



Town Manager's Report for May 21-25, 2018

Items to report on from this week include the following:

Planning/ Building/ Engineering Update:

The **City Engineer's Report** is attached. Changes in project status from the previous City Engineer's Report are shown in **red text**.

A Subdivision Committee meeting was held on May 22 for a proposed **4-lot subdivision** of a 6.75 acre property located on **Elena Road** between 26201 and 26333 Elena. The applicant received comments from Planning, Engineering, the Town Geotechnical Consultant, and the Environmental Design and Protection Committee. The Pathways and Open Space Committees will also be reviewing the project and providing recommendations, and the Santa Clara County Department of Environmental Health will be reviewing proposed septic systems.

The attached customer service comment was received on May 8.

TRAKiT update: The **public portal** for the Town's permit tracking system, eTRAKiT, is expected to be available to the public by the end of the month!!! Residents and contractors will be able to apply online for small permits such as re-roofs, solar and water heaters, check the status of pending building and engineering permits and planning applications or request an inspection. The portal can also be used to report an issue or make a service request.

Public Safety Update:

The **Sheriff's** weekly report is attached.

Administrative Services Update:

Consulting Project Manager Jim Steele is working on the Budget and meetings were held with Council members and FIC Chair and V-C to get feedback on Budget presentation.

Parks & Recreation Update:

There was a very robust turnout for the first **Touch a Truck** event hosted at Town Hall on Saturday, May 19th. Photos from the event can be found [here](#). A monster truck sized thank you to all of our truck partners: **GreenWaste**, **County Library** Bookmobile, Santa Clara County **Fire**, Santa Clara County **Sheriff** and Town **Public Works**.

Staff held their monthly meeting with **Victoria Dye Equestrian**. Attached please find the April P&L statement.

The **21st Annual Town Picnic** is happening on Sunday, June 3rd from 12:30-4:00pm at Purissima Park. To register visit [here](#).

Monthly Senior Walk: will be held on 6/5 from 10:00-11:00am at Purissima Park, 27400 Purissima Park.

Parks and Rec Department has arranged for **Free Orientation: Purissima Park Fitness Equipment**. A personal trainer will help participants gain comfort and familiarity with the equipment. Dates: 6/16, 7/14, 8/11 Saturdays 9:00-10:00 am at Purissima Park. To book your appointment and for more information contact 650-947-2506 or cknopf@losaltoshills.ca.gov.

This year marks the 10th Annual **4th of July Parade**. To add to the festivities a 6 person marching band has been secured!

As of 5/24 the **Family Campout** has 49 registered campers!! The Family Campout will take place on Friday, August 10-11th.

I'll be out of the office for the remainder of today and Friday. Deborah and Sarah will also be out but Allen and Suzanne will be in the office. Feel free to call or email me if you have any questions.

Thanks.

Carl

Tasks	Project Name	Project Manager	Latest Status
1	<p>Page Mill Interchange /I-280 Safety Bicycle Improvement (Project Described in 2016-2021 Five-Year Capital Improvement Plan page 109)</p>	AC	<p>(4-8-16) Staff attended a working group meeting on 4-7-16 to discuss options for presentation. (4-22-16) Community meeting was held on 4-20-16 with good attendance. County will review input received from the public. (5-27-16) Staff meeting with County and other stakeholders at the site to look at site distance issues. (6-10-16) County working on revised concept plan based on site visit. (6-23-16) County prepared draft layout for the interim improvements for review. County scheduling another meeting with stakeholders. (7-22-16) County prepared concept plan for the interim bicycle improvement project and expects to construct the project this year. City attorney reviewing draft funding agreement with County and Palo Alto. Concept plan is attached. (8-19-16) City attorney has completed their review. County preparing final funding agreement and will send to Palo Alto and Town for approval. (9-9-16) City Attorney reviewed and approved edits made by the County. Item to be presented to Council at their October meeting. (10-21-16) The City Council approved the cost sharing agreement with the County and City of Palo Alto. The Town's share of the project is \$20,000. (12-9-2016) The Town has issued \$20,000 shared payment to the County. (1-27-2017) Caltrans is reviewing the encroachment permit application from the County. County indicated it is expected to obtain the permit from Caltrans in February and then advertising with the tentative award date in early April. (5-12-27) County put project to bid with bid opening of May 18, 2017. County is still waiting for Caltrans to provide encroachment permit in time or forced to issue an addendum to delay the bid opening. (6-23-17) Santa Clara County notified the Town this project will be put on hold pending further maintenance agreement between Caltrans and County. County indicated that Caltrans required strict maintenance agreement requirements which were not approved by the Board of Supervisors. (8-11-17) Santa Clara County Road and Airport Department Director will give a presentation at 8/17/17 Council meeting to update the status (8-18-17) City Council directed staff to provide assistance to the County and Caltrans if applicable for the maintenance agreement between the two parties. (9-1-17) Staff has contacted the County Road and Air Port Department to offer assistance (5-4-18) An email response from the SCC Road and Airport 4/30/18: Project has need designed and is ready for advertisement. Caltrans added conditions to SCC's encroachment permit and the conditions are not acceptable to the County. Caltrans part of project has been advertised and is expected to award soon.</p>
2	<p>Sewer Operations</p>	C/AC	<p>(6-3-16) The Town's Sanitary Sewer Management Plan has been posted on the Town's website. The February 2016 status update of sewer activities is attached. (6-10-16) The April 2016 summary of O&M activities is attached. Root foaming has been completed. (6-23-16) Pipe patch work for 12 locations currently underway. (7-15-16) The March and April 2016 status update of sewer activities is attached. An update of the sewer system will be presented to Council at the July meeting. (7-22-16) Sewer system update was presented to Council at the July Council meeting. (7-29-16) The May 2016 summary of O&M activities is attached. (8-12-16) The May 2016 status update of sewer activities is attached. (8-26-16) The June 2016 summary of O&M activities is attached. (9-30-16) The June 2016 status update of sewer activities and the July 2016 summary of O&M activities are attached. (11-10-16) The August 2016 summary of O&M activities is attached. An update of the sewer system will be presented to the City Council at the November meeting. (11-18-16) The July 2016 status update of sewer activities. An update of the sewer system has been postponed to the January 2017 City Council meeting. (12-2-16) The September 2016 summary of O&M activities is attached. (12-16-16) The August 2016 status update of sewer activities is attached. (1-13-2017) The October 2016 summary of O&M activities is attached. The September 2016 status update of sewer activities is attached. (1-20-2017) An update of the sewer system will be presented to the City Council at the January meeting. (2-3-2017) Sewer system operation was updated to the City Council on 1-25-2017 Council meeting. (2-10-2017) The November 2016 summary of O&M activities and the October 2016 status update of sewer activities are attached. (3-3-2017) The November 2016 status update of the sewer activities are attached. (3-10-2017) The December 2016 summary of O&M activities is attached. (3-17-2017) The January 2017 summary of O&M activities is attached. (4-14-2017) The December 2016 status update of sewer activities and the February 2017 summary of O&M activities are attached. (5-5-2017) The January 2017 status update of sewer activities and the March 2017 summary of O&M activities are attached. (6-2-2017) The February 2017 status update of sewer activities and the April 2017 summary of O&M activities are attached. (6-30-2017) West Bay's Board report for activities in LAH in the month of March and April are attached. (8-18-2017) The April 2017 status update of sewer activities is attached. (9-15-2017) The April/May 2017 status update of sewer activities and the June 2017 summary of O&M activities are attached. (9-29-2017) Town staff met with WBSD to discuss the remaining cleaning and CCTV status and the upcoming cleaning, CCTV, and root foaming maintenance program. (11-3-17) 2017 August O&M summary and 2017 June progress report are attached. (1-4-18) 2017 September O&M summary and 2017 July progress report are attached. August progress report is scheduled to be sent to Town week of 8 JAN. (1-11-18) 2017 October O&M summary is attached. (1-26-18) 2017 November O&M summary is attached. (2/12/18) Three bids received for Page Mill emergency repairs. (2-16-18) 2017 August progress report is attached; City Council approved a sewer repair project at the 2/15/18 Council Meeting (3-2-18) The CC approved Emergency Repair project is completed. (4-13-18) 2017 December O&M summary and 2018 January O&M summary are attached. (5-4-18) 2017 September and October progress reports are attached. (5-11-18) Staff has started working with NBS on the Tax Roll Assessment that will be brought to City Council in June. (5-25-18) 2018 February and March O&M summary are attached.</p>

