



Town Manager's Report for June 11 -15, 2018

Items to report on from this week include the following:

Planning/ Building/ Engineering Update:

The **City Engineer's Report** is attached. Changes in project status from the previous City Engineer's Report are shown in **red text**.

There were no Site Development or Fast Track hearings this week.

Suzanne is on vacation this week and so the Planning Director's Report will return next week.

Public Safety Update:

The **Sheriff's** weekly report is attached.

Administrative Services Update:

Consulting Project Manager Jim Steele is working on the Budget submittal for the June City Council meeting.

Parks & Recreation Update:

On Monday, June 11th the **Santa Clara County Bookmobile** came to Town Hall and announced the start of the [Summer Reading Program](#). Bookmobile's next visit will be Monday, June 25th.

Green Bean Kidz, began it's [Summer Session](#) on Tuesday, June 12th at Redwood Grove Park.

The [Community Field Trip – Happy Hollow](#), took place on Thursday, June 14th. The trip was offered FREE to participants, as expenses were covered by a generous donation from LAH Residents Gail & Ernie Solomon through the LACF. 36 participants attended the trip.

Victoria Dye Equestrian started 2nd week of **Summer Riding Camp** with a FULL CAMP of 18 campers.

Next week, the Park and Recreation Building will be reserved from 9am – Noon Monday – Friday for [Slime Squad Camp](#). The Camp currently has 6 registered participants.

The second **Stay Safe, Stay Active and Stay for Lunch** (2 mile walk, Home Emergencies presentation, and Le Boulanger lunch) will be held Tuesday, July 10th in partnership with the Santa Clara County Fire Department. This is free, but registration is required [here](#).

The [4th of July Parade](#) celebrating independence day is scheduled at Town Hall on 9:30 am gathering with a 10:00 am start time marching to Gardner Bullis. Five (5) new banners have been

purchased and installed around Town to promote the celebration. Donations from [Hint](#), [RXBar](#), and [Milk Pail](#) have been secured.

The [2nd Annual Family Campout](#) will be held on Friday, August 10 – Saturday, August 11th on Purissima Park. At this time, we currently have 55 pre-registered campers! This event will be limited to 250 campers.

[Los Altos Hills vs. Los Altos Softball Game](#), Recreation staff from the City of Los Altos and Town of Los Altos Hills have partnered to plan the 1st Annual Los Altos Hills vs. Los Altos Adult Softball Game! We hope you will participate or come cheer on your hometown on Saturday, August 18, 2018 from 1 – 3 p.m. at Purissima Park, 27400 Purissima Road, Los Altos Hills. Those interested in participating should contact Sarah Robustelli at srobustelli@losaltoshills.ca.gov or 650-947-2518 and she will put in you touch with your Team Captain. More information can be found [here](#).

Feel free to call or email me if you have any questions.

Thanks.

