



Town Manager's Report for January 13 – January 17, 2020

Items to report on from this week include the following:

Public Works Engineering and Maintenance:

- Staff and consultant reached out to the SWRCB on the Instream Maintenance Permit and received confirmation that they are actively working on the Water Certification.
- Staff is continuing construction site inspections in compliance with the Town's Stormwater Permit.
- Staff conducted a conference call with the consultant (HF&H) and members of the FIC to discuss the first draft of the Sewer Rate Study Model. Staff will provide a short summary and recommendation at the next FIC meeting.
- Staff visited off-road paths to assess the pathway condition after rain events. Crew will follow-up as needed.
- Staff has posted the August Sewer Progress Reports. September and October Progress Reports are in final review and will be posted shortly.
- Faulty parking lot lights were removed at Town Hall. Staff will be testing some new low profile solar powered lights.
- The Maintenance Crew cleaned roads and ditches all around Town before and after rains.
- Jacob worked with Cody and Zach on picking up Town Hall parking lot screening trees from Nursery and marking spots to plant in town parking lot.
- Worked with Sarah on planning and ordering materials for next month work that needs to be done on Purissima fields

Planning/ Building:

Accessory Dwelling Unit Study Session on February 13, 2020

The City Council will be holding a special meeting with the Planning Commission on **Thursday, February 13, 2020 at 4:00pm** to receive an update on the recently adopted State legislation related to accessory dwelling units (ADUs) and how these new rules will affect development of ADUs in the Town.

Reach Codes Requiring all Electric Space Heating and Water Heating in New Construction Approved

On Thursday night, January 16th, the City Council waived further reading and introduced an ordinance to decarbonize new residential construction in the Town by requiring all electric space heating and water heating in new houses. New houses will still be allowed to have natural gas fueled cooking appliances, clothes driers and fire places, and the rules do not affect exterior fixtures such as pool heaters, BBQs or fireplaces. The ordinance is scheduled for adoption on February 20, 2020, and will go into effect on March 22, 2020. Please contact Planning or Building staff if you have any questions about the Town's new Reach Code requirements.

Past Week Meeting Summary

January 14, 2020 – Site Development and Fast Track Meeting

- 12360 Priscilla Lane – Fast Track Site Development Permit for a new residence was **Approved** with standard conditions. Two neighbor letters in support and one letter

raising concerns about draining issues were received by staff, and one neighbor spoke in support at the meeting.

- 26898 Dezahara Way – Fast Track Site Development Permit for a new residence with an attached garage, accessory dwelling unit and new pool/spa was **Approved** with standard conditions. There were not any public comments.

Upcoming Meetings

January 21, 2020 – Site Development and Fast Track Meeting

- 13210 La Cresta Drive – Fast Track Site Development Permit for a new residence with an attached garage, basement and new pool.

New Accessory Dwelling Unit Regulations

On January 1, 2020, three new State laws (AB 881, SB 13 and AB 68) that establish statewide regulations for the placement and construction of Accessory Dwelling Units (AKA Second Living Units) become effective. Los Altos Hills is moving forward with amendments to the Zoning Code to update the Town's Accessory Dwelling Unit Ordinance to be consistent with these laws. However, until the new Ordinance is adopted, the applicable rules and regulations for the establishment of new Accessory Dwelling Units must be consistent with the new State law. Please contact Planning staff for any questions about these new rules. Updated handouts will be available for the public and posted on the Town's website shortly.

Past Week Meeting Summary

January 7, 2020 – Site Development and Fast Track Meeting

- 24005 Oak Knoll Circle – Fast Track Site Development Permit for a new two-story residence with a detached garage, reduced hardscape areas and a new pool was approved with additional conditions to address exterior lighting and demo/construction activities near mature oak trees. One neighbor provided comments.

January 9, 2020 – Planning Commission Special Meeting (Canceled)

Upcoming Meetings

January 14, 2020 – Site Development and Fast Track Meeting

- 12360 Priscilla Lane – Fast Track Site Development Permit for a new residence.
- 26898 Dezahara Way – Fast Track Site Development Permit for a new residence with an attached garage, accessory dwelling unit and new pool/spa.

Public Safety:

The **Sheriff's** weekly report is attached.

Administrative Services:

A staff committee was formed to talk about ideas for retaining Town staff and enhancing the work environment.