Tasks	Project Name	Project Manager	Latest Status
3	Wet weather flow monitoring	C/AC	(12-19-14) Due to the amount of wet weather we had recently, there is an opportunity to obtain good wet season sewer flow data. Staff will propose to obtain approval for the City Manger to authorize flow meter installation prior to a storm event. (1-9-15) Staff will be requesting Council approval at the January meeting. (1-16-15) Council authorized City Manager to execute necessary agreements for flow meter installation. (1-15-16) Staff and consultant monitoring the weather for flow meter installation. (1-22-16) Flowmeters will be installed end of January but monitoring period will begin at the start of a significant rain event. (1-28-16) Meter installation in progress. (2-5-16) Meters have been installed. (2-12-16) Staff continues to monitor weather forecast. (3-11-16) Flow monitoring in progress. (4-8-16) Consultants removed the flowmeters and are downloading the data. (5-6-16) Staff should be receiving flow data for review within two weeks. (5-27-16) Staff following up with consultant to check on the status of the flow data. (6-3-16) Staff received draft flow data from the consultant for review. Consultant working on report. (6-16-16) Staff received draft report for review. (7-29-16) Consultant working on finalizing the report to incorporate Town comments. (8-5-16) Consultant is scheduled to submit the final report on 8-12. (8-12-16) Consultant submitted the final report on 8-8. (8-19-16) Final Flow Monitoring and Inflow-Infiltration report is attached. Data from the report will be used for the Sanitary Sewer Master Plan development. Staff also reviewing the report for average residential flow and analyzing inflow-infiltration issues to be addressed. (1-20-2017) VWHA completed their effort to estimate average daily flow using the 2016 flow monitoring data. Staff is reviewing the preliminary report prior to discussion with the Cities of Los Altos and Palo Alto. (2-3-2017) At the request of the vice-chair, the preliminary report was sent to Finance and Investment Committee for review. (6-16-17) Staff still has not received comments from the Cities. However, since water consumption data is going to be used as the primary data to calibrate the hydraulic model after meeting with the master plan team, VWHA is going amend the average flow calculation based on water consumption data. (8-4-2017) VWHA provided an updated draft average flow calculation technical memo. Staff provided the updated draft to Vice Chair of FIC. (12-1-2017) Staff had discussions with Los Altos and Palo Alto about the flow monitoring report and will resume discussions later. (4-6-2018) Staff instructed VWHA to update the flow monitoring report per discussions with LA and PA to include the water consumption data through 3/31/2018.
4	2018 Sanitary Sewer Repair and Replacement Project	C/AC	(2-2-18) Staff has began the review and wotk with consultants for CIP project list. (5-11/18) Staff has finalized the CIP list and will bring the specifications for Council approval at at the May Council Meeting. (5/18/2018) Council approved Bid Specifications and authorized staff to advertise 2018 Sewer Repair and Rehab Project.
5	Town-Wide Creek Maintenance Permit	JC/JK	(2-24-2017) A concerned resident contacted staff about the bridge culvert and immediate upstream maintenance issue for Matadero Creek at Page Mill Road. Staff is evaluating the site condition. (3-17-2017) Staff is working with consultant to evaluate the bridge culvert and maintenance issue. (3-31-2017) Staff met with the consultant to study the feasibility of obtaining a permit to maintain the creek. (5-5-17) Consultant study recommends to obtain a town-wide creek maintenance permit. Staff will request for approval under 2017-18 budget. (6-16-17) The City Council approved the town-wide/10-year maintenance permit budget request on 06-15-2017 City Council Meeting. (12-22-17) Staff has started the RFP preparation (01-26-18) Staff received three proposals and will evaluate the consultants (2-23-18) Staff is finalizing the selection of consultant. (3-9-18) Staff finalized the consultant selection process and will recommend the City Council in March 22 meeting to award the contract. (3-23-18) Staff report was removed from 3/22/18 consent agenda for further evaluation. (4-13-18) Staff revised the report and will bring back to April Council meeting for acceptance. (4-27-18) City Council approved the Creek Maintenance Permit Contract at 4/19/18 Council meeting
6	I-280 Repaving	AC	(2-24-2017) Repaving work is scheduled for 2018/19 Program year as shown in approved 2016 SHOPP program (http://www.dot.ca.gov/hq/transprog/shopp.htm) (12-22-17) Latest SHOPP indicates I-280 repaving begins 10/8/2019

