



Town Manager's Report for January 6 - 10, 2020

Items to report on from this week include the following:

Planning/ Building/ Engineering Update:

Public Works Engineering and Maintenance Updates:

- Staff conducted a conference call with the consultant to discuss the Town comments of the Sewer Rate Study Model based on budget estimates received from the City of Palo Alto.
- Staff received a quote to re-do the Central to Westwind Barn pathway.
- Staff is soliciting bids to re-do the Natoma Pathway.
- Staff is soliciting bid to complete the Estacada 2B path.
- Staff is preparing the RFP for the Topographic Mapping for La Paloma to Robleda and Fremont/Redwood Grove pathways.
- Staff submitted the Vehicle Registration Fee invoice and Annual Report to VTA for payment (\$58,868).

- Crews continue to clean drainage ways and streets after rain events.
- Crews responded to a sewer manhole surcharge and determined that this is not part of the Town sanitary sewer inventory.

New Accessory Dwelling Unit Regulations

On January 1, 2020, three new State laws (AB 881, SB 13 and AB 68) that establish statewide regulations for the placement and construction of Accessory Dwelling Units (AKA Second Living Units) become effective. Staff is drafting amendments to the Zoning Code to update the Town's Accessory Dwelling Unit Ordinance to be consistent with these laws. However, until the new Ordinance is adopted, the applicable rules and regulations for the establishment of new Accessory Dwelling Units must be consistent with the new State law. Please contact Planning staff for any questions about these new rules. Updated handouts will be available for the public and posted on the Town's website shortly.

Past Week Meeting Summary

January 7, 2020 – Site Development and Fast Track Meeting

- 24005 Oak Knoll Circle – Fast Track Site Development Permit for a new two-story residence with a detached garage, reduced hardscape areas and a new pool was approved with additional conditions to address exterior lighting and demo/construction activities near mature oak trees. One neighbor provided comments.

January 9, 2020 – Planning Commission Special Meeting *(Canceled)*

Upcoming Meetings

January 14, 2020 – Site Development and Fast Track Meeting

- 12360 Priscilla Lane – Fast Track Site Development Permit for a new residence.
- 26898 Dezahara Way – Fast Track Site Development Permit for a new residence with an attached garage, accessory dwelling unit and new pool/spa.

Public Safety Update:

The **Sheriff's** weekly report is attached.

The Sheriff's Office including Captain Rich Urena and Sergeant James Post provided a 2-hour active shooter training session for the staff today. There will also be some follow-up assessment of the workspace.

Administrative Services Update:

The new Assistant Engineer and the Assistant Planner will start on Monday, January 13. A recruitment for a part-time Administrative/Clerical Technician in the Administrative Services Department will be posted on Friday, January 10.

We are wrapping up the Quarter Ending December 31, 2019 and preparing the reports for the FY19-20 Mid-Year.

Parks and Recreation Updates:

Round Pen Capital Improvement Project at Westwind Community Barn will begin on Monday, January 6th and is projected should be completed next week pending weather. A progress photo album has been updated [here](#).

This week Maintenance and Recreation completed their monthly walkthrough with Little League at Purissima Park. Overall the seeding has taken well and the overall root system as deepened after the aerating. Water is turned off.

On Monday, January 6th staff participated in a **CivicRec Configuration Training**. This was the first training for the new recreation registration software scheduled to launch in Los Altos Hills during Summer 2020.

On Wednesday, January 8th the **Monthly Pathways Walk** was held at 9:30am beginning at Town Hall; there was a group of 9 walkers this month.

On Thursday, January 9th **Teach Seniors Tech** was held in the Parks and Recreation Building.

Council Chambers are booked this Saturday, January 10th with 8-10am Yoga, 10-4 Facility Usage for a Youth Non-Profit, and CERT 4-7pm.

Upcoming Events:

On Saturday, January 18th the **Art Walk and Talk Tour** will be held 2:00 – 4:00pm at Town Hall.

On Friday, January 24th **Pathways to Positive Aging** will be held at 2:00 – 4:00pm in Council Chambers.

On Thursday, February 6th **Let's Talk Water** will be held from 10:00 am – Noon in the Council Chambers. Residents can RSVP at: losaltoshills.ca.gov/watertalk

On Friday, February 7th **Recyclables Processing Tour** will be offered at Greenwaste's Materials Recovery Facility from 11:00 am – Noon. Residents can RSVP at: losaltoshills.ca.gov/greenwastetour

On Friday, February 7th the Los Altos Hills Youth Commission's **Teen Movie Night** will be held from 7:00 – 9:00pm in the Council Chambers.