Carl

Tasks	Project Name	Project Manager	Latest Status
1	<p>Page Mill Interchange /I-280 Safety Bicycle Improvement (Project Described in 2016-2021 Five-Year Capital Improvement Plan page 109)</p>	AC	<p>(4-8-16) Staff attended a working group meeting on 4-7-16 to discuss options for presentation. (4-22-16) Community meeting was held on 4-20-16 with good attendance. County will review input received from the public. (5-27-16) Staff meeting with County and other stakeholders at the site to look at site distance issues. (6-10-16) County working on revised concept plan based on site visit. (6-23-16) County prepared draft layout for the interim improvements for review. County scheduling another meeting with stakeholders. (7-22-16) County prepared concept plan for the interim bicycle improvement project and expects to construct the project this year. City attorney reviewing draft funding agreement with County and Palo Alto. Concept plan is attached. (8-19-16) City attorney has completed their review. County preparing final funding agreement and will send to Palo Alto and Town for approval. (9-9-16) City Attorney reviewed and approved edits made by the County. Item to be presented to Council at their October meeting. (10-21-16) The City Council approved the cost sharing agreement with the County and City of Palo Alto. The Town's share of the project is \$20,000. (12-9-2016) The Town has issued \$20,000 shared payment to the County. (1-27-2017) Caltrans is reviewing the encroachment permit application from the County. County indicated it is expected to obtain the permit from Caltrans in February and then advertising with the tentative award date in early April. (5-12-27) County put project to bid with bid opening of May 18, 2017. County is still waiting for Caltrans to provide encroachment permit in time or forced to issue an addendum to delay the bid opening. (6-23-17) Santa Clara County notified the Town this project will be put on hold pending further maintenance agreement between Caltrans and County. County indicated that Caltrans required strict maintenance agreement requirements which were not approved by the Board of Supervisors. (8-11-17) Santa Clara County Road and Airport Department Director will give a presentation at 8/17/17 Council meeting to update the status (8-18-17) City Council directed staff to provide assistance to the County and Caltrans if applicable for the maintenance agreement between the two parties. (9-1-17) Staff has contacted the County Road and Air Port Department to offer assistance (5-4-18) An email response from the SCC Road and Airport 4/30/18: Project has need designed and is ready for advertisement. Caltrans added conditions to SCC's encroachment permit and the conditions are not acceptable to the County. Caltrans part of project has been advertised and is expected to award soon.</p>
2	Sewer Operations	C/AC	<p>(6-3-16) The Town's Sanitary Sewer Management Plan has been posted on the Town's website. The February 2016 status update of sewer activities is attached. (6-10-16) The April 2016 summary of O&M activities is attached. Root foaming has been completed. (6-23-16) Pipe patch work for 12 locations currently underway. (7-15-16) The March and April 2016 status update of sewer activities is attached. An update of the sewer system will be presented to Council at the July meeting. (7-22-16) Sewer system update was presented to Council at the July Council meeting. (7-29-16) The May 2016 summary of O&M activities is attached. (8-12-16) The May 2016 status update of sewer activities is attached. (8-26-16) The June 2016 summary of O&M activities is attached. (9-30-16) The June 2016 status update of sewer activities and the July 2016 summary of O&M activities are attached. (11-10-16) The August 2016 summary of O&M activities is attached. An update of the sewer system will be presented to the City Council at the November meeting. (11-18-16) The July 2016 status update of sewer activities. An update of the sewer system has been postponed to the January 2017 City Council meeting. (12-2-16) The September 2016 summary of O&M activities is attached. (12-16-16) The August 2016 status update of sewer activities is attached. (1-13-2017) The October 2016 summary of O&M activities is attached. The September 2016 status update of sewer activities is attached. (1-20-2017) An update of the sewer system will be presented to the City Council at the January meeting. (2-3-2017) Sewer system operation was updated to the City Council on 1-25-2017 Council meeting. (2-10-2017) The November 2016 summary of O&M activities and the October 2016 status update of sewer activities are attached. (3-3-2017) The November 2016 status update of the sewer activities are attached. (3-10-2017) The December 2016 summary of O&M activities is attached. (3-17-2017) The January 2017 summary of O&M activities is attached. (4-14-2017) The December 2016 status update of sewer activities and the February 2017 summary of O&M activities are attached. (5-5-2017) The January 2017 status update of sewer activities and the March 2017 summary of O&M activities are attached. (6-2-2017) The February 2017 status update of sewer activities and the April 2017 summary of O&M activities are attached. (6-30-2017) West Bay's Board report for activities in LAH in the month of March and April are attached. (8-18-2017) The April 2017 status update of sewer activities is attached. (9-15-2017) The April/May 2017 status update of sewer activities and the June 2017 summary of O&M activities are attached. (9-29-2017) Town staff met with WBSD to discuss the remaining cleaning and CCTV status and the upcoming cleaning, CCTV, and root foaming maintenance program. (11-3-17) 2017 August O&M summary and 2017 June progress report are attached. (1-4-18) 2017 September O&M summary and 2017 July progress report are attached. August progress report is scheduled to be sent to Town week of 8 JAN. (1-11-18) 2017 October O&M summary is attached. (1-26-18) 2017 November O&M summary is attached. (2/12/18) Three bids received for Page Mill emergency repairs. (2-16-18) 2017 August progress report is attached; City Council approved a sewer repair project at the 2/15/18 Council Meeting (3-2-18) The CC approved Emergency Repair project is completed. (4-13-18) 2017 December O&M summary and 2018 January O&M summary are attached. (5-4-18) 2017 September and October progress reports are attached. (5-11-18) Staff has started working with NBS on the Tax Roll Assessment that will be brought to City Council in June. (5-25-18) 2018 February and March O&M summary are attached. (6-15-18) 2018 April O&M summary is attached.</p>