Tasks	Project Name	Project Manager	Latest Status
7	<p>Page Mill/Moon Lane Pedestrian Bridge (Project Described in 2016-2021 Five-Year Capital Improvement Plan page 110)</p>	<p>JC/AC</p>	<p>(3-10-2017) Staff has started the design phase by preparing documentation and contacting consultants. (3-17-17) RFP sent out to consultants. (4-28-17) Three proposals received and staff has met with Pathway Committee for project update. (6-30-17) Staff has selected consultant for the design project. (7-14-17) Agreement for design project will be presented to 7/20 Council meeting for approval at not to exceed \$20,000 (7-21-17) City Council approved the design contract with ENGEO at 7/20/17 City Council meeting. (8-4-17) Kick off Meeting scheduled on 8/4/17 (9-8-17) Consultant started topographic survey and soil testing (10-06-17) Consultant submitted preliminary design plan for review (10-20-17) Consultant submitted Notification of Streambed alteration to CA Fish and Game (12-1-17) CA Fish and Game has received the application will notify the Town within 60 days (by end of January 2018) (1-19-18) Town is submitting CEQA document (SCC recording) and to the Department of Fish and Wildlife. The agreement with Fish and Wildlife should be completed soon after. (2-16-18) Staff submitted agreement to CA Wildlife. (3-2-18) Staff is working with the consultant to prepare for the bid package (3-16-18) project is advertised, Bid Open 4/4/2018 (4-13-18) Low bid is \$122,000 with two received bids. Staff will recommend for bid acceptance at April City Council meeting and request for additional funding \$56,000 for construction cost. (4-20-18) City Council approved the award of contract to the low bidder and amended the project budget for additional \$56,000 at 4/19/2018 Council meeting (4-27-18) Contractor ordered the pedestrian bridge which requires 60 working days to manufacture. (5-25-18) Pre-construction meeting tentatively set on 6/12/18</p>
8	<p>Matadero Creek Erosion - Erosion on Page Mill Road near Baleri Ranch Rd (Project Described in 2016-2021 Five-Year Capital Improvement Plan page 106)</p>	<p>AC</p>	<p>(1-28-16) Council approved the Initial Study and Mitigated Negative Declaration at the January meeting. Consultant to contact Regional Water Quality Control Board to discuss permitting. (2-12-16) Consultant submitted a letter to RWQCB regarding some of their comments. RWQCB staff to review and respond. (2-25-16) RWQCB staff indicated that the revised plans look much better. Consultant scheduled to discuss project with RWQCB staff week of 2-29-16. (3-11-16) Consultant working with Army Corp of Engineers to clarify scope of project. (3-18-16) RWQCB is requesting additional mitigation measures to be included in the project. (3-25-16) Staff met with consultant on-site to discuss possible mitigation proposal to the RWQCB and strategy for moving the project forward in the permitting process. (4-14-16) Additional information provided to US Army Corp of Engineers for their review. (4-29-16) US Army Corp. is requesting informal consultation with US Fish and Wildlife Service. (5-13-16) Consultant trying to contact Army Corp. for status update. (6-3-16) US Fish and Wildlife Service has assigned a staff member and is reviewing the project. (6-23-16) US Fish and Wildlife Service has approved the project. Waiting for US Army Corp to approve. (8-19-16) Consultant continues to follow up with US Army Corp for their approval. Staff also reached out to US Army Corp for an update. (8-26-16) Army Corp staff indicated that he should be able to get to our project soon. (9-16-16) Army Corp staff indicated that they were pulled away to work on other projects that have become higher priority and that they should be able to review our project soon. (1-20-2017) Army Corps staff has completed 80% of their authorization letter. A mitigation proposal for the Matadero Creek Bank Stabilization project was submitted to the Regional Water Quality Control Board. Staff is working with the consultant to respond to questions-comments from the Board. (1-27-2017) A revised proposal is resubmitted to the Water Quality Control Board for comments.(2-10-2017) US Army Corps of Engineers issued Nationwide Permit 13 for the project. San Francisco Bay Regional Water Quality Control Board (RWQCB) is in the final stage of their review. Consultant will proceed to obtain streambed alteration agreement from the CA Department of Fish and Wildlife Services. (3-17-17) Staff contacted Water Board via voice mail and email to request for status update (4-28-17) Water Board has responded and will issue the permit, currently the consultant is applying permit with California Department of Fish and wildlife (9-15-17) The Regional Water Quality Control Board has additional concerns of some missing information in application. The RWQCB is also require written documentation from the land owners SCVWD and Caltrans to agree to off-site mitigation plantings. Town consultant is addressing both concerns. (10-6-2017) Consultant is preparing the project design for Caltrans encroachment permit. (1-12-18) Consultant will finish the design in two weeks and submit to Caltrans. They expect Caltrans to finish in two months. RWQCB indicated they will issue a permit pending on Caltrans approves of plans. Concurrently, consultant will work on the USACE permit renewal. (2-16-18) Consultant submitted 60% plan to staff for review before submitting to Caltrans (3-2-18) Staff completed the plan review for consultant to submit to Caltrans. (3-9-18) Consultant submitted plan for Caltrans review. (3-30-18) Caltrans provided comments for revisions. (4/13/18) Consultant submitted revised plans to Caltrans on 4/10/18 (5-4-18) Caltrans sent additional comments and consultant has revised the submittal to Caltrans on 5-4-18. US Army Corp Engineers is in the process of re-issuing the expired permit. (5-25-18) US Army Corp Engineers re-issued the Nationwide Permit (NWP) 13 will remain valid until March 18, 2022</p>

