



Town Manager's Report for August 31-September 4, 2020

Items to report on for this week include the following:

Engineering & PW

The **Annual Pavement CIP project is ongoing**. The Town will be updating project information on the Town website on a regular basis.

Staff is reviewing and revising the **Sanitary Sewer Management Plan** and we are anticipating taking this for City Council review and consideration in September.

Staff will be mailing out the notifications for the **2020 Stinkwort Spraying** and the contractor is scheduled to begin the work the week of September 21.

The City Council authorized staff to **advertise the Town Hall Addition - Phase 1 project**. Staff will post and advertise the project.

Staff has reviewed and shortlisted the consultants who will be interviewed for the **Adobe Creek Sewer Study**. Interviews will be conducted on September 10.

Staff will be evaluating the proposal submittals for the **Summerhill Pathway Phase 2 Survey Consultant Services**.

Staff is reviewing the updated changes (due to budget impacts of COVID 19) to the **Rule 20 program** that was received from ALJ Stephanie Wang at PUC and will prepare comments as necessary.

Staff is working with the consultant to prepare a **map delineating creek jurisdiction/responsibility** within Town boundary.

Planning and Building Updates:

A draft ordinance update for tree protection regulations was presented and discussed at the September 3, 2020 regular Planning Commission Meeting. The draft ordinance consolidated several sections of the Municipal Code into a more appropriate location, Title 10 (Zoning and Site Development), Chapter 1 (Zoning) as a new Article titled Article 15 (Trees and Landscape Preservation). A meeting summary prepared by staff planner Jeremy Loh is attached.

Public Safety:

The **Sheriff's** weekly report is attached.

Community Services:

The County of Santa Clara offered **COVID-19 testing** on Friday, September 4th inside **Town Hall Council Chambers**.

Mark your calendar for the next **Shred Event** scheduled at Town Hall on Saturday, September 12th from 8:00-11:00 am.

The **Fall/Winter Activity Guide** was released online Tuesday, August 25 and mailed to Residents on Friday, August 28. [Interactive version](#) and [PDF](#) here. Additional copies are available at Town Hall in Parks and Recreation Building.

All paid Fall-Winter Classes have been added to the Town's **Online Registration System** at secure.rec1.com/CA/los-altos-hills-ca/catalog

Feel free to call me if you have any questions.

Thanks.

Carl

TOWN OF LOS ALTOS HILLS

MEMORANDUM

DATE: September 4, 2020

TO: Carl Cahill, City Manager

FROM: Jeremy Loh, Assistant Planner

RE: September 3, 2020 Planning Commission Meeting Item 4.2 recap

A draft ordinance update for tree protection regulations was presented and discussed at the September 3, 2020 regular Planning Commission Meeting. The draft ordinance consolidated several sections of the Municipal Code into a more appropriate location, Title 10 (Zoning and Site Development), Chapter 1 (Zoning) as a new Article titled Article 15 (Trees and Landscape Preservation).

Public comments regarding the proposed draft were concerned about fire prevention, safety, property rights and additional burden on homeowners. After some discussion, the Planning Commission did not take formal action but directed staff to revise the ordinance for future public hearing(s). The revisions should place fire prevention as the highest priority followed by greater clarification and simplicity so as to not burden homeowners and to make the process for significant or heritage tree removal easy to understand. Staff was directed to provide additional definitions for native trees, limit the additional protections to only mature native trees, elaborate on dangerous/nuisance trees, and consider strengthened code enforcement of overgrown properties.

Future iteration(s) of the ordinance should be reviewed by the fire department with regards to defensible space and other fire safety related/adjacent sections of the ordinance. Future iteration(s) of the ordinance should consider some of the recommendations outlined in a public comment submitted by Susan Welch detailing the need to protect oaks from sudden oak death. Finally, future iteration(s) of the ordinance should detail specific native species for protection and their circumference threshold for protection. At a minimum, the draft ordinance should be moved to Title 10, Article 2.

Staff was not given a specific date to revise the draft ordinance update by, but it was agreed that it should return for discussion no sooner than two (2) months. Future meetings will be noticed but town wide noticing was not considered necessary until the hearing to consider the final draft prior to forwarding to the City Council. It was agreed that parties that submitted public comments for last night's meeting will be noticed and that word of mouth on social networking service(s), like Nextdoor, would suffice.



**Santa Clara County Office of the Sheriff
Weekly Activity Summary
8/24/2020 – 8/30/2020
LOS ALTOS HILLS**



PATROL ACTIVITY SUMMARY			
DATE	BEAT	ACTIVITY	COMMENTS
8/26	L3	Grand Theft	Between 6:00 PM on 8/25 and 8:30 AM on 8/26, unknown suspect(s) cut out a stained-glass panel from a door at the Pandemonium Aviaries on Three Forks Lane for a total loss of about \$2,000.