On Saturday, February 8th **Tour El Monte Fire Station** will begin at 10:00 am. Residents can RSVP at: losaltoshills.ca.gov/firestationtour

Feel free to call me if you have questions or comments.

Carl



**Santa Clara County Office of the Sheriff
Weekly Activity Summary
12/30/2019 – 1/5/2020
LOS ALTOS HILLS**



PATROL ACTIVITY SUMMARY			
DATE	BEAT	ACTIVITY	COMMENTS
12/30	L4	Non-Injury Collision	Occurred at 2:37 PM at Zappettini Court and Altamont Road.
1/2	L1	Identity Theft	Between 5:00 PM on 1/1 and 11:00 AM on 1/2, unknown suspect(s) used the victim's personal information to obtain a cellular phone service account for an unknown total loss. The victim lives in Los Altos Hills.
1/4	L1	Non-Injury Collision	Occurred at 7:05 PM at Purissima and Robleda Roads.

DATE/TIME	BEAT	EVENT	PRIORITY LEVEL	RESPONSE TIME	TYPE	LOCATION	INFORMATION
DISTURBANCES							
1/5/2020 20:12	L6	20-005-0275			415F	W LOYOLA DR @ EASTBROOK AV	INVESTIGATED
1/2/2020 21:55	L4	20-002-0407	2	18m 20s	415	ALTAMONT RD @ BLACK MOUNTAIN RD	INVESTIGATED
1/3/2020 22:37	L1	20-003-0400	3	5m 43s	415	FREMONT RD @ DONELSON PL	INVESTIGATED
1/4/2020 13:05	L1	20-004-0167	2	10m 11s	415	EL MONTE RD @	INVESTIGATED
1/5/2020 20:10	L6	20-005-0274	3	6m 38s	415	W LOYOLA DR @ EASTBROOK AV	INVESTIGATED
BURGLARY							
12/30/2019 7:58	L3	19-364-0069	1	7m 11s	459	OLD PAGE MILL RD @ PAGE MILL RD	INVESTIGATED
IDENTITY THEFT							
1/2/2020 14:37	L1	20-002-0245			530.5A	WILDFLOWER LN @ WILDCREST DR	INVESTIGATED

**OBSCENE/HARASSING
PHONE CALLS**

1/5/2020 14:35 L5 20-005-0166 653M REBECCA LN @ DAWSON DR INVESTIGATED

PHONE THE OFFICE

12/31/2019 17:13 L1 19-365-0307 1021 81L1 COMPLETE

SUSPICIOUS PERSONS

12/30/2019 10:19 L5 19-364-0118 3 16m 39s 1066 MAGDALENA RD @ STONEBROOK DR INVESTIGATED
1/2/2020 10:06 L5 20-002-0103 1066 CAMINO HERMOSO @ RAVENSBURY AV INVESTIGATED

SUSPICIOUS VEHICLES

1/1/2020 19:21 L1 20-001-0289 1154 DONELSON PL @ CATHARINE CT INVESTIGATED
1/3/2020 20:16 L3 20-003-0371 1154 ELENA RD @ TAAFFE RD INVESTIGATED

TRAFFIC COLLISIONS

12/30/2019 14:37 L4 19-364-0249 3 9m 7s 1182 ZAPPETTINI CT @ ALTAMONT RD INVESTIGATED
1/4/2020 19:05 L1 20-004-0295 3 0m 4s 1182 PURISSIMA RD @ ROBLEDA RD INVESTIGATED

VEHICLE STOPS

12/30/2019 13:41 L1 19-364-0215 1195 EL MONTE RD @ VOORHEES DR CITATION ISSUED
12/30/2019 14:14 L2 19-364-0234 1195 S EL MONTE AV @ SUMMERHILL AV WARNING ISSUED
12/31/2019 20:26 L2 19-365-0364 1195 I-280 @ MAGDALENA RD WARNING ISSUED
12/31/2019 20:58 L3 19-365-0376 1195 ARASTRADERO RD @ PAGE MILL RD WARNING ISSUED
1/2/2020 9:09 L2 20-002-0067 1195 EL MONTE RD @ SUMMERHILL AV CITATION ISSUED
1/2/2020 9:47 L2 20-002-0092 1195 S EL MONTE AV @ SUMMERHILL AV CITATION ISSUED
1/2/2020 10:32 L2 20-002-0123 1195 EL MONTE RD @ SUMMERHILL AV CITATION ISSUED
1/2/2020 15:16 L2 20-002-0263 1195 S EL MONTE AV @ SUMMERHILL AV CITATION ISSUED
1/2/2020 18:32 L1 20-002-0354 1195 EL MONTE RD @ I-280 WARNING ISSUED
1/3/2020 9:25 L2 20-003-0099 1195 EL MONTE RD @ SUMMERHILL AV CITATION ISSUED
1/3/2020 11:11 L1 20-003-0145 1195 EL MONTE RD @ VOORHEES DR CITATION ISSUED