Tasks	Project Name	Project Manager	Latest Status
3	Wet weather flow monitoring	C/AC	(12-19-14) Due to the amount of wet weather we had recently, there is an opportunity to obtain good wet season sewer flow data. Staff will propose to obtain approval for the City Manger to authorize flow meter installation prior to a storm event. (1-9-15) Staff will be requesting Council approval at the January meeting. (1-16-15) Council authorized City Manager to execute necessary agreements for flow meter installation. (1-15-16) Staff and consultant monitoring the weather for flow meter installation. (1-22-16) Flowmeters will be installed end of January but monitoring period will begin at the start of a significant rain event. (1-28-16) Meter installation in progress. (2-5-16) Meters have been installed. (2-12-16) Staff continues to monitor weather forecast. (3-11-16) Flow monitoring in progress. (4-8-16) Consultants removed the flowmeters and are downloading the data. (5-6-16) Staff should be receiving flow data for review within two weeks. (5-27-16) Staff following up with consultant to check on the status of the flow data. (6-3-16) Staff received draft flow data from the consultant for review. Consultant working on report. (6-16-16) Staff received draft report for review. (7-29-16) Consultant working on finalizing the report to incorporate Town comments. (8-5-16) Consultant is scheduled to submit the final report on 8-12. (8-12-16) Consultant submitted the final report on 8-8. (8-19-16) Final Flow Monitoring and Inflow-Infiltration report is attached. Data from the report will be used for the Sanitary Sewer Master Plan development. Staff also reviewing the report for average residential flow and analyzing inflow-infiltration issues to be addressed. (1-20-2017) VWHA completed their effort to estimate average daily flow using the 2016 flow monitoring data. Staff is reviewing the preliminary report prior to discussion with the Cities of Los Altos and Palo Alto. (2-3-2017) At the request of the vice-chair, the preliminary report was sent to Finance and Investment Committee for review. (6-16-17) Staff still has not received comments from the Cities. However, since water consumption data is going to be used as the primary data to calibrate the hydraulic model after meeting with the master plan team, VWHA is going amend the average flow calculation based on water consumption data. (8-4-2017) VWHA provided an updated draft average flow calculation technical memo. Staff provided the updated draft to Vice Chair of FIC. (12-1-2017) Staff had discussions with Los Altos and Palo Alto about the flow monitoring report and will resume discussions later. (4-6-2018) Staff instructed VWHA to update the flow monitoring report per discussions with LA and PA to include the water
4	2018 Sanitary Sewer Repair and Replacement Project	C/AC	(2-2-18) Staff has began the review and wotk with consultants for CIP project list. (5-11/18) Staff has finalized the CIP list and will bring the specifications for Council approval at at the May Council Meeting. (5/18/2018) Council approved Bid Specifications and authorized staff to advertise 2018 Sewer Repair and Rehab Project. (6/1/18) Prebid Meeting was held on 6/1/18 (6/5/18) Four bids were received, staff will evaluate the bid result and bring it to June City Council meeting
5	Town-Wide Creek Maintenance Permit	JC/JK	(2-24-2017) A concerned resident contacted staff about the bridge culvert and immediate upstream maintenance issue for Matadero Creek at Page Mill Road. Staff is evaluating the site condition. (3-17-2017) Staff is working with consultant to evaluate the bridge culvert and maintenance issue. (3-31-2017) Staff met with the consultant to study the feasibility of obtaining a permit to maintain the creek. (5-5-17) Consultant study recommends to obtain a town-wide creek maintenance permit. Staff will request for approval under 2017-18 budget. (6-16-17) The City Council approved the town-wide/10-year maintenance permit budget request on 06-15-2017 City Council Meeting. (12-22-17) Staff has started the RFP preparation (01-26-18) Staff received three proposals and will evaluate the consultants (2-23-18) Staff is finalizing the selection of consultant. (3-9-18) Staff finalized the consultant selection process and will recommend the City Council in March 22 meeting to award the contract. (3-23-18) Staff report was removed from 3/22/18 consent agenda for further evaluation. (4-13-18) Staff revised the report and will bring back to April Council meeting for acceptance. (4-27-18) City Council approved the Creek Maintenance Permit Contract at 4/19/18 Council meeting (6-1-18) Consultant has started to contact permitting agencies for project meetings. (6-8-18) Project is on US Army Corps of Engineers 6/14/18 Interagency Meeting agenda and staff and consultant will attend this meeting (6-15-18) Staff met with US Army Corps of Engineers, Water Board, US Dept. of Fish and Wildlife, and CA Dept. of Fish and Wildlife on 6/14/18 to introduce and discuss the permit application
6	I-280 Repaving	AC	(2-24-2017) Repaving work is scheduled for 2018/19 Program year as shown in approved 2016 SHOPP program (http://www.dot.ca.gov/hq/transprog/shopp.htm) (12-22-17) Latest SHOPP indicates I-280 repaving begins 10/8/2019

