



Town Manager's Report for March 5 – 9, 2018

Items to report on from this week include the following:

Planning/ Building/ Engineering Update:

The **City Engineer's Report** is attached. Changes in project status from the previous City Engineer's Report are shown in **red text**.

The following project was approved at the March 6 Fast Track hearing:

- A new residence and pool on property at **26925 Orchard Hill Lane**. One neighbor was in attendance and a condition was added regarding landscape screening.

The January and February building and planning permits reports are attached.

Public Safety Update:

The **Sheriff's** weekly report is attached.

Administrative Services Update:

Project	Status
Mid-Year Financial Update & Budget Amendment	Completed.
Pension Prefunding	PARS will be attending the March 5 th FIC meeting to discuss investment strategy and guidelines.
2018-19 Budget	Budget retreat is scheduled for March 6 th . Next step includes refining the 2018-19 base budget and the 2019-20 base budget.
City Council Strategic Goal Setting	Completed. Town Staff will be establishing our individual department goals and objectives for 2018-19 and 2019-20 based on the priorities identified by the City Council.
Cost Allocation and User Fee Study	Draft of the RFP has been completed. In final review prior to posting and soliciting bids.

Parks & Recreation Update:

On Sunday March 4th The Los Altos Hills Youth Commission held their [7th Annual Leadership Conference](#), over 50 students from local Middle & High Schools attended to hear speeches on leadership and participate in small group discussions.

On Tuesday March 6th, Parks and Recreation lead its monthly **Senior Walk**. See attached for map/route description.

On Wednesday March 7th, Recreation Specialist, Chris Knopf attended the **CPRS District 4 Breakfast Club** discussion in Menlo Park on contract classes.

On Thursday March 8th, all **Event Banners** were updated with dates for 2018. Public Works crew is planning to meet with Parks and Recreation to review banner installation process so that Parks and Recreation staff can take on the task moving forward.

On Saturday March 10th and Sunday March 11th, **Sager Family Farms** will host a [Bee-ginning Beehive Tour](#).

On Sunday March 11th, **Coding Trek** will be held in the Parks and Recreation Building.

On Monday March 12th, the Council Chambers will be closed for Audio-Visual work. All Parks and Recreation classes have been moved to P&R Building.

Feel free to call or email if you have questions.

Thanks.

