



Town Manager's Report for September 7-11, 2020

Items to report on for this week include the following:

Engineering & PW

The **Annual Pavement CIP project is ongoing**. The Town will be updating project information on the Town website on a regular basis.

Traffic Safety Analysis of East Sunset Drive.

Staff will be mailing out the notifications for the **2020 Stinkwort Spraying** and the contractor is scheduled to begin the work the week of September 21. The Stinkwort Map has been posted on the Town's website.

The City Council authorized staff to **advertise the Town Hall Addition - Phase 1 project**. Staff will post the RFP on or about September 15, 2020.

The **Town Consultant started the Tree Survey** on September 4. Staff has asked for the consultant to prioritize the tree survey at Voorhees (by St. Nicholas School) and Padre Court. Staff conducted the interviews for the **Adobe Creek Sewer Study** and will prepare a staff report recommending award of the contract at the October City Council Meeting.

Staff received 7 proposals for the **Summerhill Pathway Phase 2 Survey Consultant Services**. Staff will review all the submittals and will prepare a staff report recommending award of the contract at the October City Council Meeting.

Staff is working with the consultant to prepare a **map delineating creek jurisdiction/responsibility** within Town boundary.

Public Works Maintenance

Weekly maintenance of Purissima park and town riding arena.

Brushed and cleared streets all over town.

Helped with the COVID-19 testing event.

Responded to a bunch of emergency calls over the Last two weekends (Power outage/ trees and signs down).

Worked on getting AT&T bureaucracy to fix the phone lines at Westwind Barn for the fire panel and Purissima Pump station.

Took care of requests from See-click-fix and Town.

Helped Greenwaste with the cleanup day at Foothill College Sunnyvale Campus.

Fixed water leak at Town Hall and sprinklers heads.

Brought in Town vehicles for annual smog tests.

Planning and Building Updates:

August Building and Planning Permit Report

The August monthly report on Planning and Building permit activity, along with data for the prior two years, is attached.

Monthly Building Dept Update

The Building Department saw a decreased level of permit activity in August and a significant increase in expired permits as compared to the prior two years.

	August 2020	August 2019	August 2018
Inspections	173	201	241
Permits Issued	53	72	63
Permits Finaled	35	34	39
Permits Expired*	15	7	0
Phone Calls Fielded**	337	366	362

* In recognition of the challenges that projects are facing due to the COVID-19 pandemic, all building permits with expiration dates after March 1, 2020 are being granted an automatic, no fee, deadline extension of 180 days.

** This does not include questions/inquiries sent via email. For the month of August, the Building Department received an average of 28 emails per business day.

Past Meetings Summary

September 1, 2020 – Site Development Public Hearing

- 13505 Burke Road - File #SD20-0049 – Lands of Williams
The Site Development Permit for landscape screening and new fencing for an approved single-story residence and pool house was APPROVED with standard conditions, plus additional conditions to significantly reduce the number of exterior lights within the front and exterior side setback areas and to require consultation with an arborist re: the new plantings under the mature stone pine tree. There were no neighbor comments.

September 8, 2020 – Site Development Public Hearing

- 27490 and 27500 Sherlock Court - File #LLA20-0001 – Lands of Burnham
The Lot-Line Adjustment between a 0.499-acre lot and a 5.138 acre lot; .796 acres from the larger parcel is proposed to be conveyed to the smaller nonconforming parcel to create two conforming one acre minimum parcels was APPROVED with standard conditions. There were no neighbor comments.

Upcoming Meetings

September 15, 2020 – Site Development and Fast Track Public Hearing (Virtual Teleconference)

A meeting agenda and project plans can be viewed on the Planning Department's [Public Meeting Resources](#) page.

- 13439 Mandoli Drive - File #SD20-0034 – Lands of Dong and Hwang
Site Development Permit for landscape screening for an approved major two-story addition and remodel.

Public Safety:

The **Sheriff's** weekly report is attached.

Parks and Recreation, other services:

The [Shred Event](#) will be held at Town Hall on Saturday, September 12th from 8:00-11:00 am. Social distancing protocols will be followed.

The Town will hold another **Wildland Fire Evacuation Forum** on Tuesday, September 15th from 7:00-8:00 pm for more information visit [here](#).

[Brush and Yard Waste Clean-Up](#) will take place Saturday, September 19th from 9:00am – 2:00pm at Purissima Park.