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7	<p>Page Mill/Moon Lane Pedestrian Bridge (Project Described in 2016-2021 Five-Year Capital Improvement Plan page 110)</p>	<p>JC/AC</p>	<p>(3-10-2017) Staff has started the design phase by preparing documentation and contacting consultants. (3-17-17) RFP sent out to consultants. (4-28-17) Three proposals received and staff has met with Pathway Committee for project update. (6-30-17) Staff has selected consultant for the design project. (7-14-17) Agreement for design project will be presented to 7/20 Council meeting for approval at not to exceed \$20,000 (7-21-17) City Council approved the design contract with ENGEO at 7/20/17 City Council meeting. (8-4-17) Kick off Meeting scheduled on 8/4/17 (9-8-17) Consultant started topographic survey and soil testing (10-06-17) Consultant submitted preliminary design plan for review (10-20-17) Consultant submitted Notification of Streambed alteration to CA Fish and Game (12-1-17) CA Fish and Game has received the application will notify the Town within 60 days (by end of January 2018) (1-19-18) Town is submitting CEQA document (SCC recording) and to the Department of Fish and Wildlife. The agreement with Fish and Wildlife should be completed soon after. (2-16-18) Staff submitted agreement to CA Wildlife. (3-2-18) Staff is working with the consultant to prepare for the bid package (3-16-18) project is advertised, Bid Open 4/4/2018 (4-13-18) Low bid is \$122,000 with two received bids. Staff will recommend for bid acceptance at April City Council meeting and request for additional funding \$56,000 for construction cost. (4-20-18) City Council approved the award of contract to the low bidder and amended the project budget for additional \$56,000 at 4/19/2018 Council meeting (4-27-18) Contractor ordered the pedestrian bridge which requires 60 working days to manufacture. (5-25-18) Pre-construction meeting tentatively set on 6/12/18 (6-15-18) Pre-Construction meeting postponed to 6/19/18</p>
8	<p>Matadero Creek Erosion - Erosion on Page Mill Road near Baleri Ranch Rd (Project Described in 2016-2021 Five-Year Capital Improvement Plan page 106)</p>	<p>AC</p>	<p>(1-28-16) Council approved the Initial Study and Mitigated Negative Declaration at the January meeting. Consultant to contact Regional Water Quality Control Board to discuss permitting. (2-12-16) Consultant submitted a letter to RWQCB regarding some of their comments. RWQCB staff to review and respond. (2-25-16) RWQCB staff indicated that the revised plans look much better. Consultant scheduled to discuss project with RWQCB staff week of 2-29-16. (3-11-16) Consultant working with Army Corp of Engineers to clarify scope of project. (3-18-16) RWQCB is requesting additional mitigation measures to be included in the project. (3-25-16) Staff met with consultant on-site to discuss possible mitigation proposal to the RWQCB and strategy for moving the project forward in the permitting process. (4-14-16) Additional information provided to US Army Corp of Engineers for their review. (4-29-16) US Army Corp. is requesting informal consultation with US Fish and Wildlife Service. (5-13-16) Consultant trying to contact Army Corp. for status update. (6-3-16) US Fish and Wildlife Service has assigned a staff member and is reviewing the project. (6-23-16) US Fish and Wildlife Service has approved the project. Waiting for US Army Corp to approve. (8-19-16) Consultant continues to follow up with US Army Corp for their approval. Staff also reached out to US Army Corp for an update. (8-26-16) Army Corp staff indicated that he should be able to get to our project soon. (9-16-16) Army Corp staff indicated that they were pulled away to work on other projects that have become higher priority and that they should be able to review our project soon. (1-20-2017) Army Corps staff has completed 80% of their authorization letter. A mitigation proposal for the Matadero Creek Bank Stabilization project was submitted to the Regional Water Quality Control Board. Staff is working with the consultant to respond to questions-comments from the Board. (1-27-2017) A revised proposal is resubmitted to the Water Quality Control Board for comments.(2-10-2017) US Army Corps of Engineers issued Nationwide Permit 13 for the project. San Francisco Bay Regional Water Quality Control Board (RWQCB) is in the final stage of their review. Consultant will proceed to obtain streambed alteration agreement from the CA Department of Fish and Wildlife Services. (3-17-17) Staff contacted Water Board via voice mail and email to request for status update (4-28-17) Water Board has responded and will issue the permit, currently the consultant is applying permit with California Department of Fish and wildlife (9-15-17) The Regional Water Quality Control Board has additional concerns of some missing information in application. The RWQCB is also require written documentation from the land owners SCVWD and Caltrans to agree to off-site mitigation plantings. Town consultant is addressing both concerns. (10-6-2017) Consultant is preparing the project design for Caltrans encroachment permit. (1-12-18) Consultant will finish the design in two weeks and submit to Caltrans. They expect Caltrans to finish in two months. RWQCB indicated they will issue a permit pending on Caltrans approves of plans. Concurrently, consultant will work on the USACE permit renewal. (2-16-18) Consultant submitted 60% plan to staff for review before submitting to Caltrans (3-2-18) Staff completed the plan review for consultant to submit to Caltrans. (3-9-18) Consultant submitted plan for Caltrans review. (3-30-18) Caltrans provided comments for revisions. (4/13/18) Consultant submitted revised plans to Caltrans on 4/10/18 (5-4-18) Caltrans sent additional comments and consultant has revised the submittal to Caltrans on 5-4-18. US Army Corp Engineers is in the process of re-issuing the expired permit. (5-25-18) US Army Corp Engineers re-issued the Nationwide Permit (NWP) 13 will remain valid until March 18, 2022 (6-1-18) Caltrans returns with another round (#4) of comments on the submitted plan (6-8-18) Consultant responded with revised plan to Caltrans (6-15-18) Caltrans has finished the plan review and has issued an encroachment permit.</p>