Carl

Tasks	Project Name	Project Manager	Latest Status
1	Page Mill Interchange /I-280 Safety Bicycle Improvement (Project Described in 2016-2021 Five-Year Capital Improvement Plan page 109)	AC	<p>(4-8-16) Staff attended a working group meeting on 4-7-16 to discuss options for presentation. (4-22-16) Community meeting was held on 4-20-16 with good attendance. County will review input received from the public. (5-27-16) Staff meeting with County and other stakeholders at the site to look at site distance issues. (6-10-16) County working on revised concept plan based on site visit. (6-23-16) County prepared draft layout for the interim improvements for review. County scheduling another meeting with stakeholders. (7-22-16) County prepared concept plan for the interim bicycle improvement project and expects to construct the project this year. City attorney reviewing draft funding agreement with County and Palo Alto. Concept plan is attached. (8-19-16) City attorney has completed their review. County preparing final funding agreement and will send to Palo Alto and Town for approval. (9-9-16) City Attorney reviewed and approved edits made by the County. Item to be presented to Council at their October meeting. (10-21-16) The City Council approved the cost sharing agreement with the County and City of Palo Alto. The Town's share of the project is \$20,000. (12-9-2016) The Town has issued \$20,000 shared payment to the County. (1-27-2017) Caltrans is reviewing the encroachment permit application from the County. County indicated it is expected to obtain the permit from Caltrans in February and then advertising with the tentative award date in early April. (5-12-27) County put project to bid with bid opening of May 18, 2017. County is still waiting for Caltrans to provide encroachment permit in time or forced to issue an addendum to delay the bid opening. (6-23-17) Santa Clara County notified the Town this project will be put on hold pending further maintenance agreement between Caltrans and County. County indicated that Caltrans required strict maintenance agreement requirements which were not approved by the Board of Supervisors. (8-11-17) Santa Clara County Road and Airport Department Director will give a presentation at 8/17/17 Council meeting to update the status (8-18-17) City Council directed staff to provide assistance to the County and Caltrans if applicable for the maintenance agreement between the two parties. (9-1-17) Staff has contacted the County Road and Air Port Department to offer assistance</p>
2	Sewer Operations	C	<p>(6-3-16) The Town's Sanitary Sewer Management Plan has been posted on the Town's website. The February 2016 status update of sewer activities is attached. (6-10-16) The April 2016 summary of O&M activities is attached. Root foaming has been completed. (6-23-16) Pipe patch work for 12 locations currently underway. (7-15-16) The March and April 2016 status update of sewer activities is attached. An update of the sewer system will be presented to Council at the July meeting. (7-22-16) Sewer system update was presented to Council at the July Council meeting. (7-29-16) The May 2016 summary of O&M activities is attached. (8-12-16) The May 2016 status update of sewer activities is attached. (8-26-16) The June 2016 summary of O&M activities is attached. (9-30-16) The June 2016 status update of sewer activities and the July 2016 summary of O&M activities are attached. (11-10-16) The August 2016 summary of O&M activities is attached. An update of the sewer system will be presented to the City Council at the November meeting. (11-18-16) The July 2016 status update of sewer activities. An update of the sewer system has been postponed to the January 2017 City Council meeting. (12-2-16) The September 2016 summary of O&M activities is attached. (12-16-16) The August 2016 status update of sewer activities is attached. (1-13-2017) The October 2016 summary of O&M activities is attached. The September 2016 status update of sewer activities is attached. (1-20-2017) An update of the sewer system will be presented to the City Council at the January meeting. (2-3-2017) Sewer system operation was updated to the City Council on 1-25-2017 Council meeting. (2-10-2017) The November 2016 summary of O&M activities and the October 2016 status update of sewer activities are attached. (3-3-2017) The November 2016 status update of the sewer activities are attached. (3-10-2017) The December 2016 summary of O&M activities is attached. (3-17-2017) The January 2017 summary of O&M activities is attached. (4-14-2017) The December 2016 status update of sewer activities and the February 2017 summary of O&M activities are attached. (5-5-2017) The January 2017 status update of sewer activities and the March 2017 summary of O&M activities are attached. (6-2-2017) The February 2017 status update of sewer activities and the April 2017 summary of O&M activities are attached. (6-30-2017) West Bay's Board report for activities in LAH in the month of March and April are attached. (8-18-2017) The April 2017 status update of sewer activities is attached. (9-15-2017) The April/May 2017 status update of sewer activities and the June 2017 summary of O&M activities are attached. (9-29-2017) Town staff met with WBSD to discuss the remaining cleaning and CCTV status and the upcoming cleaning, CCTV, and root foaming maintenance program. (11-3-17) 2017 August O&M summary and 2017 June progress report are attached. (1-4-18) 2017 September O&M summary and 2017 July progress report are attached. August progress report is scheduled to be sent to Town week of 8 JAN. (1-11-18) 2017 October O&M summary is attached. (1-26-18) 2017 November O&M summary is attached. (2/12/18) Three bids received for Page Mill emergency repairs. (2-16-18) 2017 August progress report is attached; City Council approved a sewer repair project at the 2/15/18 Council Meeting (3-2-18) The CC approved Emergency Repair project is completed.</p>