Staff has successfully connected residents interested in finding a new buddy to enjoy the **Town Pathways**. If you are interested, fill out the form here: losaltoshills.ca.gov/buddyfinder

Recreation is working with the **Los Altos History Museum** to support a future exhibit on the Pandemic. Residents can contribute at www.losaltoshills.ca.gov/1word

Next week's recreation programs include: Pam's Yoga Fitness, Adult Horseback Riding, Family Art, Adult Paint Nite, and Mindful Running. Sign up today: losaltoshills.ca.gov/register 😊

The **Youth Commission** held their first meeting of 2020-2021 on Wednesday, September 2nd at 7:00 pm via zoom.

The **Fall/Winter Activity Guide** was released online Tuesday, August 25 and mailed to Residents on Friday, August 28. [Interactive version](#) and [PDF](#) here. Additional copies are available at Town Hall in Parks and Recreation Building. All paid Fall-Winter Classes have been added to the Town's **Online Registration System** at secure.rec1.com/CA/los-altos-hills-ca/catalog

Power Safety Power Shutoff was held Tuesday, September 8th with 40 residents attending live. The presentation was recorded. To view the presentation the link has been placed on the Town [website](#). 60 attended first **Wildland Fire Evacuation Forum** held Thursday, September 10th with 60 attendees excluding staff.

The Town will hold another **Wildland Fire Evacuation Forum** on Tuesday, September 15th from 7:00-8:00 pm for more information visit [here](#).

Feel free to call me if you have any questions.

Thanks.

Carl



Planning and Building Department
August 2020 Monthly Report

Building Permits Issued

Permit Type	Aug-20	20-21 YTD	Aug-19	19-20 YTD	Aug-18	18-19 YTD
New Residence	2	5	3	6	5	5
Demo Permits	6	7	7	7	4	8
Accessory Dwelling Unit	1	5	0	3	0	0
Addition/Remodel	6	7	3	6	0	1
Remodel	5	11	8	9	4	7
Pool/Spa	3	7	3	4	2	2
EV Charger/Battery Backup	0	2	9	11	3	4
Photovoltaic/Solar	6	10	5	11	10	17
Water Heater	2	4	4	7	2	7
Re-Roof	1	6	8	16	6	9
Sewer Related	1	1	4	4	0	2
Miscellaneous	20	35	19	37	16	34
Total Permits Issued	53	100	73	121	52	91
Total Valuation	\$7,455,288	\$14,356,634	\$8,417,774	\$15,243,260	\$9,365,097	\$10,597,906

Planning Permits Approved

Permit Type	Aug-20	20-21 YTD	Aug-19	19-20 YTD	Aug-18	18-19 YTD
New Residence	3	8	1	2	1	6
Addition	0	0	2	3	2	3
Fence/Gate	6	8	6	8	0	1
Landscape	0	0	2	4	1	1
Pool/Spa	4	4	0	0	1	1
Tree Removal	1	5	2	4	2	3
Other	3	10	3	8	7	10
Total Approvals	17	35	16	29	14	25



**Santa Clara County Office of the Sheriff
Weekly Activity Summary
8/31/2020 – 9/6/2020
LOS ALTOS HILLS**



PATROL ACTIVITY SUMMARY			
DATE	BEAT	ACTIVITY	COMMENTS
9/3	L4	Injury Collision	Occurred at 4:46 PM at Summit Wood Road and Tapa Way.

DATE/TIME	BEAT	EVENT	PRIORITY LEVEL	RESPONSE TIME	TYPE	LOCATION	INFORMATION
DISTURBANCE							
9/3/2020 20:12	L4	20-247-0323	3	13m 28s	415M	EDGECLIFF PL @ PROSPECT AV	INVESTIGATED
THEFTS							
9/4/2020 14:59	L3	20-248-0214	3	2m 42s	484G	LIDDICOAT CL @ STANFORD CT	INVESTIGATED
9/4/2020 16:37	L5	20-248-0248	3	2m 58s	488	DAWSON DR @ REBECCA LN	INVESTIGATED
OBSCENE/HARASSING PHONE CALLS							
9/1/2020 10:32	L5	20-245-0112			653M	REBECCA LN @ DAWSON DR	INVESTIGATED
9/2/2020 6:02	L5	20-246-0042			653M	REBECCA LN @ DAWSON DR	INVESTIGATED
9/3/2020 4:57	L5	20-247-0035			653M	REBECCA LN @ DAWSON DR	INVESTIGATED
REPORT OF CONDITIONS							
9/4/2020 18:49	L1	20-248-0293			952	LA PALOMA RD @ TODD LN	COMPLETE
9/6/2020 19:42	L4	20-250-0258			952	MOODY RD @ CANYON RD	COMPLETE

PHONE THE OFFICE

9/4/2020 11:25	L1	20-248-0148			1021	74C6	COMPLETE
9/4/2020 13:48	L1	20-248-0187			1021	74C6	COMPLETE
9/4/2020 15:07	L3	20-248-0217			1021	71L1	COMPLETE