Tasks	Project Name	Project Manager	Latest Status
9	Magdalena/Bob Stutz Connector (Project Described in 2016-2021 Five-Year Capital Improvement Plan page 105)	JC/AC	(3-2-18) At 2/26/18 Pathway Committee meeting, the Committee has voted the recommendation to reject the bid result and to construct native path instead. (3-9-18) Staff will recommend the City Council to reject this project at March 22, 2018 City Council meeting. (3-23-18) City Council Rejected all bids at 3/22/18 Council Meeting (3-30-18) Project will be constructed by Town staff later this summer as a native pathway. (4-13-18) A native path is constructed. Staff will finalize the punch list items and also work with Caltrans on the permitted section.
10	Open Space Vegetation Management (Project Described in 2016-2021 Five-Year Capital Improvement Plan page 108)	AC	(1-15-16) Draft grazing recommendation memo has been received from the consultant. Staff and committee reviewing. (1-28-16) Staff met with Open Space Committee and Acterra to get an update on activities and to discuss contract extension. Acterra to submit proposal to Town. (2-5-16) Acterra submitted a three year proposal for staff to review. (2-12-16) Open Space Committee also reviewing proposal and will provide recommendation. (3-11-16) Staff discussed schedule with members of the OSC. (3-25-16) OSC supports the proposal from Acterra and will be presenting the project to Council at the April meeting. (4-8-16) Council approved 2 month extension to Acterra's contract to align with the fiscal cycle. Contract renewal will be discussed with the budget. (4-14-16) Staff working with Acterra and Open Space Committee for proposed longer term contract. (4-22-16) Acterra 2 month extension has been executed. Proposed longer term contract will be discussed with the upcoming budget. (4-29-16) Open Space Committee and Acterra to present project for funding at the joint Council-FIC meeting on May 31. (5-13-16) Open Space Committee discussed Acterra's three year contract proposal for restoration activity and the committee is in support of the proposed contract. (5-20-16) Acterra's quarterly report for January to April 2016 is attached. (5-27-16) Acterra completed their second year of stewardship services. Acterra's final report for May 2015 to April 2016 is attached. (6-3-16) A three year restoration program and a one year maintenance and education service agreement will be presented to Council at their June meeting. (6-23-16) Contract with Acterra has been approved. Contract being executed. (7-22-16) Contract has been executed. Acterra progress report for the months of May and June is attached. (7-29-16) Mowing of O'Keeffe and Byrne Preserve for yellow star thistle was performed. (10-14-16) As of July 1, 2016 the Acterra Stewardship Program became Grassroots Ecology. Grassroots Ecology is a fiscally sponsored project of Acterra. Grassroots Ecology quarterly report for July to September 2016 is attached. (1-13-17) Grassroots Ecology quarterly report (2016 Oct-Dec) is attached. (2-3-17) Working with Open Space Committee, the Town has received \$1,000 cost sharing from Grassroots Ecology for the request of building a 250' fence on Byrne Preserve to protect vegetation. (2-24-17) Construction of the 250' fence is tentatively scheduled for the week of 2-27-2016 (3-3-17) 250' fence at Byrne Preserve is constructed. Nearby Drainage is upgraded from 12" to 24". (5-5-17) Grassroots Ecology's quarterly report (2017 January-March) is attached. (7-21-17) Grassroots Ecology's quarterly (2017-Apr-Jun) and 2016-17 Annual Report are attached. (11-9-17) Grassroots Ecology's quarterly progress report 2017 July-September attached (12-08-17) Open Space Committee and Grassroots Ecology are preparing for another SCVWD grant application. (1-12-18) Grassroots Ecology drafted the grant application and submitted 1/12/2018 (3-2-18) Grassroots Ecology's quarterly progress report 2017 October-December attached (5-11-18) Grassroots Ecology's quarterly progress report 2018 January-March attached, Town staff has mowed invasive vegetation spots at Byrne Preserve identified by Grassroots Ecology
11	Annual Road Rehabilitation Project - 2018	JC	(05-11-18) Staff has been working on the 2018 Road Rehab budget and finalized the CIP list and will bring the specifications for Council approval at the May Council Meeting. (5-18-18) Council approved Bid Specifications and authorized staff to advertise 2018 Annual Road Rehab Project.
12	VTA TAC Meetings and CIP-WG Meeting	AC	(1-5-18) Next VTA TAC meeting is scheduled for 1-10-18 (1-19-18) Next CIP-WG Meeting on 1-23-18 (1-26-18) Staff attended 1-23-18 CIP WG Meeting (2-9-18) Staff attended 2/7/18 VTA TAC meeting (3-2-18) Staff attended 2/27/18 VTA CIP-WG meeting (3-9-18) Staff attended 3/7/18 VTA TAC meeting (4-13-18) Staff attended 4/11/18 VTA TAC meeting (4-24-18) Staff attended 4/24/18 CIP-WG meeting, currently Measure B fund is still being frozen due to a law suit. (5-11-18) Staff attended VTA TAC meeting on 5/9/19 (5-25-18) Staff attended VTA CIP-WG May 2018 meeting
13	Green Infrastructure	JK	(8-18-17) City Council approved Green Infrastructure (GI) Framework at the 8/17/17 Council meeting. GI Plan deadline September 30, 2019. (10-20-17) Staff begins to reach out to consultant for the Green Infrastructure Plan. (11-3-17) Staff met with the consultant to solicit for proposal (4/13/18) Green Infrastructure Plan Consultant Budget will be presented in the FY2018-19 budget.

Tasks	Project Name	Project Manager	Latest Status
14	Gardner Bullis Pathway Project	AC	(10-6-2017) Staff met with LASD Maintenance Department Director on site to discuss about building a pathway at the existing landscaping area next to the AC Dike. LASD has expressed that they are supportive for this idea. (10-27-17) Staff sent the draft agreement to LASD for review (1-12-18) LASD has sent a revised agreement currently under review by the City Attorney Office and staff. (1-19-18) City Attorney Office has made additional edits on the agreement now is back to LASD for 2nd review. (2-23-18) LASD made the second edits of agreement and sent to the Town on 2/22/18 (3-2-18) LASD and LAH has generally agreed on a License Agreement to Construct the Pathway (3-9-18) Staff will recommend the City Council to accept this license agreement with LASD at the March 22, 2018 City Council meeting. (3-23-18) City Council approved the license agreement at 3/22/18 Council meeting. LASD will need to approve this agreement at their next board meeting. (3-30-18) LASD Board will discuss to approve the License Agreement at April 2018 Board meeting. (4-20-18) City manager and City engineer will attend LASD 4/23 Board Meeting to support and advocate. (4-27-18) LASD has approved and signed the pathway license Agreement at its 4/23 board meeting, staff will budget this project into FY2018-19 pathway CIP
15	Summerhill Ave Pathway Project	AC	(11-17-17) Staff completed the neighborhood outreach with the most impacted 5 residents on Summerhill Ave. All 5 residents are in supportive of the pathway project but would require some mitigations to reduce the impact. Staff and Pathway Committee will send out letters to the rest of residents on Summerhill Ave to notify residents about the project and soliciting for feedback. (12-08-17) Staff made status report at the Nov/Dec Pathways Committee meeting. (12-15-17) Staff sent out letters to the remaining property owners on Summerhill Ave to solicit for support and input (4-27-18) Pathways Committee has identified this to be one of the priority projects, staff will budget for design in FY 2018-19
16	Westwind Barn Improvement - Paddock and Landscape Projects (supporting Parks & Recreation)	JC	(2-2-2018) As directed, Public Works staff to assist Parks and Recreation capital improvement project. Initial meeting set on 1-11-2018 with WWB manager and P&R Supervisor. Staff is waiting for WWB manager and P&R supervisor to pass on project specific information. (2-16-18) WWB landscape contract began this week to install railroad tie retaining wall. Staff is finalizing the plan and spec for the Paddock replacement project. (2-23-18) Landscape improvement is completed, Paddocks improvement will be advertised and bid open on March 28, 2018 (3-16-18) Staff administrated a landscape contractor to plant vegetation within the newly installed landscape area (3-30-18) One bid submitted, staff is evaluating the bid. (4/13/18) Staff will recommend to reject the received one bid at April 2018 Council meeting due to high cost. Staff will evaluate the alternative solution after the bid rejection. (4/20/18) City Council rejected the one bid received at 4/19/18 Council meeting. Staff will evaluate the alternative solution
17	Pathway Impact Fee Study	AC	(3-16-18) Staff received direction to initiate Pathway Impact Fee study. (4/13/18) RFP issued. Due date is 4/20/18 (4-27-18) RFP due date extended to 4/30/18 (5-4-18) Staff received two proposals and will finalize the consultant selection next week. (5-18-18) Consultant's been selected. Staff had a Kick off meeting with the consultant.
18	Maintenance Work of the Week	JA	(5-25-18) Crew continues to weed whacking and mowing roadsides weeds, annual openspace mowing, and repair off road pathways.