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3	Purissima Pump Station Pump Replacement	C	(9-15-17) Pumps have been ordered (Shape) and anticipated delivery in 8 weeks. (11-17-17) Status update: Pumps are tentatively scheduled to be delivered the end of November 2017 and to be installed the second week of December by West Bay Sanitary District. (12-22-17) Pumps were received by contractor. One pump fell over during shipment, contractor is doing a complete overhaul and inspection of the unit prior to installation. Needs to replace lifting handle and power cable. (1-11-18) Replacement pumps installed, One spare drywell pump and one spare wetwell pump kept on site, third spare pump kept at Corp yard as emergency spare. (1-19-18) Second drywell pump is scheduled to be installed 1/22/18. (1-26-18) Installation of pumps completed. (3-2-18) Resolution for Acceptance of the Replacement of Pumps at Purissima Pump station is scheduled for 3/22/2018 CC meeting																																																																																																																																	
4	Sanitary Sewer Master Plan Update (Project Described in 2016-2021 Five-Year Capital Improvement Plan page 114)	C	<p>(11-18-2016) The City Council approved the contract in the November Council meeting. (12-2-16) Staff to have the kick-off meeting with Woodard and Curran, Inc (12-22-16) Kick-off meeting was held on 12-14-2016. (1-20-2017) Consultant is in the process of gathering data to form the basis of the hydraulic model. Data includes GIS information, manhole survey, flow monitoring and rainfall data, population, parcel, water consumption, and etc. The initial hydraulic model network development effort will take approximately 2 months. Development of existing model loads will follow after the completion of the network. (3-10-2017) Staff received water usage data from Purissima Water District and Cal Water. (3-31-2017) One of the data the master plan consultant needs prior to loading the network is data for the manholes along the selected trunk line. To date, 225 out of 286 manholes have been surveyed. The manhole survey effort has been much more difficult than anticipated due to most of manholes survey have been under heavy tree shades which prevent GPS satellites reading. Staff is facilitating this effort by locating the remaining manholes in advance of the survey work. (6-16-17) Staff had a milestone meeting with the master plan team. In short, the dry weather flow was been calibrated and the wet weather flow calibration is in progress. The team discussed some anomalies found during the model calibration, steps taken to address them, and information needed to further refine the model, which is based on water consumption data. (8-11-17) Dry weather calibration has been completed. Consultant is reviewing and confirming wet weather calibration. (8-18-2017) Consultant finalized the wet weather calibration. Consultant is completing the existing scenario analysis and is nearly ready to run the future scenario of the hydraulic model. (9-15-2017) Consultant and Town staff reviewed the preliminary capacity analysis results for three scenarios (existing flows; flows with all properties within 200 ft of existing main connected; and a full septic conversion scenario). Consultant is reviewing capacity deficiencies in more detail, and developing capacity projects to address those deficiencies. Consultant and Town staff to meet on September 25 to review the capacity projects. (9-29-2017) Consultant and Town staff reviewed the revised capacity analysis results for three scenarios (existing flows; flows with all properties within 200 ft of existing main connected; and a full septic conversion scenario). Consultant and Town staff reviewed the draft capacity projects to address identified deficiencies and will request additional invert and pipe size information from Palo Alto and WBSD. (12-1-2017) Waiting for additional information from Palo Alto to finalize the draft report. (1-5-2018) Pipe size and depth information for the Page Mill Road sewer has been received from Palo Alto and forwarded to Woodard & Curran. (1-26-18) WBSD has confirmed pipe sizes on Edith Avenue, data forwarded to Woodard & Curran. (2-9-18) WBSD has confirmed pipe sizes on Adobe Lane, data forwarded to Woodard & Curran. (3-9-2018) Town completed review and Woodard & Curran to finalize the report by Mid-March.