Tasks	Project Name	Project Manager	Latest Status
9	Open Space Vegetation Management (Project Described in 2016-2021 Five-Year Capital Improvement Plan page 108)	AC	(1-15-16) Draft grazing recommendation memo has been received from the consultant. Staff and committee reviewing. (1-28-16) Staff met with Open Space Committee and Acterra to get an update on activities and to discuss contract extension. Acterra to submit proposal to Town. (2-5-16) Acterra submitted a three year proposal for staff to review. (2-12-16) Open Space Committee also reviewing proposal and will provide recommendation. (3-11-16) Staff discussed schedule with members of the OSC. (3-25-16) OSC supports the proposal from Acterra and will be presenting the project to Council at the April meeting. (4-8-16) Council approved 2 month extension to Acterra's contract to align with the fiscal cycle. Contract renewal will be discussed with the budget. (4-14-16) Staff working with Acterra and Open Space Committee for proposed longer term contract. (4-22-16) Acterra 2 month extension has been executed. Proposed longer term contract will be discussed with the upcoming budget. (4-29-16) Open Space Committee and Acterra to present project for funding at the joint Council-FIC meeting on May 31. (5-13-16) Open Space Committee discussed Acterra's three year contract proposal for restoration activity and the committee is in support of the proposed contract. (5-20-16) Acterra's quarterly report for January to April 2016 is attached. (5-27-16) Acterra completed their second year of stewardship services. Acterra's final report for May 2015 to April 2016 is attached. (6-3-16) A three year restoration program and a one year maintenance and education service agreement will be presented to Council at their June meeting. (6-23-16) Contract with Acterra has been approved. Contract being executed. (7-22-16) Contract has been executed. Acterra progress report for the months of May and June is attached. (7-29-16) Mowing of O'Keefe and Byrne Preserve for yellow star thistle was performed. (10-14-16) As of July 1, 2016 the Acterra Stewardship Program became Grassroots Ecology. Grassroots Ecology is a fiscally sponsored project of Acterra. Grassroots Ecology quarterly report for July to September 2016 is attached. (1-13-17) Grassroots Ecology quarterly report (2016 Oct-Dec) is attached. (2-3-17) Working with Open Space Committee, the Town has received \$1,000 cost sharing from Grassroots Ecology for the request of building a 250' fence on Byrne Preserve to protect vegetation. (2-24-17) Construction of the 250' fence is tentatively scheduled for the week of 2-27-2016 (3-3-17) 250' fence at Byrne Preserve is constructed. Nearby Drainage is upgraded from 12" to 24". (5-5-17) Grassroots Ecology's quarterly report (2017 January-March) is attached. (7-21-17) Grassroots Ecology's quarterly (2017-Apr-Jun) and 2016-17 Annual Report are attached. (11-9-17) Grassroots Ecology's quarterly progress report 2017 July-September attached (12-08-17) Open Space Committee and Grassroots Ecology are preparing for another SCVWD grant application. (1-12-18) Grassroots Ecology drafted the grant application and submitted 1/12/2018 (3-2-18) Grassroots Ecology's quarterly progress report 2017 October-December attached (5-11-18) Grassroots Ecology's quarterly progress report 2018 January-March attached, Town staff has mowed invasive vegetation spots at Byrne Preserve identified by Grassroots Ecology
10	Annual Road Rehabilitation Project - 2018	JC	(05-11-18) Staff has been working on the 2018 Road Rehab budget and finalized the CIP list and will bring the specifications for Council approval at at the May Council Meeting. (5-18-18) Council approved Bid Specifications and authorized staff to advertise 2018 Annual Road Rehab Project. (6-8-18) Project has been advertised on 6/6/18, bid open on 6/27/18
11	VTA TAC Meetings and CIP-WG Meeting	AC	(1-5-18) Next VTA TAC meeting is scheduled for 1-10-18 (1-19-18) Next CIP-WG Meeting on 1-23-18 (1-26-18) Staff attended 1-23-18 CIP WG Meeting (2-9-18) Staff attended 2/7/18 VTA TAC meeting (3-2-18) Staff attended 2/27/18 VTA CIP-WG meeting (3-9-18) Staff attended 3/7/18 VTA TAC meeting (4-13-18) Staff attended 4/11/18 VTA TAC meeting (4-24-18) Staff attended 4/24/18 CIP-WG meeting, currently Measure B fund is still being frozen due to a law suit. (5-11-18) Staff attended VTA TAC meeting on 5/9/19 (5-25-18) Staff attended VTA CIP-WG May 2018 meeting
12	Green Infrastructure	JK	(8-18-17) City Council approved Green Infrastructure (GI) Framework at the 8/17/17 Council meeting. GI Plan deadline September 30, 2019. (10-20-17) Staff begins to reach out to consultant for the Green Infrastructure Plan. (11-3-17) Staff met with the consultant to solicit for proposal (4/13/18) Green Infrastructure Plan Consultant Budget will be presented in the FY2018-19 budget.