DATE/TIME	BEAT	EVENT	PRIORITY LEVEL	RESPONSE TIME	TYPE	LOCATION	INFORMATION
DISTURBANCES							
8/27/2020 22:44	L3	20-240-0376	3	15m 32s	415P	PAGE MILL RD @ ARASTRADERO RD	INVESTIGATED
8/27/2020 22:54	L3	20-240-0377	3	8m 50s	415P	FAWN CREEK CT @ PAGE MILL RD	INVESTIGATED
8/29/2020 20:31	L2	20-242-0313	3	12m 17s	415P	BELLA LADERA DR @ AMIGOS CT	INVESTIGATED
GRAND THEFT							
8/26/2020 11:36	L3	20-239-0139	3	52m 56s	487A	THREE FORKS LN @ NORTH FORK LN	INVESTIGATED
PHONE THE OFFICE							
8/24/2020 10:21	L5	20-237-0119			1021	7111	COMPLETE
8/26/2020 9:11	L4	20-239-0078			1021	7111	COMPLETE
8/26/2020 11:53	L1	20-239-0146			1021	7111	COMPLETE
8/28/2020 19:54	L4	20-241-0298			1021	8111	COMPLETE
8/29/2020 18:49	L4	20-242-0272			1021	8111	COMPLETE
8/30/2020 8:35	L3	20-243-0083			1021	7111	COMPLETE
8/30/2020 15:27	L1	20-243-0221			1021	7111	COMPLETE

TRESPASSING

8/28/2020 17:17	L3	20-241-0254			1062	DAWN LN @ ELENA RD	INVESTIGATED
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ANIMAL COMPLAINTS

8/26/2020 2:26	L5	20-239-0024	3	23m 8s	1091B	BLANDOR WY @ MAGDALENA RD	INVESTIGATED
8/28/2020 15:56	L5	20-241-0218	2	11m 7s	1091	OLIVE TREE LN @ BLANDOR WY	INVESTIGATED
8/28/2020 18:24	L5	20-241-0278			1091	BLANDOR WY @ MAGDALENA RD	INVESTIGATED

TRAFFIC HAZARDS

8/29/2020 15:26	L1	20-242-0202	2	13m 56s	1125	EL MONTE RD @ O KEEFE LN	INVESTIGATED
8/30/2020 22:21	L1	20-243-0349	2	6m 20s	1125	LEANDER DR @ PURISSIMA RD	INVESTIGATED

SUSPICIOUS VEHICLES

8/24/2020 7:05	L1	20-237-0049	3	48m 41s	1154	VISCAINO RD @ LA CRESTA DR	INVESTIGATED
8/29/2020 22:08	L3	20-242-0346			1154	PAGE MILL RD @ ARASTRADERO RD	INVESTIGATED
8/30/2020 19:51	L3	20-243-0309	3	19m 27s	1154	MATADERO CREEK LN @ MATADERO CREEK CT	INVESTIGATED

TRAFFIC COLLISION

8/26/2020 12:04	L2	20-239-0149	3	9m 14s	1182	S EL MONTE AV @ SUMMERHILL AV	INVESTIGATED
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TRAFFIC CONTROL

8/26/2020 8:19	L3	20-239-0063			1184	PAGE MILL RD @ VIA VENTANA	COMPLETE
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VEHICLE STOPS

8/24/2020 21:41	L1	20-237-0352			1195	I-280 @ EL MONTE RD	WARNING ISSUED
8/24/2020 23:52	L1	20-237-0383			1195	ARASTRADERO RD @ PURISSIMA RD	WARNING ISSUED
8/25/2020 0:05	L3	20-238-0003			1195	I-280 @ PAGE MILL RD	WARNING ISSUED
8/26/2020 3:14	L1	20-239-0028			1195	I-280 @ EL MONTE RD	WARNING ISSUED
8/26/2020 22:18	L1	20-239-0380			1195	I-280 @ EL MONTE RD	WARNING ISSUED
8/27/2020 14:58	L1	20-240-0225			1195	EL MONTE RD @ O KEEFE LN	WARNING ISSUED

8/27/2020 15:17	L1	20-240-0231			1195	EL MONTE RD @ I-280	WARNING ISSUED
8/28/2020 12:03	L1	20-241-0139			1195	FREMONT RD @ FREMONT PINES LN	CITATION ISSUED
8/29/2020 16:37	L4	20-242-0230			1195	MOODY RD @ ALTAMONT RD	CITATION ISSUED
8/30/2020 23:09	L3	20-243-0358			1195	LUPINE RD @ PAGE MILL RD	WARNING ISSUED

ALARM CALLS

8/26/2020 7:56	L4	20-239-0057	2	8m 12s	1033A	OLD SNAKEY RD @ MOODY RD	FALSE ALARM
8/27/2020 2:53	L5	20-240-0028	2	21m 10s	1033A	ELISE CT @ MAGDALENA RD	FALSE ALARM
8/29/2020 8:16	L1	20-242-0058	2	24m 25s	1033A	BIRCH HILL WY @ CONCEPCION RD	FALSE ALARM