The Budget Retreat for the Management Team is scheduled for February 19.

Parks and Recreation:

Round Pen Capital Improvement Project at Westwind Community Barn should be completed next week pending weather. A progress photo album has been updated [here](#).

On Wednesday, January 15th **Hands Only CPR** was held in the Council Chambers from 5:30 – 7:30pm.

This week Public Works installed a sign that the Public Arts Committee encourages you to look up at the ceramic woodpeckers and nuthatches by Sally Diggory at [Edith Park](#).

Upcoming Events:

On Saturday, January 18th the **Art Walk and Talk Tour** will be held 2:00 – 4:00pm at Town Hall.

On Wednesday, January 22nd the Winter Session of **Dog Obedience** will begin at the Hillview Community Center Baseball Field beginning at 9:00am

On Friday, January 24th **Pathways to Positive Aging** will be held at 2:00 – 4:00pm in Council Chambers.

On Thursday, February 6th **Let's Talk Water** will be held from 10:00 am – Noon in the Council Chambers. Residents can RSVP at: losaltoshills.ca.gov/watertalk

On Friday, February 7th **Recyclables Processing Tour** will be offered at Greenwaste's Materials Recovery Facility from 11:00 am – Noon. Residents can RSVP at: losaltoshills.ca.gov/greenwastetour

On Friday, February 7th the Los Altos Hills Youth Commission's **Teen Movie Night** will be held from 7:00 – 9:00pm in the Council Chambers.

On Saturday, February 8th **Tour El Monte Fire Station** will begin at 10:00 am. ***Event has reached maximum RSVPS.***

Feel free to call me if you have questions or comments.

Carl



**Santa Clara County Office of the Sheriff
Weekly Activity Summary
1/6/2020 – 1/12/2020
LOS ALTOS HILLS**



PATROL ACTIVITY SUMMARY			
DATE	BEAT	ACTIVITY	COMMENTS
1/6	L3	Injury Collision	Occurred at 9:22 AM at El Monte Road and Stonebrook Drive.
1/10	L1	Vehicle Burglary, Vandalism	Between 8:00 AM and 12:00 PM, unknown suspect(s) entered a vehicle parked at the Los Altos Hills Town Hall on Fremont Road by breaking a door lock, causing damage. The vehicle was searched, but nothing was taken, and the total amount of damage is unknown.
1/10	L3	Attempted Carjacking, Vandalism	At 11:38 AM, two suspects approached the victim while the victim was parked and seated inside a vehicle in the driveway of the victim's residence in the 25000 block of Elena Road. One of the suspects attempted to break the front passenger window but was unable to gain access to the vehicle. The total amount of damage was about \$1,000. The suspects are unknown and at large.

DATE/TIME	BEAT	EVENT	PRIORITY LEVEL	RESPONSE TIME	TYPE	LOCATION	INFORMATION
DISTURBANCES							
1/8/2020 6:20	L5	20-008-0049	3	19m 24s	415E	OLIVE TREE CT @ OLIVE TREE LN	INVESTIGATED
1/11/2020 22:59	L1	20-011-0305	3	11m 42s	415E	VISCAINO PL @ VISCAINO RD	INVESTIGATED
BURGLARIES							
1/10/2020 12:14	L1	20-010-0189	3	33m 52s	459	FREMONT RD @ CONCEPCION RD	INVESTIGATED
1/10/2020 17:20	L1	20-010-0323	3	1m 9s	459VEH	FREMONT RD @ CONCEPCION RD	INVESTIGATED