Tasks	Project Name	Project Manager	Latest Status

Los Altos Hills Maintenance APR 2018

Task	Monthly Summary	Unit Cost	Quantity	12-Month Cost	Actual Unit Per Month	Cost Per Month	Year to Date Cost	Year to Date Quantity	Quantity Remaining	Remaining Budget
Bid Item No. 1. Pump Station Maintenance	PURISSIMA Station: Routine - weekly inspections, ATS and Generator testing were performed. No unscheduled Repairs. O'Keefe Court Station: Routine - weekly inspections and testing were performed. April 10, 2018 - disassembled and deragged dry pit pump #1 and removed debris. Replaced soft start dry pit #1 with LAH supplied soft starter. (See Tab 1.)	\$1,824.75	12	\$ 21,897	1	\$1,824.75	\$16,422.75	9	3	\$5,474.25
Bid Item No. 2. Cleaning and Flushing in Right of Way	Work Performed: Cleaned 10,416 feet of pipe within the public right-of-way. Results were noted in the CMMS. Recommendation: Uncover some manholes to allow West Bay access so we may finish the last of the cleaning. (See Tab 2.)	\$ 1.11	99,000	\$ 110,028	10,416	\$11,561.76	\$41,612.79	37,489	61,511	\$68,415.21
Bid Item No. 3. Cleaning and Flushing in Easements	Work Performed: Cleaned 1,217 feet of pipelines in easements. Results were noted in the CMMS. Recommendation: Uncover some manholes to allow West Bay access so we may finish the last of the cleaning. (See Tab 3.)	\$ 1.54	36,000	\$ 55,352	1,217	\$1,874.18	\$49,333.90	32,035	3,965	\$6,018.10
Bid Item No. 4. CCTV Inspection within Right of Way	Work Performed: No CCTV inspections were performed in Right of Way. NASSCO PACP standards were used and Structural and O&M condition ratings and defect codes were used and entered into the CMMS system. Recommendation: None. (See Tab 4.)	\$ 1.54	33,775	\$ 52,014	-	\$0.00	\$43,845.34	28,471	5,304	\$8,168.66
Bid Item No. 5. CCTV Inspection within Easements	Work Performed: No CCTV inspections were performed in easements. NASSCO PACP standards were used and Structural and O&M condition ratings and defect codes were used and entered into the CMMS system. Recommendation: None. (See Tab 5.)	\$ 1.97	12,480	\$ 24,586	-	\$0.00	\$28,763.97	14,601	(2,121)	(\$4,177.97)
Bid Item No. 6. Response to SSOs with access from Right of Way	West Bay did not respond to Sanitary Sewer Overflows for the Town this month within right of way.	\$1,591.33	6	\$ 9,548	-	\$0.00	\$0.00	-	6	\$9,548.00
Bid Item No. 7. Response to SSOs with access from Easements only	West Bay did not respond to Sanitary Sewer Overflows for the Town this month within an easement.	\$1,782.33	6	\$ 10,694	-	\$0.00	\$1,782.33	1	5	\$8,911.67
Bid Item No. 8. GIS Mapping Maintenance and Updates (By the Hour)	Updated GIS Mapping and Maintenance Data Updates.	\$ 136.86	120	\$ 16,423	10	\$1,368.60	\$6,021.84	44	76	\$10,401.16
Bid Item No. 9. Monthly Management Reports	Developed the monthly summary report and follow up work for the Town.	\$ 383.00	12	\$ 4,596	1	\$383.00	\$3,447.00	9	3	\$1,149.00
Bid Item No. 10. Sanitary Sewer Overflow Response for Private Laterals	West Bay did not respond to an SSOs related to private laterals.	\$ 338.50	6	\$ 2,031	-	\$0.00	\$0.00	-	6	\$2,031.00
Subtotal Bid Item 1 through 10						\$ 307,169	\$17,012.29	\$191,229.92		\$115,939.08
Option 11. Root Foaming	No Root Control was performed this month.	\$ 1.10	50,000	\$ 55,167	-	\$0.00	\$0.00	-	50,000	\$55,167.00
Option 12 Collect Location Information	No Surveyed manholes	\$ 61.00	400	\$ 24,401	-	\$0.00	\$0.00	-	400	\$24,401.00

Reviewed by: Jen Chen
Approved by: Allen Chen





Santa Clara County Office of the Sheriff
Weekly Activity Summary
6/4/2018 –6/10/2018
LOS ALTOS HILLS



PATROL ACTIVITY SUMMARY			
DATE	BEAT	ACTIVITY	COMMENTS
6/4	L1	Non-Injury Collision	Occurred at 5:44 PM at El Monte Road and Interstate 280.

DATE/TIME	BEAT	EVENT	TYPE	LOCATION	INFORMATION
DISTURBANCES					
6/4/2018 17:49	L3	18-155-0352	415	ARASTRADERO RD @ PAGE MILL RD	INVESTIGATED
6/4/2018 18:33	L3	18-155-0370	415	ARASTRADERO RD @ PAGE MILL RD	INVESTIGATED
6/6/2018 22:16	L1	18-157-0452	415P	LENNOX WY @ FREMONT RD	INVESTIGATED
PHONE THE OFFICE					
6/4/2018 12:30	L1	18-155-0206	1021	71L1	COMPLETE
6/8/2018 11:26	L1	18-159-0153	1021	71L1	COMPLETE
6/10/2018 11:56	L1	18-161-0155	1021	71L1	COMPLETE
6/10/2018 12:36	L1	18-161-0163	1021	71L1	COMPLETE
6/10/2018 13:00	L1	18-161-0167	1021	71L1	COMPLETE
6/10/2018 14:43	L1	18-161-0213	1021	7W10	COMPLETE
6/10/2018 15:13	L1	18-161-0224	1021	71L1	COMPLETE

			FIREARM(S) DISCHARGED		
6/8/2018 23:58	L4	18-159-0448	1057	ALTAMONT RD @ BLACK MOUNTAIN RD	INVESTIGATED
			ANIMAL COMPLAINTS		
6/7/2018 20:57	L1	18-158-0418	1091	ASCENSION DR @ CONEJO CT	INVESTIGATED
6/10/2018 16:33	L5	18-161-0257	1091	FERNHILL DR @ LOMITA LINDA CT	INVESTIGATED
6/5/2018 12:01	L4	18-156-0195	1091B	LA LOMA DR @ SUMMIT WOOD RD	INVESTIGATED
6/10/2018 17:14	L4	18-161-0269	1091B	LA LOMA DR @ SUMMIT WOOD RD	INVESTIGATED
6/4/2018 14:54	L1	18-155-0273	1091C	ROBLEDA RD @ ATHERTON CT	INVESTIGATED
6/8/2018 20:01	L4	18-159-0368	1091C	MOODY RD @ CHAPARRAL WY	INVESTIGATED
			PEDESTRIAN STOPS		
6/5/2018 16:10	L3	18-156-0327	1095	ELENA RD @ ROBLEDA RD	CITATION ISSUED
6/9/2018 10:35	L4	18-160-0126	1095	ELENA RD @ MOODY RD	WARNING ISSUED
			SUSPICIOUS VEHICLES		
6/8/2018 11:53	L3	18-159-0162	1154	VIA FELIZ @ PAGE MILL RD	INVESTIGATED
6/8/2018 19:50	L5	18-159-0359	1154	KATE DR @ LAURA CT	INVESTIGATED
6/8/2018 21:22	L3	18-159-0394	1154	PAGE MILL RD @ PASEO DEL ROBLE	INVESTIGATED
6/10/2018 2:32	L3	18-161-0036	1154OC	PAGE MILL RD @ ARASTRADERO RD	INVESTIGATED
			TRAFFIC COLLISION		
6/4/2018 17:44	L1	18-155-0349	1182	EL MONTE RD @ I-280	INVESTIGATED
			VEHICLE STOPS		
6/5/2018 9:14	L1	18-156-0099	1195	PURISSIMA RD @ CALLE DEL SOL	CITATION ISSUED
6/5/2018 11:25	L3	18-156-0175	1195	ARASTRADERO RD @ TWIN OAKS CT	CITATION ISSUED