FIREARM DISCHARGED

9/4/2020 17:55	L5	20-248-0277	2	9m 28s	1057	MAGDALENA RD @ STONEBROOK DR	INVESTIGATED
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WIRE DOWN

9/6/2020 19:43	L4	20-250-0259			1069	MOODY RD @ CANYON RD	INVESTIGATED
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ANIMAL COMPLAINTS

9/1/2020 18:56	L5	20-245-0284	3	12m 1s	1091	OLIVE TREE LN @ BLANDOR WY	INVESTIGATED
9/3/2020 18:57	L3	20-247-0286	3	17m 14s	1091C	EDGERTON RD @ BLACK MOUNTAIN RD	INVESTIGATED
9/4/2020 10:56	L5	20-248-0134			1091	BLANDOR WY @ MAGDALENA RD	INVESTIGATED

TRAFFIC HAZARDS

9/5/2020 11:45	L4	20-249-0155	3	9m 59s	1125	RHUS RIDGE RD @ MOODY RD	INVESTIGATED
9/6/2020 22:13	L4	20-250-0328			1125	MOODY RD @ PAGE MILL RD	INVESTIGATED

SUSPICIOUS VEHICLES

9/4/2020 17:18	L4	20-248-0262	3	20m 31s	1154	PAGE MILL RD @ MOODY RD	INVESTIGATED
9/6/2020 1:37	L3	20-250-0018			1154	PAGE MILL RD @ ARASTRADERO RD	MARKED FOR TOW

TRAFFIC COLLISIONS

9/2/2020 15:21	L2	20-246-0240	3	8m 6s	1182	MAGDALENA RD @ I-280	INVESTIGATED
9/3/2020 16:46	L4	20-247-0240	3	8m 56s	1181	SUMMIT WOOD RD @ TEPA WY	INVESTIGATED

TRAFFIC CONTROL

9/6/2020 19:54	L4	20-250-0268	3	20m 51s	1184	MOODY RD @ CANYON RD	COMPLETE
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VEHICLE STOPS

9/1/2020 1:08	L2	20-245-0010			1195	I-280 @ MAGDALENA RD	WARNING ISSUED
9/1/2020 1:24	L2	20-245-0011			1195	I-280 @ MAGDALENA RD	WARNING ISSUED
9/1/2020 11:07	L2	20-245-0130			1195	SUMMERHILL AV @ S EL MONTE AV	WARNING ISSUED
9/1/2020 13:50	L1	20-245-0180			1195	EL MONTE RD @ I-280	WARNING ISSUED
9/3/2020 10:50	L2	20-247-0108			1195	EL MONTE RD @ SUMMERHILL AV	CITATION ISSUED
9/3/2020 12:27	L1	20-247-0144			1195	VOORHEES DR @ EL MONTE RD	CITATION ISSUED
9/3/2020 12:55	L1	20-247-0165			1195	MANUELLA RD @ EUCALYPTUS LN	WARNING ISSUED
9/6/2020 22:16	L3	20-250-0331			1195	ARASTRADERO RD @ PAGE MILL RD	WARNING ISSUED

PARKING VIOLATION

9/3/2020 11:35	L1	20-247-0121			22500	PURISSIMA RD @ CONCEPCION RD	INVESTIGATED
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ALARM CALLS

8/31/2020 21:12	L3	20-244-0291	2	16m 52s	1033A	VIA VENTANA @ BRIONES WY	FALSE ALARM
9/4/2020 3:40	L1	20-248-0036	2	8m 52s	1033A	ESTACADA DR @ SALTAMONTES WY	FALSE ALARM
9/4/2020 10:07	L3	20-248-0117	2	6m 11s	1033A	AMHERST CT @ LIDDICOAT DR	FALSE ALARM
9/4/2020 20:17	L1	20-248-0335	2	10m 42s	1033A	DE BELL RD @ MANUELLA RD	FALSE ALARM
9/5/2020 16:19	L1	20-249-0226			1033A	FREMONT RD @ DONELSON PL	CANCELLED
9/6/2020 20:25	L5	20-250-0281	2	10m 15s	1033A	DAWSON DR @ REBECCA LN	FALSE ALARM

ABANDONED VEHICLE

9/5/2020 8:56	L4	20-249-0104	3	1m 18s	22651D	RHUS RIDGE RD @ PECK LN	CITATION ISSUED
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9-1-1**ABANDONED CALLS**