</p> <table border="1"> <thead> <tr> <th colspan="13">Current Schedule</th> </tr> <tr> <th rowspan="2">Task</th> <th colspan="12">2017</th> </tr> <tr> <th>JAN</th> <th>FEB</th> <th>MAR</th> <th>APR</th> <th>MAY</th> <th>JUN</th> <th>JUL</th> <th>AUG</th> <th>SEPT</th> <th>OCT</th> <th>NOV</th> <th>DEC</th> </tr> </thead> <tbody> <tr> <td>Data Collection & Review</td> <td>█</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Hydraulic Model Development & Calibration</td> <td>█</td> <td>█</td> <td>█</td> <td>█</td> <td>█</td> <td>█</td> <td>█</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>System Evaluation</td> <td></td> <td></td> <td></td> <td></td> <td>█</td> <td>█</td> <td>█</td> <td>█</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Capacity CIP Development</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>█</td> <td>█</td> <td>█</td> <td></td> <td></td> </tr> <tr> <td>Draft Master Plan</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>█</td> <td>█</td> <td>█</td> <td>█</td> </tr> <tr> <td>Final Master Plan</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>█</td> </tr> <tr> <td>City Council Adoption (TBD)</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>█</td> </tr> </tbody> </table>	Current Schedule													Task	2017												JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	Data Collection & Review	█												Hydraulic Model Development & Calibration	█	█	█	█	█	█	█						System Evaluation					█	█	█	█					Capacity CIP Development								█	█	█			Draft Master Plan									█	█	█	█	Final Master Plan												█	City Council Adoption (TBD)												█
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5	Wet weather flow monitoring	C	(12-19-14) Due to the amount of wet weather we had recently, there is an opportunity to obtain good wet season sewer flow data. Staff will propose to obtain approval for the City Manger to authorize flow meter installation prior to a storm event. (1-9-15) Staff will be requesting Council approval at the January meeting. (1-16-15) Council authorized City Manager to execute necessary agreements for flow meter installation. (1-15-16) Staff and consultant monitoring the weather for flow meter installation. (1-22-16) Flowmeters will be installed end of January but monitoring period will begin at the start of a significant rain event. (1-28-16) Meter installation in progress. (2-5-16) Meters have been installed. (2-12-16) Staff continues to monitor weather forecast. (3-11-16) Flow monitoring in progress. (4-8-16) Consultants removed the flowmeters and are downloading the data. (5-6-16) Staff should be receiving flow data for review within two weeks. (5-27-16) Staff following up with consultant to check on the status of the flow data. (6-3-16) Staff received draft flow data from the consultant for review. Consultant working on report. (6-16-16) Staff received draft report for review. (7-29-16) Consultant working on finalizing the report to incorporate Town comments. (8-5-16) Consultant is scheduled to submit the final report on 8-12. (8-12-16) Consultant submitted the final report on 8-8. (8-19-16) Final Flow Monitoring and Inflow-Infiltration report is attached. Data from the report will be used for the Sanitary Sewer Master Plan development. Staff also reviewing the report for average residential flow and analyzing inflow-infiltration issues to be addressed. (1-20-2017) VWHA completed their effort to estimate average daily flow using the 2016 flow monitoring data. Staff is reviewing the preliminary report prior to discussion with the Cities of Los Altos and Palo Alto. (2-3-2017) At the request of the vice-chair, the preliminary report was sent to Finance and Investment Committee for review. (6-16-17) Staff still has not received comments from the Cities. However, since water consumption data is going to be used as the primary data to calibrate the hydraulic model after meeting with the master plan team, VWHA is going amend the average flow calculation based on water consumption data. (8-4-2017) VWHA provided an updated draft average flow calculation technical memo. Staff provided the updated draft to Vice Chair of FIC. (12-1-2017) Staff had discussions with Los Altos and Palo Alto about the flow monitoring report and will resume discussions later.
6	2018 Sanitary Sewer Repair and Replacement Project	C	(2-2-18) Staff has began the review and wotk with consultants for CIP project list.
7	Town-Wide Creek Maintenance Permit	JC/JK	(2-24-2017) A concerned resident contacted staff about the bridge culvert and immediate upstream maintenance issue for Matadero Creek at Page Mill Road. Staff is evaluating the site condition. (3-17-2017) Staff is working with consultant to evaluate the bridge culvert and maintenance issue. (3-31-2017) Staff met with the consultant to study the feasibility of obtaining a permit to maintain the creek. (5-5-17) Consultant study recommends to obtain a town-wide creek maintenance permit. Staff will request for approval under 2017-18 budget. (6-16-17) The City Council approved the town-wide/10-year maintenance permit budget request on 06-15-2017 City Council Meeting. (12-22-17) Staff has started the RFP preparation (01-26-18) Staff received three proposals and will evaluate the consultants (2-23-18) Staff is finalizing the selection of consultant. (3-9-18) Staff finalized the consultant selection process and will recommend the City Council in March 22 meeting to award the contract.