6/5/2018 11:57	L1	18-156-0192	1195	ROBLEDA RD @ ALTA TIERRA RD	CITATION ISSUED
6/5/2018 12:08	L1	18-156-0198	1195	BURKE RD @ CHAPIN RD	CITATION ISSUED
6/5/2018 15:52	L3	18-156-0317	1195	ELENA RD @ ROBLEDA RD	CITATION ISSUED
6/5/2018 16:23	L3	18-156-0333	1195	ELENA RD @ ROBLEDA RD	CITATION ISSUED
6/5/2018 18:35	L2	18-156-0388	1195	S EL MONTE AV @ SUMMERHILL AV	CITATION ISSUED
6/6/2018 9:02	L1	18-157-0085	1195	ROBLEDA RD @ PURISSIMA RD	WARNING ISSUED
6/6/2018 9:27	L3	18-157-0098	1195	ARASTRADERO RD @ STIRRUP WY	CITATION ISSUED
6/6/2018 13:57	L3	18-157-0225	1195	PAGE MILL RD @ I-280	CITATION ISSUED
6/6/2018 20:41	L2	18-157-0428	1195	I-280 @ MAGDALENA RD	WARNING ISSUED
6/6/2018 23:58	L1	18-157-0491	1195	EL MONTE RD @ I-280	CITATION ISSUED
6/7/2018 9:21	L1	18-158-0095	1195	ARASTRADERO RD @ PURISSIMA RD	CITATION ISSUED
6/7/2018 15:41	L3	18-158-0275	1195	ELENA RD @ JOSEFA LN	CITATION ISSUED
6/7/2018 16:12	L3	18-158-0289	1195	ELENA RD @ ROBLEDA RD	CITATION ISSUED
6/7/2018 16:28	L3	18-158-0301	1195	ELENA RD @ JOSEFA LN	CITATION ISSUED
6/8/2018 2:40	L2	18-159-0049	1195	I-280 @ MAGDALENA RD	CITATION ISSUED
6/8/2018 11:07	L3	18-159-0143	1195	ARASTRADERO RD @ TWIN OAKS CT	CITATION ISSUED
6/8/2018 12:44	L2	18-159-0185	1195	I-280 @ MAGDALENA RD	CITATION ISSUED
6/8/2018 17:07	L3	18-159-0299	1195	I-280 @ PAGE MILL RD	WARNING ISSUED
6/8/2018 18:06	L3	18-159-0319	1195	TRACY CT @ ARASTRADERO RD	CITATION ISSUED
6/9/2018 10:00	L3	18-160-0108	1195	PAGE MILL RD @ I-280	CITATION ISSUED
6/9/2018 11:48	L1	18-160-0162	1195	BURKE RD @ FREMONT RD	CITATION ISSUED
6/9/2018 13:15	L2	18-160-0193	1195	EL MONTE RD @ SUMMERHILL AV	CITATION ISSUED
6/9/2018 13:29	L2	18-160-0205	1195	S EL MONTE AV @ SUMMERHILL AV	CITATION ISSUED
6/9/2018 13:51	L2	18-160-0215	1195	EL MONTE RD @ SUMMERHILL AV	CITATION ISSUED
6/9/2018 21:59	L3	18-160-0405	1195	I-280 @ PAGE MILL RD	WARNING ISSUED

PARKING VIOLATIONS

6/5/2018 10:30	L5	18-156-0143	22500	MAGDALENA AV @ EASTBROOK AV	INVESTIGATED
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6/6/2018 18:02	L1	18-157-0366	22500	PURISSIMA RD @ VISCAINO RD	INVESTIGATED
6/7/2018 10:36	L1	18-158-0128	22500	MIRANDA RD @ WILD PLUM LN	INVESTIGATED