1/3/2020 17:08	L4	20-003-0296			1195	EL MONTE RD @ MOODY RD	WARNING ISSUED
1/3/2020 22:50	L3	20-003-0404			1195	I-280 @ PAGE MILL RD	WARNING ISSUED
1/4/2020 7:13	L2	20-004-0053			1195	S EL MONTE AV @ SUMMERHILL AV	CITATION ISSUED
1/4/2020 7:27	L2	20-004-0056			1195	S EL MONTE AV @ SUMMERHILL AV	CITATION ISSUED
1/4/2020 7:37	L2	20-004-0059			1195	S EL MONTE AV @ SUMMERHILL AV	CITATION ISSUED
1/4/2020 7:47	L1	20-004-0063			1195	EL MONTE RD @ VOORHEES DR	CITATION ISSUED
1/5/2020 1:47	L3	20-005-0024			1195	PAGE MILL RD @ PASEO DEL ROBLE	CITATION ISSUED
1/5/2020 10:38	L4	20-005-0087			1195	MOODY RD @ RHUS RIDGE RD	WARNING ISSUED
1/5/2020 12:25	L2	20-005-0128			1195	MAGDALENA RD @ I-280	CITATION ISSUED
1/5/2020 19:17	L5	20-005-0256			1195	EL MONTE RD @ STONEBROOK DR	CITATION ISSUED

PARKING VIOLATION

12/31/2019 17:55	L4	19-365-0324			22500	FRANCEMONT DR @ MOODY RD	INVESTIGATED
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ALARM CALLS

12/30/2019 1:55	L1	19-364-0023	2	11m 17s	1033A	TEMPLETON PL @ FREMONT RD	FALSE ALARM
12/30/2019 12:25	L4	19-364-0171	2	6m 13s	1033A	BYRNE PARK LN @ DEER SPRINGS WY	FALSE ALARM
12/31/2019 0:10	L1	19-365-0002	2	10m 45s	1033A	NEW BRIDGE DR @ LA PALOMA RD	FALSE ALARM
12/31/2019 0:50	L5	19-365-0010	2	8m 24s	1033A	ALBERTSWORTH LN @ MAGDALENA RD	FALSE ALARM
12/31/2019 13:47	L3	19-365-0222	2	15m 1s	1033A	PASEO DEL ROBLE @ PASEO DEL ROBLE CT	FALSE ALARM
1/1/2020 7:56	L1	20-001-0063			1033A	FREMONT RD @ DONELSON PL	CANCELLED
1/1/2020 15:25	L1	20-001-0211			1033A	LA CRESTA DR @ VISCAINO RD	CANCELLED
1/2/2020 12:09	L3	20-002-0175	2	11m 8s	1033A	BALERI RANCH RD @ PAGE MILL RD	FALSE ALARM
1/5/2020 5:08	L1	20-005-0042	2	5m 45s	1033A	FREMONT RD @ BURKE RD	FALSE ALARM

ANIMAL COMPLAINT

1/4/2020 20:09	L1	20-004-0310			1091C	ALEXANDER PL @ FREMONT RD	INVESTIGATED
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EXPIRED REGISTRATION

1/5/2020 0:55	L3	20-005-0011			226510	PAGE MILL RD @ COUNTRY WY	VEHICLE TOWED
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9-1-1**ABANDONED CALLS**

1/3/2020 9:06	L1	20-003-0087			911ABN	LA CRESTA DR @ NINA PL	INVESTIGATED
1/5/2020 20:09	L6	20-005-0273			911ABN	W LOYOLA DR @ EASTBROOK AV	INVESTIGATED
12/31/2019 10:32	L1	19-365-0119			911CEL	FREMONT RD @ CONCEPCION RD	INVESTIGATED
12/31/2019 18:20	L5	19-365-0331			911CEL	EL MONTE RD @ STONEBROOK DR	INVESTIGATED
1/1/2020 8:01	L2	20-001-0064			911CEL	HILLTOP DR @ HILLVIEW RD	INVESTIGATED
1/1/2020 14:33	L1	20-001-0194			911CEL	LA PALOMA RD @ MAURER LN	INVESTIGATED
1/2/2020 16:10	L1	20-002-0290			911CEL	FREMONT RD @ CONCEPCION RD	INVESTIGATED
1/3/2020 21:52	L1	20-003-0395			911CEL	LA PALOMA RD @ LYNNDALE WY	INVESTIGATED
1/2/2020 20:02	L2	20-002-0379			911UNK	DAWNRRIDGE DR @ MAGDALENA RD	INVESTIGATED