Los Altos Hills Maintenance FEB 2018 (Prepared by West Bay Sanitary District)

Task	Monthly Summary	Unit Cost	Quantity	12-Month Cost	Actual Unit Per Month	Cost Per Month	Year to Date Cost	Year to Date Quantity	Quantity Remaining	Remaining Budget
Bid Item No. 1. Pump Station Maintenance	PURISSIMA Station: Routine - weekly inspections, ATS and Generator testing were performed. No unscheduled Repairs. O'Keefe Court Station: Routine - weekly inspections and testing were performed. *Unscheduled repairs * February 5, 2018 –. Replaced the four floats, rewired them into the pump controller and installed a float bracket. Tested all ok (See Tab 1.)	\$ 1,824.75	12	\$ 21,897	1	\$1,824.75	\$12,773.25	7	5	\$9,123.75
Bid Item No. 2. Cleaning and Flushing in Right of Way	Work Performed: Cleaned 2,378 feet of pipe within the public right-of-way. Results were noted in the CMMS. Recommendation: Uncover some manholes to allow West Bay access so we may finish the last of the cleaning. (See Tab 2.)	\$ 1.11	99,000	\$ 110,028	2,378	\$2,639.58	\$28,197.33	25,403	73,597	\$81,830.67
Bid Item No. 3. Cleaning and Flushing in Easements	Work Performed: Cleaned 2,405 feet of pipelines in easements. Results were noted in the CMMS. Recommendation: Uncover some manholes to allow West Bay access so we may finish the last of the cleaning. (See Tab 3.)	\$ 1.54	36,000	\$ 55,352	2,405	\$3,703.70	\$42,256.06	27,439	8,561	\$13,095.94
Bid Item No. 4. CCTV Inspection within Right of Way	Work Performed: CCTV inspected 1,328 feet of pipelines that are Right of Way. NASSCO PACP standards were used and Structural and O&M condition ratings and defect codes were used and entered into the CMMS system. (See Tab 4.)	\$ 1.54	33,775	\$ 52,014	1,328	\$2,045.12	\$43,845.34	28,471	5,304	\$8,168.66
Bid Item No. 5. CCTV Inspection within Easements	Work Performed: CCTV inspected 1,467 feet of pipelines in easements. NASSCO PACP standards were used and Structural and O&M condition ratings and defect codes were used and entered into the CMMS system. Recommendation: 2 Open Trench Repairs and 8 Follow Up forms which require attention.(See Tab 5.)	\$ 1.97	12,480	\$ 24,586	1,467	\$2,889.99	\$28,704.87	14,571	(2,091)	(\$4,118.87)
Bid Item No. 6. Response to SSOs with access from Right of Way	West Bay did not respond to Sanitary Sewer Overflows for the Town this month within right of way.	\$ 1,591.33	6	\$ 9,548	-	\$0.00	\$0.00	-	6	\$9,548.00
Bid Item No. 7. Response to SSOs with access from Easements only	West Bay responded to Sanitary Sewer Overflows for the Town this month within an easement.	\$ 1,782.33	6	\$ 10,694	-	\$0.00	\$1,782.33	1	5	\$8,911.67
Bid Item No. 8. GIS Mapping Maintenance and Updates (By the Hour)	Updated GIS Mapping and Maintenance Data Updates.	\$ 136.86	120	\$ 16,423	3	\$410.58	\$4,105.80	30	90	\$12,317.20
Bid Item No. 9. Monthly Management Reports	Developed the monthly summary report and follow up work for the Town.	\$ 383.00	12	\$ 4,596	1	\$383.00	\$2,681.00	7	5	\$1,915.00
Bid Item No. 10. Sanitary Sewer Overflow Response for Private Laterals	West Bay did not respond to an SSOs related to private laterals.	\$ 338.50	6	\$ 2,031	-	\$0.00	\$0.00	-	6	\$2,031.00
Subtotal Bid Item 1 through 10				\$ 307,169		\$13,896.72	\$164,345.98	-		\$142,823.02
	No Root Control was performed this month.	\$ 1.10	50,000	\$ 55,167		\$0.00	\$0.00	-	50,000	\$55,167.00
Option 12 Collect Location Information	No Surveyed manholes	\$ 61.00	400	\$ 24,401	-	\$0.00	\$0.00	-	400	\$24,401.00

Reviewed by: Jen Chen
Approved by: Allen Chen



Los Altos Hills Maintenance MARCH 2018 (Prepared by West Bay Sanitary District)