ALARM CALLS

6/4/2018 8:11	L1	18-155-0081	1033A	HORSESHOE CT @ HORSESHOE LN	FALSE ALARM
6/5/2018 10:16	L1	18-156-0133	1033A	TEMPLETON PL @ FREMONT RD	FALSE ALARM
6/5/2018 12:51	L5	18-156-0220	1033A	PRISCILLA LN @ STONEBROOK DR	FALSE ALARM
6/6/2018 9:18	L3	18-157-0093	1033A	DUVAL WY @ ROBLEDA RD	FALSE ALARM
6/6/2018 9:57	L5	18-157-0111	1033A	MAGDALENA RD @ BLANDOR WY	FALSE ALARM
6/6/2018 17:29	L3	18-157-0349	1033A	THREE FORKS LN @ NORTH FORK LN	FALSE ALARM
6/6/2018 18:12	L4	18-157-0373	1033A	SILENT HILLS LN @ ALTAMONT LN	FALSE ALARM
6/7/2018 17:36	L1	18-158-0329	1033A	ROBLEDA CT @ ROBLEDA RD	FALSE ALARM
6/7/2018 18:56	L1	18-158-0374	1033A	E SUNSET DR @ BURKE RD	FALSE ALARM
6/8/2018 11:44	L6	18-159-0159	1033A	W LOYOLA DR @ ELOISE CL	FALSE ALARM
6/8/2018 20:59	L3	18-159-0388	1033A	VIA VENTANA @ BRIONES WY	FALSE ALARM
6/9/2018 6:10	L1	18-160-0033	1033A	BURKE LN @ BURKE RD	FALSE ALARM
6/10/2018 18:46	L1	18-161-0292	1033A	ASCENSION DR @ ST FRANCIS DR	FALSE ALARM
6/5/2018 23:15	L3	18-156-0482	1033C	EL MONTE RD @ STONEBROOK DR	FALSE ALARM
6/9/2018 23:12	L3	18-160-0438	1033C	EL MONTE RD @ STONEBROOK DR	FALSE ALARM

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ABANDONED CALLS

6/4/2018 13:55	L1	18-155-0247	911CEL	LA PALOMA RD @ ALTA TIERRA RD	INVESTIGATED
6/8/2018 20:36	L1	18-159-0377	911CEL	PURISSIMA RD @ MINORCA CT	INVESTIGATED
6/4/2018 17:47	L3	18-155-0351	911UNK	PAGE MILL RD @ CHRISTOPHERS LN	INVESTIGATED

FOUND PROPERTY

6/9/2018 5:33	L1	18-160-0030	FNDPRP	W SUNSET DR @ BURKE RD	INVESTIGATED
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INFORMATION ONLY

6/4/2018 10:22	L3	18-155-0144	INFO	I-280 @ PAGE MILL RD	INFORMATION GIVEN
6/4/2018 10:55	L3	18-155-0161	INFO	EL MONTE RD @ STONEBROOK DR	INFORMATION GIVEN
6/4/2018 13:51	L3	18-155-0244	INFO	I-280 @ PAGE MILL RD	INFORMATION GIVEN
6/4/2018 14:25	L3	18-155-0263	INFO	I-280 @ PAGE MILL RD	INFORMATION GIVEN
6/4/2018 19:00	L1	18-155-0386	INFO	I-280 @ EL MONTE RD	INFORMATION GIVEN
6/5/2018 5:43	L1	18-156-0044	INFO	ST FRANCIS DR @ ALEJANDRO DR	INFORMATION GIVEN
6/5/2018 18:21	L3	18-156-0385	INFO	I-280 @ PAGE MILL RD	INFORMATION GIVEN
6/7/2018 5:46	L6	18-158-0042	INFO	ROLLY RD @ KENBAR RD	INFORMATION GIVEN
6/7/2018 15:44	L1	18-158-0277	INFO	I-280 @ EL MONTE RD	INFORMATION GIVEN
6/9/2018 13:50	L3	18-160-0213	INFO	I-280 @ PAGE MILL RD	INFORMATION GIVEN
6/9/2018 13:52	L3	18-160-0216	INFO	I-280 @ PAGE MILL RD	INFORMATION GIVEN
6/10/2018 5:17	L1	18-161-0062	INFO	TODD LN @ LA PALOMA RD	INFORMATION GIVEN

PATROL CHECKS

6/7/2018 0:15	L1	18-158-0004	PATCHK	FREMONT RD @ CONCEPCION RD	COMPLETE
6/5/2018 16:28	L5	18-156-0335	PATCK	KATE DR @ LAURA CT	COMPLETE
6/6/2018 1:15	L1	18-157-0013	PATCK	FREMONT RD @ CONCEPCION RD	COMPLETE
6/7/2018 11:59	L4	18-158-0166	PATCK	DEER SPRINGS WY @ BYRNE PARK LN	COMPLETE
6/7/2018 18:11	L5	18-158-0347	PATCK	OLIVE TREE LN @ BLANDOR WY	COMPLETE
6/8/2018 2:23	L5	18-159-0046	PATCK	KATE DR @ LAURA CT	COMPLETE
6/8/2018 19:29	L3	18-159-0352	PATCK	BLACK MOUNTAIN RD @ URSULA LN	COMPLETE
6/9/2018 0:22	L4	18-160-0006	PATCK	BUENA VISTA DR @ PAGE MILL RD	COMPLETE

SPECIAL ASSIGNMENT

6/6/2018 17:50	L1	18-157-0358	SA	FREMONT RD @ CONCEPCION RD	COMPLETE
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**SUSPICIOUS
CIRCUMSTANCES**

6/4/2018 3:07	L1	18-155-0028	SUSCIR	FREMONT RD @ WESTON DR	INVESTIGATED
6/8/2018 17:13	L3	18-159-0300	SUSCIR	LIDDICOAT DR @ LIDDICOAT CL	INVESTIGATED
6/10/2018 0:53	L6	18-161-0013	SUSCIR	W LOYOLA DR @ ROLLY RD	INVESTIGATED