					PETTY THEFT		
1/12/2020 13:51	L1	20-012-0154	3	4m 58s	484	ST FRANCIS DR @ ANACAPA DR	INVESTIGATED
					ID THEFT		
1/7/2020 14:50	L1	20-007-0283			530.5	ROBLEDA RD @ CICERONI LN	INVESTIGATED
					VANDALISM		
1/10/2020 11:56	L3	20-010-0181	3	17m 36s	594VEH	ELENA RD @ GREEN HILLS CT	INVESTIGATED
					ANIMAL CRUELTY		
1/8/2020 9:41	L3	20-008-0128			597	RADCLIFFE LN @ LIDDICOAT DR	INVESTIGATED
					PHONE THE OFFICE		
1/10/2020 15:38	L1	20-010-0282			1021	7111	COMPLETE
					PERSON DOWN		
1/7/2020 16:38	L2	20-007-0325	2	7m 22s	1053	MAGDALENA RD @ I-280	INVESTIGATED
					PEDESTRIAN STOP		
1/7/2020 17:24	L1	20-007-0349			1095	ELENA RD @ PURISSIMA RD	WARNING ISSUED
					TRAFFIC HAZARDS		
1/8/2020 12:10	L2	20-008-0221			1125	MAGDALENA RD @ I-280	INVESTIGATED
1/11/2020 12:35	L5	20-011-0130			1125	MAGDALENA RD @ ELISE CT	INVESTIGATED
					SUSPICIOUS VEHICLES		
1/6/2020 23:50	L1	20-006-0359			1154OC	ELENA RD @ COWDEN PL	INVESTIGATED
1/9/2020 18:13	L5	20-009-0345	2	2m 12s	1154	OAK KNOLL CL @ STONEBROOK DR	INVESTIGATED
1/9/2020 18:27	L5	20-009-0349			1154	OAK PARK CT @ OAK KNOLL CL	INVESTIGATED

1/10/2020 18:07	L1	20-010-0345	11540C	PURISSIMA RD @ LA BARRANCA RD	INVESTIGATED
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TRAFFIC COLLISIONS

1/6/2020 9:22	L3	20-006-0082	1181	EL MONTE RD @ STONEBROOK DR	INVESTIGATED
1/6/2020 9:24	L5	20-006-0084	1182	STONEBROOK DR @ EL MONTE RD	INVESTIGATED

VEHICLE STOPS

1/6/2020 16:53	L2	20-006-0251	1195	MAGDALENA RD @ I-280	CITATION ISSUED
1/8/2020 9:20	L2	20-008-0115	1195	EL MONTE RD @ SUMMERHILL AV	CITATION ISSUED
1/8/2020 11:02	L2	20-008-0182	1195	EL MONTE RD @ SUMMERHILL AV	CITATION ISSUED
1/8/2020 11:16	L1	20-008-0191	1195	EL MONTE RD @ I-280	CITATION ISSUED
1/8/2020 11:33	L2	20-008-0203	1195	EL MONTE RD @ SUMMERHILL AV	CITATION ISSUED
1/8/2020 12:20	L2	20-008-0227	1195	EL MONTE RD @ SUMMERHILL AV	CITATION ISSUED
1/8/2020 12:42	L2	20-008-0243	1195	SUMMERHILL AV @ S EL MONTE AV	CITATION ISSUED
1/8/2020 13:04	L1	20-008-0258	1195	EL MONTE RD @ VOORHEES DR	CITATION ISSUED
1/9/2020 11:16	L2	20-009-0174	1195	S EL MONTE AV @ SUMMERHILL AV	CITATION ISSUED
1/9/2020 11:33	L1	20-009-0180	1195	EL MONTE RD @ O'KEEFE LN	CITATION ISSUED
1/9/2020 12:03	L1	20-009-0188	1195	O'KEEFE LN @ EL MONTE RD	CITATION ISSUED
1/9/2020 12:28	L1	20-009-0201	1195	EL MONTE RD @ O'KEEFE LN	CITATION ISSUED
1/9/2020 14:44	L2	20-009-0261	1195	S EL MONTE AV @ SUMMERHILL AV	CITATION ISSUED
1/9/2020 14:53	L2	20-009-0267	1195	S EL MONTE AV @ SUMMERHILL AV	CITATION ISSUED
1/9/2020 15:21	L1	20-009-0278	1195	EL MONTE RD @ I-280	CITATION ISSUED
1/10/2020 8:26	L2	20-010-0066	1195	EL MONTE RD @ SUMMERHILL AV	CITATION ISSUED
1/10/2020 9:02	L3	20-010-0085	1195	ARASTRADERO RD @ STIRRUP WY	CITATION ISSUED
1/10/2020 9:49	L2	20-010-0114	1195	S EL MONTE AV @ SUMMERHILL AV	CITATION ISSUED
1/10/2020 10:13	L2	20-010-0129	1195	S EL MONTE AV @ SUMMERHILL AV	CITATION ISSUED
1/10/2020 11:57	L2	20-010-0184	1195	EL MONTE RD @ SUMMERHILL AV	CITATION ISSUED
1/10/2020 15:00	L1	20-010-0259	1195	EL MONTE RD @ I-280	CITATION ISSUED
1/10/2020 17:05	L3	20-010-0315	1195	I-280 @ PAGE MILL RD	WARNING ISSUED
1/10/2020 17:46	L1	20-010-0331	1195	WILD PLUM LN @ MIRANDA RD	WARNING ISSUED
1/12/2020 8:42	L2	20-012-0070	1195	I-280 @ MAGDALENA RD	CITATION ISSUED
1/12/2020 12:42	L2	20-012-0132	1195	MAGDALENA RD @ I-280	CITATION ISSUED

