFORMATION GIVEN
10/20/2016 8:50	L1	16-294-0090	INFO	S ALTA LN @ ALTA TIERRA RD	INFORMATION GIVEN
10/20/2016 11:00	L2	16-294-0150	INFO	HY 280 @ MAGDALENA RD	INFORMATION GIVEN
10/20/2016 15:49	L3	16-294-0312	INFO	FY 280 @ PAGE MILL RD	INFORMATION GIVEN
10/20/2016 7:51	L5	16-294-0062	BTINFO	MAGDALENA AV @ RAVENSBURY AV	INFORMATION GIVEN
10/20/2016 14:00	L5	16-294-0250	BTINFO	KATE DR @ TERESA WY	INFORMATION GIVEN
10/20/2016 21:49	L1	16-294-0451	BTINFO	FY 280 @ EL MONTE RD	INFORMATION GIVEN
10/23/2016 21:27	L1	16-297-0329	BTINFO	EL MONTE RD @ FY 280	INFORMATION GIVEN
10/21/2016 16:45	L2	16-295-0359	INFO	FY 280 @ MAGDALENA RD	INFORMATION GIVEN
10/23/2016 17:05	L1	16-297-0226	INFO	FY 280 @ EL MONTE RD	INFORMATION GIVEN

FOLLOW-UP

10/19/2016 9:07	L5	16-293-0092	FU	OAK KNOLL CL @ OAK PARK CT	COMPLETE
10/21/2016 10:51	L3	16-295-0165	FU	ALMADEN CT @ ALTAMONT RD	COMPLETE

CITIZEN ASSISTANCE

10/21/2016 13:23	L5	16-295-0248	FD	EL MONTE RD @ STONEBROOK DR	INVESTIGATED
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**9-1-1
ABANDONED CALLS**

10/21/2016 16:29	L1	16-295-0347	911CEL	LA CRESTA DR @ VISCAINO RD	INVESTIGATED
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10/21/2016 18:59	L1	16-295-0423	911CEL	W FREMONT RD @ WESTON DR	INVESTIGATED
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10/23/2016 14:07	L1	16-297-0177	911CEL	W FREMONT RD @ CONCEPCION RD	INVESTIGATED
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10/17/2016 15:17	L4	16-291-0289	911UNK	PROSPECT AV @ FINN LN	INVESTIGATED
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10/23/2016 12:06	L3	16-297-0142	911UNK	ROBLE ALTO CT @ ROBLE ALTO	INVESTIGATED
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**PUBLIC
SAFETY ASSISTANCE**

10/19/2016 22:35	L3	16-293-0432	AID	ROBLEDA RD @ ELENA RD	COMPLETE
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10/20/2016 9:46	L1	16-294-0116	AID	FY 280 @ ALPINE RD	COMPLETE
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