ATTEMPT TO CONTACT

1/4/2020 10:34	L1	20-004-0117	3	13m 43s	ATC	LA PALOMA RD @ NEW BRIDGE DR	COMPLETE
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CITATION

1/5/2020 12:03	L3	20-005-0119			CITE	ARASTRADERO RD @ I-280	CITATION ISSUED
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INFORMATION ONLY

12/30/2019 1:14	L1	19-364-0016			INFO	CICERONI LN @ ROBLEDA RD	INFORMATION GIVEN
12/30/2019 17:46	L3	19-364-0321			INFO	I-280 @ PAGE MILL RD	INFORMATION GIVEN
12/30/2019 19:37	L3	19-364-0350			INFO	EL MONTE RD @ STONEBROOK DR	INFORMATION GIVEN
12/31/2019 4:11	L4	19-365-0029			INFO	ALTAMONT RD @ CORBETTA LN	INFORMATION GIVEN
12/31/2019 5:22	L5	19-365-0038			INFO	DAWSON DR @ REBECCA LN	INFORMATION GIVEN
12/31/2019 8:13	L1	19-365-0056			INFO	LA CRESTA DR @ NINA PL	INFORMATION GIVEN
1/1/2020 19:00	L3	20-001-0283			INFO	I-280 @ PAGE MILL RD	INFORMATION GIVEN
1/2/2020 19:05	L1	20-002-0364			INFO	MIRANDA RD @ LA LANNE CT	INFORMATION GIVEN
1/2/2020 19:05	L1	20-002-0365			INFO	MIRANDA RD @ LA LANNE CT	INFORMATION GIVEN
1/2/2020 20:00	L2	20-002-0378			INFO	DAWNRRIDGE DR @ MAGDALENA RD	INFORMATION GIVEN
1/3/2020 9:08	L1	20-003-0088			INFO	LA CRESTA DR @ NINA PL	INFORMATION GIVEN
1/4/2020 18:33	L1	20-004-0288			INFO	PURISSIMA RD @ ROBLEDA RD	INFORMATION GIVEN
1/5/2020 13:30	L6	20-005-0148			INFO	W LOYOLA DR @ BERKSHIRE DR	INFORMATION GIVEN

PATROL CHECKS

1/2/2020 11:26	L1	20-002-0153			PATCHK	SEVEN ACRES LN @ FREMONT RD	COMPLETE
1/2/2020 11:43	L1	20-002-0161			PATCHK	DIANNE DR @ LA RENA LN	COMPLETE
12/30/2019 9:22	L1	19-364-0091			PATCK	PURISSIMA RD @ ROBLE LADERA RD	COMPLETE
12/30/2019 9:51	L3	19-364-0098			PATCK	BLACK MOUNTAIN RD @ EDGERTON RD	COMPLETE
12/30/2019 12:07	L1	19-364-0163			PATCK	SEVEN ACRES LN @ FREMONT RD	COMPLETE
12/30/2019 13:50	L2	19-364-0219			PATCK	HILLTOP DR @ BARLEY HILL RD	COMPLETE
12/30/2019 14:11	L2	19-364-0231			PATCK	PRINCESS ELLEENA CT @ MAGDALENA AV	COMPLETE
1/1/2020 1:52	L1	20-001-0028			PATCK	BRENDEL DR @ ROBLEDA RD	COMPLETE
1/2/2020 10:06	L5	20-002-0104			PATCK	LONE OAK LN @ MAGDALENA RD	COMPLETE
1/2/2020 10:49	L4	20-002-0127			PATCK	TANGLEWOOD LN @ MOODY RD	COMPLETE
1/2/2020 11:01	L3	20-002-0135			PATCK	BLACK MOUNTAIN RD @ SUNRISE FARM RD	COMPLETE

SUSPICIOUS CIRCUMSTANCES

1/1/2020 3:51	L2	20-001-0044	2	5m 38s	SUSCIR	SUMMERHILL AV @ YOUNG CT	INVESTIGATED
1/1/2020 14:17	L3	20-001-0185	3	14m 23s	SUSCIR	SADDLE MOUNTAIN DR @ SADDLE CT	INVESTIGATED
1/5/2020 18:46	L3	20-005-0249	3	20m 23s	SUSCIR	PAGE MILL RD @ MOON LN	INVESTIGATED

WELFARE CHECK

12/30/2019 11:18	L1	19-364-0144			WELCK	PURISSIMA RD @ BAKER LN	COMPLETE
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Note: The target response time for priority level 1 calls is 9 minutes, for priority level 2 calls it is 14 minutes, and for priority level 3 calls it is 25 minutes. Response times are only available for some calls for service and not for self-initiated activity.