PARKING VIOLATIONS

1/7/2020 22:33	L5	20-007-0435	3	31m 54s	22500	LAURA CT @ KATE DR	INVESTIGATED
1/11/2020 9:29	L4	20-011-0068	3	3m 14s	22500	TEPA WY @ MOODY RD	CITATION ISSUED

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1/12/2020 20:23	L1	20-012-0279			23152	EL MONTE RD @ I-280	INVESTIGATED
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ALARM CALLS

1/7/2020 10:02	L5	20-007-0118			1033A	MAGDALENA RD @ BLANDOR WY	CANCELLED
1/7/2020 16:49	L1	20-007-0329			1033A	PURISSIMA RD @ LA PALOMA RD	CANCELLED
1/8/2020 0:30	L3	20-008-0006			1033A	TAAFFE RD @ VISTA DEL VALLE CT	CANCELLED
1/8/2020 3:47	L3	20-008-0031	2	9m 4s	1033A	EL MONTE RD @ STONEBROOK DR	FALSE ALARM
1/9/2020 7:45	L3	20-009-0063	2	29m 12s	1033A	MIDDLE FORK LN @ SOUTH FORK LN	FALSE ALARM
1/9/2020 15:32	L3	20-009-0283			1033A	DAWN LN @ ELENA RD	CANCELLED
1/10/2020 7:29	L1	20-010-0044	2	28m 49s	1033A	FREMONT RD @ DONELSON PL	FALSE ALARM
1/11/2020 18:56	L1	20-011-0250	2	41m 15s	1033A	PALO HILLS DR @ FREMONT RD	FALSE ALARM

ANIMAL COMPLAINTS

1/6/2020 18:14	L1	20-006-0283	3	86m 33s	1091B	LA CRESTA DR @ NINA PL	INVESTIGATED
1/8/2020 10:11	L1	20-008-0145			1091B	WESTWIND WY @ CONCEPCION RD	INVESTIGATED
1/12/2020 13:05	L1	20-012-0140	3	12m 23s	1091B	WESTWIND WY @ CONCEPCION RD	INVESTIGATED

RECKLESS DRIVING

1/12/2020 1:04	L3	20-012-0013			23103A	I-280 @ PAGE MILL RD	INVESTIGATED
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9-1-1**ABANDONED CALLS**

1/7/2020 7:45	L3	20-007-0048			911CEL	DUVAL WY @ ROBLEDA RD	INVESTIGATED
1/7/2020 8:51	L3	20-007-0078			911CEL	CRESCENT LN @ ELENA RD	INVESTIGATED
1/7/2020 10:49	L1	20-007-0143			911CEL	SNELL LN @ SNELL CT	INVESTIGATED
1/8/2020 8:33	L1	20-008-0091			911CEL	PURISSIMA RD @ SAMUEL LN	INVESTIGATED
1/8/2020 10:10	L3	20-008-0143			911CEL	EL MONTE RD @ STONEBROOK DR	INVESTIGATED