8/31/2020 21:55	L4	20-244-0302			911CEL	LA LOMA DR @ SUMMIT WOOD RD	INVESTIGATED
9/2/2020 13:50	L3	20-246-0204			911CEL	EL MONTE RD @ STONEBROOK DR	INVESTIGATED
9/3/2020 20:50	L4	20-247-0337			911CEL	MOODY CT @ SHERLOCK RD	INVESTIGATED
9/4/2020 8:42	L3	20-248-0083			911CEL	DUVAL WY @ ROBLEDA RD	INVESTIGATED
9/4/2020 13:35	L1	20-248-0185			911CEL	FREMONT RD @ CONCEPCION RD	INVESTIGATED

FOLLOW-UP

8/31/2020 12:10	L3	20-244-0137	FU	COUNTRY WY @ THREE FORKS LN	COMPLETE
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INFORMATION ONLY

8/31/2020 7:11	L1	20-244-0047	INFO	FREMONT RD @ FREMONT PINES LN	INFORMATION GIVEN
8/31/2020 22:11	L3	20-244-0304	INFO	HARVARD CT @ LIDDICOAT CL	INFORMATION GIVEN
8/31/2020 23:37	L4	20-244-0328	INFO	BYRNE PARK LN @ DEER SPRINGS WY	INFORMATION GIVEN
9/1/2020 13:34	L1	20-245-0175	INFO	LA CRESTA DR @ ST FRANCIS DR	INFORMATION GIVEN
9/2/2020 22:08	L1	20-246-0389	BTINFO	PURISSIMA RD @ CONCEPCION RD	INFORMATION GIVEN
9/2/2020 23:39	L4	20-246-0411	INFO	PADRE CT @ ALTAMONT RD	INFORMATION GIVEN
9/2/2020 23:43	L1	20-246-0412	INFO	WESTWIND WY @ LA PALOMA RD	INFORMATION GIVEN
9/3/2020 15:27	L4	20-247-0218	INFO	LA LOMA DR @ SUMMIT WOOD RD	INFORMATION GIVEN
9/4/2020 19:30	L1	20-248-0309	INFO	LA PALOMA RD @ TODD LN	INFORMATION GIVEN
9/5/2020 11:04	L2	20-249-0146	INFO	I-280 @ MAGDALENA RD	INFORMATION GIVEN
9/5/2020 14:58	L3	20-249-0204	INFO	EL MONTE RD @ STONEBROOK DR	INFORMATION GIVEN
9/6/2020 0:40	L4	20-250-0008	INFO	HIDDEN SPRINGS CT @ ALTAMONT RD	INFORMATION GIVEN
9/6/2020 19:41	L4	20-250-0257	INFO	MOODY RD @ CANYON RD	INFORMATION GIVEN
9/6/2020 23:26	L1	20-250-0349	INFO	DORI LN @ ROBLEDA RD	INFORMATION GIVEN

PATROL CHECKS

9/2/2020 10:33	L1	20-246-0114	PATCK	O KEEFE LN @ EL MONTE RD	COMPLETE
9/2/2020 18:35	L5	20-246-0312	PATCK	RAVENSBURY AV @ CAMINO HERMOSO	COMPLETE
9/3/2020 20:20	L3	20-247-0327	PATCK	ALTAMONT RD @ TAAFFE RD	COMPLETE
9/4/2020 17:48	L4	20-248-0274	PATCK	ALTAMONT RD @ APPALOOSA WY	COMPLETE
9/6/2020 1:22	L4	20-250-0017	PATCK	MOODY RD @ ELENA RD	COMPLETE
9/6/2020 10:56	L4	20-250-0105	PATCK	TANGLEWOOD LN @ MOODY RD	COMPLETE
9/6/2020 13:29	L5	20-250-0159	PATCK	RAVENSBURY AV @ HILLPARK LN	COMPLETE
9/6/2020 17:52	L6	20-250-0226	PATCK	ELOISE CL @ BERKSHIRE DR	COMPLETE

STRANDED MOTORISTS

9/2/2020 18:50	L3	20-246-0320	STRAND	PAGE MILL RD @ I-280	INVESTIGATED
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9/4/2020 19:52	L2	20-248-0319	STRA	MAGDALENA RD @ I-280	INVESTIGATED
TRAFFIC MONITORING					
9/3/2020 8:52	L2	20-247-0072	TRAFFI	SUMMERHILL AV @ S EL MONTE AV	COMPLETE
UNKNOWN CIRCUMSTANCES					
9/1/2020 19:39	L5	20-245-0295	UNKCIR	REBECCA LN @ DAWSON DR	INVESTIGATED

Note: The target response time for priority level 1 calls is 9 minutes, for priority level 2 calls it is 14 minutes, and for priority level 3 calls it is 25 minutes. Response times are only available for some calls for service and not for self-initiated activity.