Task	Monthly Summary	Unit Cost	Quantity	12-Month Cost	Actual Unit Per Month	Cost Per Month	Year to Date Cost	Year to Date Quantity	Quantity Remaining	Remaining Budget
Bid Item No. 1. Pump Station Maintenance	PURISSIMA Station: Routine - weekly inspections, ATS and Generator testing were performed. March 8, 2018 – disassembled and deragged both check valves, pulled both #2 pumps to check and remove debris. O'Keefe Court Station: Routine - weekly inspections and testing were performed. No Unscheduled repairs (See Tab 1.)	\$ 1,824.75	12	\$ 21,897	1	\$1,824.75	\$14,598.00	8	4	\$7,299.00
Bid Item No. 2. Cleaning and Flushing in Right of Way	Work Performed: Cleaned 1670 feet of pipe within the public right-of-way. Results were noted in the CMMS. Recommendation: None. (See Tab 2.)	\$ 1.11	99,000	\$ 110,028	1,670	\$1,853.70	\$30,051.03	27,073	71,927	\$79,976.97
Bid Item No. 3. Cleaning and Flushing in Easements	Work Performed: Cleaned 3379 feet of pipelines in easements. Results were noted in the CMMS. Recommendation: None. (See Tab 3.)	\$ 1.54	36,000	\$ 55,352	3,379	\$5,203.66	\$47,459.72	30,818	5,182	\$7,892.28
Bid Item No. 4. CCTV Inspection within Right of Way	Work Performed: CCTV inspected 0 feet of pipelines that are Right of Way. NASSCO PACP standards were used and Structural and O&M condition ratings and defect codes were used and entered into the CMMS system. Recommendation: 8 manholes to be found, uncovered or staked. (See Tab 4.)	\$ 1.54	33,775	\$ 52,014	-	\$0.00	\$43,845.34	28,471	5,304	\$8,168.66
Bid Item No. 5. CCTV Inspection within Easements	Work Performed: CCTV inspected 30 feet of pipelines in easements. NASSCO PACP standards were used and Structural and O&M condition ratings and defect codes were used and entered into the CMMS system. Recommendation: Uncover manholes, per note above. (See Tab 5.)	\$ 1.97	12,480	\$ 24,586	30	\$59.10	\$28,763.97	14,601	(2,121)	(\$4,177.97)
Bid Item No. 6. Response to SSOs with access from Right of Way	West Bay did not respond to Sanitary Sewer Overflows for the Town this month within right of way. (See Attached Map)	\$ 1,591.33	6	\$ 9,548	-	\$0.00	\$0.00	-	6	\$9,548.00
Bid Item No. 7. Response to SSOs with access from Easements only	West Bay did not respond to Sanitary Sewer Overflows for the Town this month within an easement.	\$ 1,782.33	6	\$ 10,694	-	\$0.00	\$1,782.33	1	5	\$8,911.67
Bid Item No. 8. GIS Mapping Maintenance and Updates (By the Hour)	Updated GIS Mapping and Maintenance Data Updates.	\$ 136.86	120	\$ 16,423	4	\$547.44	\$4,653.24	34	86	\$11,769.76
Bid Item No. 9. Monthly Management Reports	Developed the monthly summary report and follow up work for the Town.	\$ 383.00	12	\$ 4,596	1	\$383.00	\$3,064.00	8	4	\$1,532.00
Bid Item No. 10. Sanitary Sewer Overflow Response for Private Laterals	West Bay did not respond to an SSOs related to private laterals.	\$ 338.50	6	\$ 2,031	-	\$0.00	\$0.00	-	6	\$2,031.00
Subtotal Bid Item 1 through 10				\$ 307,169		\$9,871.65	\$174,217.63			\$132,951.37
	No Root Control was performed this month.	\$ 1.10	50,000	\$ 55,167		\$0.00	\$0.00	-	50,000	\$55,167.00
Option 12 Collect Location Information	No Surveyed manholes	\$ 61.00	400	\$ 24,401	-	\$0.00	\$0.00	-	400	\$24,401.00

Reviewed by: Jen Chen
Approved by: Allen Chen



EVERYONE WAS
FRIENDLY AND
HELPFUL.

MAKES DOING BUSINESS
LESS PAINFUL

RECEIVED

MAY - 8 2018

TOWN OF LOS ALTOS HILLS



**Santa Clara County Office of the Sheriff
Weekly Activity Summary
5/14/2018 –5/20/2018
LOS ALTOS HILLS**



PATROL ACTIVITY SUMMARY			
DATE	BEAT	ACTIVITY	COMMENTS
5/14	L3	Identity Theft	On 5/14, the victim received information indicating unknown suspect(s) used the victim's personal information to access the victim's bank account and made fraudulent charges and transfers for a total loss of about \$40,090. The victim lives in Los Altos Hills.

DATE/TIME	BEAT	EVENT	TYPE	LOCATION	INFORMATION
DISTURBANCES					
5/15/2018 13:19	L1	18-135-0267	415	ALEJANDRO DR @ ST FRANCIS DR	INVESTIGATED
5/18/2018 23:51	L3	18-138-0493	415	OLD PAGE MILL RD @ OLD PAGE MILL LN	INVESTIGATED
ID THEFT					
5/19/2018 17:49	L3	18-139-0297	530.5A	WRIGHT WY @ ELENA RD	INVESTIGATED
TRESPASSING					
5/19/2018 17:17	L5	18-139-0286	602	KATE DR @ TERESA WY	INVESTIGATED
PHONE THE OFFICE					
5/15/2018 6:47	L2	18-135-0062	1021	38R1	COMPLETE
5/17/2018 9:26	L1	18-137-0117	1021	71L1	COMPLETE

ANIMAL COMPLAINTS

5/20/2018 9:57	L5	18-140-0106	1091	PROSPECT AV @ EMERALD HILL LN	INVESTIGATED
5/18/2018 19:25	L4	18-138-0392	1091D	MOODY RD @ OLD SNAKEY RD	INVESTIGATED

SUSPICIOUS VEHICLES

5/15/2018 19:40	L4	18-135-0440	1154	BYRNE PARK LN @ DEER SPRINGS WY	INVESTIGATED
5/18/2018 19:34	L3	18-138-0400	1154	OLD PAGE MILL RD @ PAGE MILL RD	INVESTIGATED
5/19/2018 0:04	L3	18-139-0004	1154	ELENA RD @ VINEDO LN	INVESTIGATED

TRAFFIC COLLISIONS

5/16/2018 9:14	L3	18-136-0102	1182	ELENA RD @ MAPLE LEAF CT	INVESTIGATED
5/16/2018 22:10	L3	18-136-0469	1182	MONTE RD @ STONEBROOK DR	INVESTIGATED
5/17/2018 11:25	L4	18-137-0188	1182	ELENA RD @ MOODY RD	INVESTIGATED

VEHICLE STOPS

5/16/2018 13:01	L3	18-136-0221	1195	PAGE MILL RD @ ARASTRADERO RD	CITATION ISSUED
5/17/2018 20:53	L2	18-137-0498	1195	I-280 @ MAGDALENA RD	WARNING ISSUED
5/18/2018 10:32	L3	18-138-0130	1195	ARASTRADERO RD @ STIRRUP WY	CITATION ISSUED
5/18/2018 13:03	L2	18-138-0209	1195	I-280 @ MAGDALENA RD	WARNING ISSUED

STOLEN VEHICLE

5/16/2018 7:39	L3	18-136-0064	10851	EL MONTE RD @ STONEBROOK DR	INVESTIGATED
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PARKING VIOLATIONS

5/16/2018 19:09	L1	18-136-0402	22500	PURISSIMA RD @ VISCAINO RD	INVESTIGATED
5/17/2018 6:11	L5	18-137-0035	22500	MAGDALENA AV @ SPALDING AV	INVESTIGATED
5/20/2018 9:58	L4	18-140-0107	22500	TEPA WY @ ADOBE LN	CITATION ISSUED