9-1-1

ABANDONED CALLS

8/25/2020 0:29	L1	20-238-0008			911CEL	MANUELLA RD @ ROBB RD	INVESTIGATED
8/26/2020 13:07	L4	20-239-0181			911CEL	ALTAMONT RD @ BLACK MOUNTAIN RD	INVESTIGATED
8/28/2020 12:19	L1	20-241-0146			911CEL	LA PALOMA RD @ MAURER LN	INVESTIGATED
8/28/2020 14:15	L3	20-241-0184			911CEL	PASEO DEL ROBLE @ PASEO DEL ROBLE CT	INVESTIGATED
8/28/2020 14:34	L1	20-241-0188			911CEL	ANACAPA DR @ ST FRANCIS DR	INVESTIGATED

ATTEMPT TO CONTACT

8/30/2020 0:50	L1	20-243-0020	3	8m 0s	ATC	BURKE RD @ W SUNSET DR	COMPLETE
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ATTEMPT TO OVERTAKE

8/29/2020 22:17	L3	20-242-0349			ATO	I-280 @ PAGE MILL RD	COMPLETE
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DOCUMENT SERVICE

8/24/2020 14:57	L1	20-237-0232			DOCSVC	PURISSIMA RD @ CONCEPCION RD	SERVED
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FOUND PROPERTY

8/25/2020 9:02	L3	20-238-0103	3	7m 32s	FNDPRP	OLD PAGE MILL RD @ JARVIS WY	INVESTIGATED
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FOLLOW-UP

8/30/2020 9:24	L5	20-243-0093			FU	MAGDALENA RD @ BLANDOR WY	COMPLETE
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INDUSTRIAL ACCIDENT

8/28/2020 9:54	L3	20-241-0100	3	24m 45s	INDACC	VIA FELIZ @ PAGE MILL RD	INVESTIGATED
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INFORMATION ONLY

8/24/2020 11:39	L3	20-237-0157			BTINFO	EL MONTE RD @ STONEBROOK DR	INFORMATION GIVEN
8/24/2020 12:15	L1	20-237-0172			INFO	LA CRESTA DR @ VISCAINO RD	INFORMATION GIVEN
8/25/2020 4:01	L5	20-238-0040			INFO	STONEBROOK DR @ TERESA WY	INFORMATION GIVEN
8/25/2020 6:41	L1	20-238-0061			INFO	FREMONT RD @ FREMONT PINES LN	INFORMATION GIVEN
8/27/2020 13:18	L3	20-240-0181			INFO	DUVAL WY @ ROBLEDA RD	INFORMATION GIVEN
8/29/2020 9:54	L1	20-242-0086			INFO	LA CRESTA DR @ ST FRANCIS DR	INFORMATION GIVEN
8/29/2020 10:35	L1	20-242-0101			INFO	LA CRESTA DR @ ST FRANCIS DR	INFORMATION GIVEN
8/29/2020 11:41	L5	20-242-0133			INFO	RAVENSBURY AV @ OLD RANCH RD	INFORMATION GIVEN
8/29/2020 13:15	L1	20-242-0160			INFO	I-280 @ EL MONTE RD	INFORMATION GIVEN
8/29/2020 15:06	L2	20-242-0197			INFO	S EL MONTE AV @ SUMMERHILL AV	INFORMATION GIVEN
8/30/2020 12:14	L5	20-243-0152			BTINFO	OAK KNOLL CL @ STONEBROOK DR	INFORMATION GIVEN

MUNICIPAL CODE VIOLATION

8/29/2020 15:51	L4	20-242-0220			MUNI	SHERLOCK RD @ MOODY RD	INVESTIGATED
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PATROL CHECKS

8/24/2020 23:38	L3	20-237-0380			PATCK	STIRRUP WY @ SADDLE MOUNTAIN DR	COMPLETE
8/25/2020 12:01	L1	20-238-0190			PATCK	O KEEFE LN @ EL MONTE RD	COMPLETE
8/26/2020 3:38	L2	20-239-0031			PATCK	HILLTOP DR @ HILLVIEW RD	COMPLETE
8/29/2020 14:50	L5	20-242-0190			PATCK	MAGDALENA RD @ STONEBROOK DR	COMPLETE
8/29/2020 23:42	L4	20-242-0376			PATCK	MOODY RD @ ELENA RD	COMPLETE

STRANDED MOTORISTS

8/26/2020 22:00	L3	20-239-0374			STRND	I-280 @ PAGE MILL RD	INVESTIGATED
8/29/2020 23:24	L3	20-242-0370			STRAND	I-280 @ PAGE MILL RD	INVESTIGATED

**SUSPICIOUS
CIRCUMSTANCES**

8/29/2020 11:20	L3	20-242-0121	SUSCIR	COUNTRY WY @ THREE FORKS LN	INVESTIGATED
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TRAFFIC MONITORING

8/24/2020 9:23	L3	20-237-0091	TRAFFI	PAGE MILL RD @ VIA VENTANA	COMPLETE
8/25/2020 13:41	L3	20-238-0223	TRAFF	VIA VENTANA @ PAGE MILL RD	COMPLETE

Note: The target response time for priority level 1 calls is 9 minutes, for priority level 2 calls it is 14 minutes, and for priority level 3 calls it is 25 minutes.
Response times are only available for some calls for service and not for self-initiated activity.