Tasks	Project Name	Project Manager	Latest Status
8	Matadero Creek Erosion - Erosion on Page Mill Road near Baleri Ranch Rd (Project Described in 2016-2021 Five-Year Capital Improvement Plan page 106)	AC	<p>(1-28-16) Council approved the Initial Study and Mitigated Negative Declaration at the January meeting. Consultant to contact Regional Water Quality Control Board to discuss permitting. (2-12-16) Consultant submitted a letter to RWQCB regarding some of their comments. RWQCB staff to review and respond. (2-25-16) RWQCB staff indicated that the revised plans look much better. Consultant scheduled to discuss project with RWQCB staff week of 2-29-16. (3-11-16) Consultant working with Army Corp of Engineers to clarify scope of project. (3-18-16) RWQCB is requesting additional mitigation measures to be included in the project. (3-25-16) Staff met with consultant on-site to discuss possible mitigation proposal to the RWQCB and strategy for moving the project forward in the permitting process. (4-14-16) Additional information provided to US Army Corp of Engineers for their review. (4-29-16) US Army Corp. is requesting informal consultation with US Fish and Wildlife Service. (5-13-16) Consultant trying to contact Army Corp. for status update. (6-3-16) US Fish and Wildlife Service has assigned a staff member and is reviewing the project. (6-23-16) US Fish and Wildlife Service has approved the project. Waiting for US Army Corp to approve. (8-19-16) Consultant continues to follow up with US Army Corp for their approval. Staff also reached out to US Army Corp for an update. (8-26-16) Army Corp staff indicated that he should be able to get to our project soon. (9-16-16) Army Corp staff indicated that they were pulled away to work on other projects that have become higher priority and that they should be able to review our project soon. (1-20-2017) Army Corps staff has completed 80% of their authorization letter. A mitigation proposal for the Matadero Creek Bank Stabilization project was submitted to the Regional Water Quality Control Board. Staff is working with the consultant to respond to questions-comments from the Board. (1-27-2017) A revised proposal is resubmitted to the Water Quality Control Board for comments.(2-10-2017) US Army Corps of Engineers issued Nationwide Permit 13 for the project. San Francisco Bay Regional Water Quality Control Board (RWQCB) is in the final stage of their review. Consultant will proceed to obtain streambed alteration agreement from the CA Department of Fish and Wildlife Services. (3-17-17) Staff contacted Water Board via voice mail and email to request for status update (4-28-17) Water Board has responded and will issue the permit, currently the consultant is applying permit with California Department of Fish and wildlife (9-15-17) The Regional Water Quality Control Board has additional concerns of some missing information in application. The RWQCB is also require written documentation from the land owners SCVWD and Caltrans to agree to off-site mitigation plantings. Town consultant is addressing both concerns. (10-6-2017) Consultant is preparing the project design for Caltrans encroachment permit. (1-12-18) Consultant will finish the design in two weeks and submit to Caltrans. They expect Caltrans to finish in two months. RWQCB indicated they will issue a permit pending on Caltrans approves of plans. Concurrently, consultant will to get the USACE permitting redone. (2-16-18) Consultant submitted 60% plan to staff for review before submitting to Caltrans (3-2-18) Staff completed the plan review for consultant to submit to Caltrans. (3-9-18) Consultant submitted plan for Caltrans review.</p>