**HANDICAP
PARKING VIOLATION**

5/20/2018 13:03 L4 18-140-0174 22507 TEPA WY @ MOODY RD INVESTIGATED

VEHICLE TOW

5/16/2018 17:55 L3 18-136-0369 22651K EL MONTE RD @ STONEBROOK DR COMPLETE

RECKLESS DRIVING

5/20/2018 12:29 L1 18-140-0162 23103 OLD ALTOS RD @ FREMONT RD CITATION ISSUED

ALARM CALLS

5/14/2018 13:26 L3 18-134-0218 1033A Foothill Ln @ Elena Rd FALSE ALARM

5/16/2018 10:47 L5 18-136-0154 1033A Toyonita Rd @ Ravensbury Av FALSE ALARM

5/17/2018 18:41 L2 18-137-0432 1033A Dawnridge Dr @ Magdalena Rd FALSE ALARM

5/18/2018 1:57 L1 18-138-0016 1033A St Francis Dr @ Ascension Dr FALSE ALARM

5/18/2018 6:44 L1 18-138-0039 1033A Dianne Dr @ La Rena Ln FALSE ALARM

5/19/2018 8:13 L1 18-139-0071 1033A Snell Ln @ Snell Ct FALSE ALARM

5/19/2018 16:39 L1 18-139-0274 1033A Ascension Dr @ Conejo Ct FALSE ALARM

9-1-1

ABANDONED CALLS

5/14/2018 13:33 L1 18-134-0224 911CEL Fremont Rd @ Concepcion Rd INVESTIGATED

5/15/2018 8:25 L1 18-135-0104 911CEL Fremont Rd @ Concepcion Rd INVESTIGATED

5/15/2018 20:25 L1 18-135-0460 911CEL Arastradero Rd @ Mandoli Dr INVESTIGATED

5/15/2018 21:09 L4 18-135-0468 911CEL Altamont Rd @ Black Mountain Rd INVESTIGATED

5/16/2018 11:30 L3 18-136-0178 911CEL El Monte Rd @ Stonebrook Dr INVESTIGATED

5/17/2018 9:57 L1 18-137-0140 911CEL Burke Rd @ Hill Wy INVESTIGATED

5/18/2018 12:21 L4 18-138-0181 911CEL Willow Pond Ln @ Tepe Wy INVESTIGATED

5/18/2018 12:30 L1 18-138-0184 911CEL Old Altos Rd @ Fremont Rd INVESTIGATED

PUBLIC SAFETY ASSISTANCE						
5/18/2018 8:35	L5	18-138-0075	AID	EL MONTE RD @ STONEBROOK DR	COMPLETE	
CITATION						
5/20/2018 15:38	L1	18-140-0227	CITE	OLD ALTOS RD @ BURKE RD	CITATION ISSUED	
COMPLIANCE CHECK						
5/15/2018 19:40	L1	18-135-0439	COMPLY	CORTE MADERA LN @ CONCEPCION RD	COMPLETE	
CIVIL STANDY BY						
5/16/2018 17:55	L2	18-136-0370	CSB	HILLTOP DR @ BARLEY HILL RD	COMPLETE	
FOLLOW UP						
5/15/2018 11:05	L1	18-135-0188	FU	ESPERANZA DR @ CONCEPCION RD	COMPLETE	
INFORMATION ONLY						
5/16/2018 16:18	L3	18-136-0322	BTINFO	PAGE MILL RD @ I-280	INFORMATION GIVEN	
5/20/2018 0:46	L1	18-140-0017	BTINFO	FREMONT RD @ OLD ALTOS RD	INFORMATION GIVEN	
5/14/2018 16:42	L3	18-134-0306	INFO	RADCLIFFE LN @ LIDDICOAT DR	INFORMATION GIVEN	
5/15/2018 6:48	L3	18-135-0064	INFO	VOGUE CT @ BLACK MOUNTAIN RD	INFORMATION GIVEN	
5/15/2018 21:20	L1	18-135-0473	INFO	ALTO VERDE LN @ CONCEPCION RD	INFORMATION GIVEN	
5/16/2018 6:36	L3	18-136-0054	INFO	PASEO DEL ROBLE @ PASEO DEL ROBLE CT	INFORMATION GIVEN	
5/18/2018 15:18	L1	18-138-0271	INFO	I-280 @ EL MONTE RD	INFORMATION GIVEN	
5/18/2018 15:52	L3	18-138-0288	INFO	PAGE MILL RD @ I-280	INFORMATION GIVEN	
5/19/2018 8:15	L5	18-139-0072	INFO	OLIVE TREE CT @ OLIVE TREE LN	INFORMATION GIVEN	
5/19/2018 15:06	L5	18-139-0251	INFO	MAGDALENA RD @ HOOPER LN	INFORMATION GIVEN	
5/19/2018 20:38	L1	18-139-0354	INFO	MANDOLI DR @ ARASTRADERO RD	INFORMATION GIVEN	

5/19/2018 20:40	L1	18-139-0355	INFO	MANDOLI DR @ ARASTRADERO RD	INFORMATION GIVEN
5/19/2018 23:07	L1	18-139-0428	INFO	KINGSLEY AV @ ALTADENA DR	INFORMATION GIVEN
5/20/2018 11:40	L1	18-140-0146	INFO	O'KEEFE LN @ DOVER CT	INFORMATION GIVEN

MEETING

5/17/2018 17:56	L1	18-137-0416	MTG	FREMONT RD @ CONCEPCION RD	COMPLETE
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PATROL CHECKS

5/18/2018 22:06	L4	18-138-0453	PATCK	ADOBE LN @ TEPA WY	COMPLETE
5/19/2018 23:54	L3	18-139-0455	PATCK	ARASTRADERO RD @ LIDDICOAT DR	COMPLETE
5/20/2018 23:01	L3	18-140-0374	PATCK	PAGE MILL RD @ ARASTRADERO RD	COMPLETE

PHISHING SCAM

5/18/2018 17:04	L1	18-138-0329	PHISH	TODD LN @ LA PALOMA RD	INVESTIGATED
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SPECIAL ASSIGNMENT

5/19/2018 9:45	L1	18-139-0098	SA	FREMONT RD @ CONCEPCION RD	COMPLETE
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SUSPICIOUS CIRCUMSTANCES

5/17/2018 13:30	L4	18-137-0273	SUSCIR	ADOBE LN @ TEPA WY	INVESTIGATED
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Victoria Dye Equestrian, LLC
Profit & Loss - Current Month and YTD
April 2018