1/8/2020 10:11	L3	20-008-0144			911CEL	EL MONTE RD @ STONEBROOK DR	INVESTIGATED
1/8/2020 10:51	L4	20-008-0174			911CEL	BYRNE PARK LN @ ALTAMONT RD	INVESTIGATED
1/9/2020 7:54	L3	20-009-0065			911CEL	CRESCENT LN @ ELENA RD	INVESTIGATED
1/9/2020 10:08	L3	20-009-0128			911CEL	I-280 @ PAGE MILL RD	INVESTIGATED
1/9/2020 19:00	L1	20-009-0359			911CEL	CANARIO WY @ VISCAINO RD	INVESTIGATED
1/10/2020 20:33	L1	20-010-0395			911CEL	MIRANDA RD @ WILD PLUM LN	INVESTIGATED
1/11/2020 15:01	L3	20-011-0182			911CEL	ARASTRADERO RD @ STIRRUP WY	INVESTIGATED
1/10/2020 5:39	L3	20-010-0024			911UNK	NATOMA RD @ SIMON LN	INVESTIGATED
PUBLIC SAFETY ASSISTANCE							
1/6/2020 2:33	L2	20-006-0021			AID	MAGDALENA RD @ I-280	COMPLETE
ATTEMPT TO CONTACT							
1/11/2020 13:35	L3	20-011-0153	3	13m 21s	ATC	NATOMA RD @ LUCERO LN	COMPLETE
CITIZEN FLAG DOWN							
1/6/2020 10:47	L3	20-006-0114			CITFD	EL MONTE RD @ STONEBROOK DR	INVESTIGATED
DOCUMENT SERVICE							
1/7/2020 14:16	L3	20-007-0266			DOCSVC	EL MONTE RD @ STONEBROOK DR	COMPLETE
FOUND PROPERTY							
1/11/2020 16:28	L5	20-011-0216	3	28m 16s	FNDPRP	W LOYOLA DR @ SUNHILLS DR	INVESTIGATED
FOLLOW UP							
1/12/2020 20:55	L1	20-012-0287			FU	FREMONT RD @ OLD TRACE LN	COMPLETE
INFORMATION ONLY							
1/8/2020 10:52	L2	20-008-0175			INFO	EL MONTE RD @ SUMMERHILL AV	INFORMATION GIVEN
1/8/2020 10:57	L3	20-008-0177			INFO	MENALTO DR @ ALTAMONT RD	INFORMATION GIVEN
1/10/2020 11:56	L1	20-010-0182			INFO	CONEJO CT @ ASCENSION DR	INFORMATION GIVEN

1/10/2020 17:02	L1	20-010-0310			INFO	I-280 @ EL MONTE RD	INFORMATION GIVEN
1/10/2020 19:07	L3	20-010-0372			INFO	I-280 @ PAGE MILL RD	INFORMATION GIVEN
1/11/2020 9:15	L1	20-011-0060			INFO	ASCENSION DR @ CONEJO CT	INFORMATION GIVEN
1/12/2020 0:50	L2	20-012-0010			INFO	DAWNRIDGE DR @ MAGDALENA RD	INFORMATION GIVEN

PATROL CHECKS

1/10/2020 8:32	L4	20-010-0070			PATCHK	RHUS RIDGE RD @ BASSETT LN	COMPLETE
1/7/2020 19:07	L1	20-007-0393			PATCK	FREMONT RD @ WESTON DR	COMPLETE
1/9/2020 20:26	L1	20-009-0393			PATCK	FREMONT RD @ FREMONT PINES LN	COMPLETE
1/10/2020 20:23	L4	20-010-0392			PATCK	RHUS RIDGE RD @ MOODY RD	COMPLETE
1/11/2020 9:23	L3	20-011-0065			PATCK	ELENA RD @ GREEN HILLS CT	COMPLETE

SPECIAL ASSIGNMENT

1/10/2020 12:39	L1	20-010-0198			SA	FREMONT RD @ CONCEPCION RD	COMPLETE
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STRANDED MOTORIST

1/6/2020 10:51	L1	20-006-0115			STRAND	EL MONTE RD @ I-280	INVESTIGATED
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**SUSPICIOUS
CIRCUMSTANCES**

1/7/2020 10:12	L5	20-007-0122	2	5m 22s	SUSCIR	MAGDALENA RD @ STONEBROOK DR	INVESTIGATED
1/11/2020 14:08	L4	20-011-0166	3	6m 20s	SUSCIR	ESHNER CT @ ALTAMONT RD	INVESTIGATED

WELFARE CHECK

1/6/2020 1:47	L3	20-006-0017			WELCK	ARASTRADERO RD @ PAGE MILL RD	COMPLETE
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Note: The target response time for priority level 1 calls is 9 minutes, for priority level 2 calls it is 14 minutes, and for priority level 3 calls it is 25 minutes. Response times are only available for some calls for service and not for self-initiated activity.