	Boarding		School		TOTAL	
	Apr 18	Jan - Apr 18	Apr 18	Jan - Apr 18	Apr 18	Jan - Apr 18
Ordinary Income/Expense						
Income						
Camps - Town Sold	2,809.86	2,809.86	2,175.00	2,175.00	4,984.86	4,984.86
Clinics				100.00		100.00
IEA - Show Program			5,594.00	6,154.00	5,594.00	6,154.00
Reimbursements						
Bedding Reimbursement	103.50	472.50			103.50	472.50
Feed Reimbursements	1,882.50	7,709.50			1,882.50	7,709.50
Reimbursed Expenses		(187.60)	1,402.64	9,019.64	1,402.64	8,832.04
Show Reimbursement			440.00	440.00	440.00	440.00
Town Water Reimbursements	634.86	1,258.44			634.86	1,258.44
Reimbursements - Other	(60.00)	(500.00)			(60.00)	(500.00)
Total Reimbursements	2,560.86	8,752.84	1,842.64	9,459.64	4,403.50	18,212.48
Services						
Boarding	25,456.50	114,149.50			25,456.50	114,149.50
Lessons		65.00	28,695.00	92,161.00	28,695.00	92,226.00
Total Services	25,456.50	114,214.50	28,695.00	92,161.00	54,151.50	206,375.50
Subsidy	3,000.00	12,000.00	3,000.00	3,000.00	6,000.00	15,000.00
Total Income	33,827.22	137,777.20	41,306.64	113,049.64	75,133.86	250,826.84
Gross Profit	33,827.22	137,777.20	41,306.64	113,049.64	75,133.86	250,826.84
Expense						
Advertising and Promotion	75.00	225.00	181.63	194.63	256.63	419.63
Automobile Expense						
Tolls			29.00	29.00	29.00	29.00
Fuel	21.67	21.67		183.32	21.67	204.99
Insurance	584.47	2,167.64			584.47	2,167.64
Repairs & Maintenance		32.69				32.69
Total Automobile Expense	606.14	2,222.00	29.00	212.32	635.14	2,434.32
Bank Service Charges		1,760.00		36.00		1,796.00
Bedding		10,137.98	103.50	472.50	103.50	10,610.48
Boarding Expense				395.00		395.00
Commissions						
Town of Los Altos			17,500.68	29,439.68	17,500.68	29,439.68
Total Commissions			17,500.68	29,439.68	17,500.68	29,439.68
Dues and Subscriptions			9.99	39.96	9.99	39.96
Feed, Grain and Hay		28,194.02	1,882.50	9,197.13	1,882.50	37,391.15
IEA School				720.00		720.00
Insurance						
Equine Insurance				68.00		68.00
Liability		2,782.00	663.00	3,445.00	663.00	6,227.00
Umbrella Policy		1,632.00				1,632.00
Total Insurance		4,414.00	663.00	3,513.00	663.00	7,927.00
Interest Expense						
Loan Interest			135.11	552.87	135.11	552.87
Total Interest Expense			135.11	552.87	135.11	552.87
IPN Fees		6.00		6.00		12.00
Licenses and Fees		87.00		87.00		174.00
Materials		122.74				122.74
Merchant deposit fees	32.95	134.80			32.95	134.80
Office Supplies	19.61	63.16	91.94	91.94	111.55	155.10
Offsite School Horse Boarding			395.00	1,920.00	395.00	1,920.00
Outside Services	1,160.00	2,691.00	65.00	214.00	1,225.00	2,905.00
Payroll Expenses						
Health Insurance	412.13	1,055.01		290.86	412.13	1,345.87
Officer Salary	4,250.00	17,000.00			4,250.00	17,000.00
Processing Fee			22.75	96.25	22.75	96.25
Sick Leave		1,328.00				1,328.00
Taxes	1,264.93	6,179.82	287.63	1,323.32	1,552.56	7,503.14
Wages	10,458.00	45,475.00	3,069.00	12,275.20	13,527.00	57,750.20
Work Comp		3,099.02		1,325.75		4,424.77
Total Payroll Expenses	16,385.06	74,136.85	3,379.38	15,311.38	19,764.44	89,448.23
Pest Control	157.50	630.00			157.50	630.00
Postage and Delivery		20.00				20.00
Professional Development			600.00	1,182.00	600.00	1,182.00
Professional Fees						
Accounting	1,200.00	4,800.00			1,200.00	4,800.00
Total Professional Fees	1,200.00	4,800.00			1,200.00	4,800.00
Rent		246.00		246.00		492.00
Repairs						
Facility Repairs		2,559.33	240.00	240.00	240.00	2,799.33
Total Repairs		2,559.33	240.00	240.00	240.00	2,799.33
Shoeing			1,910.00	5,955.00	1,910.00	5,955.00
Show			875.00	875.00	875.00	875.00
Supplies	173.30	1,054.32	3,336.72	10,342.96	3,510.02	11,397.28
Taxes						
State	1,650.00	1,900.59	1,650.00	1,900.59	3,300.00	3,801.18
Total Taxes	1,650.00	1,900.59	1,650.00	1,900.59	3,300.00	3,801.18
Telephone & Communications	181.16	1,377.56		653.27	181.16	2,030.83
Tractor Expense						
Fuel		1,041.46				1,041.46
Rental	50.00	200.00			50.00	200.00
Total Tractor Expense	50.00	1,241.46			50.00	1,241.46
Trailing			(525.00)	(525.00)	(525.00)	(525.00)

Victoria Dye Equestrian, LLC
Profit & Loss - Current Month and YTD
April 2018

	Boarding		School		TOTAL	
	Apr 18	Jan - Apr 18	Apr 18	Jan - Apr 18	Apr 18	Jan - Apr 18
Travel & Ent						
Meals				211.97		211.97
Total Travel & Ent				211.97		211.97
Utilities						
Gas and Electric and Propane	132.24	249.71	100.00	100.00	232.24	349.71
Water	695.40	2,199.37			695.40	2,199.37
Total Utilities	827.64	2,449.08	100.00	100.00	927.64	2,549.08
Vet & Medical Expense			3,287.18	16,868.84	3,287.18	16,868.84
Total Expense	22,518.36	140,472.89	35,910.63	100,454.04	58,428.99	240,926.93
Net Ordinary Income	11,308.86	(2,695.69)	5,396.01	12,595.60	16,704.87	9,899.91
Other Income/Expense						
Other Income						
Interest Income				0.10		0.10
Other Income	152.00	1,120.50			152.00	1,120.50
Total Other Income	152.00	1,120.50		0.10	152.00	1,120.60
Net Other Income	152.00	1,120.50		0.10	152.00	1,120.60
Net Income	11,460.86	(1,575.19)	5,396.01	12,595.70	16,856.87	11,020.51