Tasks	Project Name	Project Manager	Latest Status
9	Magdalena/Bob Stutz Connector (Project Described in 2016-2021 Five-Year Capital Improvement Plan page 105)	JC	<p>(6-10-16) Staff to complete and file environmental document with County Recorder's office.(6-23-16) Environmental document has been filed with County Recorder's office. (7-15-16) Staff working on resubmittal to Caltrans. (7-29-16) Staff resubmitted additional information to Caltrans for review and approval. (8-19-16) Caltrans provided some additional comments on our application. Staff working on comments. (9-9-16) Staff resubmitted the requested additional information to Caltrans for review and approval. (9-30-16) At Caltrans request, staff is preparing additional certification forms to be signed by the project designer. (Oct- 2016) Staff has resubmitted all documentation required by Caltrans early October. (1-20-2017) Awaiting for Caltrans' approval or additional comments for encroachment permit request. (1-27-2017) Staff contacted Caltrans and is invited to a meeting with Caltrans at District 4 Oakland office on 1-30-2017 to discuss this encroachment permit. (2-3-2017) Staff met with Caltrans at District 4 Oakland Office. Caltrans requested additional document and staff quickly provided to Caltrans this week. Caltrans indicated in the meeting the permit process could complete soon but did not give a specific date. (2-17-2017) Caltrans sent additional feedback to the Town to respond. Staff will address them accordingly. (2-24-2017) Staff has addressed and responded to Caltrans' latest feedback (3-10-2017) Staff has contacted Caltrans for the permit status but told still under review. (3-17-2017) Staff contacted Caltrans for status - the application is in circulation for approval. (4-21-17) Staff reached out to Caltrans for permit status again, but have not heard back. (6-9-2017) Staff has began to prepare for the bid package for this project. Still no answers from Caltrans about the permit. (6-16-2017) Staff is working with the design consultant updating the plans and specifications. (7-7-17) Staff prepared Bid package (Spec and Drawing) for advertisement. (7-21-17) Bid Open 7/27/17 (7-28-17) There was no bidder submit bids. Staff is evaluating the timing for re-bid. (8-4-17) Tentatively the re-bid will be scheduled to early spring 2018 for potentially more participants. (8-11-17) Town received Caltrans permit which is valid through August 1 2018. (12-22-17) Project is targeted to be advertised in January, 2018 (1-12-18) Project was advertised on January 11, 2018. (2-2-18) Bid open on 1/31/2017 with 5 bids. Staff is reviewing the bid results and intend to bring to the February 2018 Council Meeting for approval. (2-9-18) Staff ask Pathways Committee to review and vote on this project at it's February meeting. Staff will re-evaluate and make recommendations at the March 2018 City Council Meeting. (3-2-18) At 2/26/18 Pathway Committee meeting, the Committee has voted the recommendation to reject the bid result and to construct native path instead. (3-9-18) Staff will recommend the City Council to reject this project at March 22, 2018 City Council meeting.</p>
10	Open Space Vegetation Management (Project Described in 2016-2021 Five-Year Capital Improvement Plan page 108)	AC	<p>(1-15-16) Draft grazing recommendation memo has been received from the consultant. Staff and committee reviewing. (1-28-16) Staff met with Open Space Committee and Acterra to get an update on activities and to discuss contract extension. Acterra to submit proposal to Town. (2-5-16) Acterra submitted a three year proposal for staff to review. (2-12-16) Open Space Committee also reviewing proposal and will provide recommendation. (3-11-16) Staff discussed schedule with members of the OSC. (3-25-16) OSC supports the proposal from Acterra and will be presenting the project to Council at the April meeting. (4-8-16) Council approved 2 month extension to Acterra's contract to align with the fiscal cycle. Contract renewal will be discussed with the budget. (4-14-16) Staff working with Acterra and Open Space Committee for proposed longer term contract. (4-22-16) Acterra 2 month extension has been executed. Proposed longer term contract will be discussed with the upcoming budget. (4-29-16) Open Space Committee and Acterra to present project for funding at the joint Council-FIC meeting on May 31. (5-13-16) Open Space Committee discussed Acterra's three year contract proposal for restoration activity and the committee is in support of the proposed contract. (5-20-16) Acterra's quarterly report for January to April 2016 is attached. (5-27-16) Acterra completed their second year of stewardship services. Acterra's final report for May 2015 to April 2016 is attached. (6-3-16) A three year restoration program and a one year maintenance and education service agreement will be presented to Council at their June meeting. (6-23-16) Contract with Acterra has been approved. Contract being executed. (7-22-16) Contract has been executed. Acterra progress report for the months of May and June is attached. (7-29-16) Mowing of O'Keeffe and Byrne Preserve for yellow star thistle was performed. (10-14-16) As of July 1, 2016 the Acterra Stewardship Program became Grassroots Ecology. Grassroots Ecology is a fiscally sponsored project of Acterra. Grassroots Ecology quarterly report for July to September 2016 is attached. (1-13-17) Grassroots Ecology quarterly report (2016 Oct-Dec) is attached. (2-3-17) Working with Open Space Committee, the Town has received \$1,000 cost sharing from Grassroots Ecology for the request of building a 250' fence on Byrne Preserve to protect vegetation. (2-24-17) Construction of the 250' fence is tentatively scheduled for the week of 2-27-2016 (3-3-17) 250' fence at Byrne Preserve is constructed. Nearby Drainage is upgraded from 12" to 24". (5-5-17) Grassroots Ecology's quarterly report (2017 January-March) is attached. (7-21-17) Grassroots Ecology's quarterly (2017-Apr-Jun) and 2016-17 Annual Report are attached. (11-9-17) Grassroots Ecology's quarterly progress report 2017 July-September attached (12-08-17) Open Space Committee and Grassroots Ecology are preparing for another SCVWD grant application. (1-12-18) Grassroots Ecology drafted the grant application and submitted 1/12/2018 (3-2-18) Grassroots Ecology's quarterly progress report 2017 October-December attached</p>

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11	I-280 Repaving	AC	(2-24-2017) Repaving work is scheduled for 2018/19 Program year as shown in approved 2016 SHOPP program (http://www.dot.ca.gov/hq/transprog/shopp.htm) (12-22-17) Latest SHOPP indicates I-280 repaving begins 10/8/2019
12	Page Mill/Moon Lane Pedestrian Bridge (Project Described in 2016-2021 Five-Year Capital Improvement Plan page 110)	JC/AC	(3-10-2017) Staff has started the design phase by preparing documentation and contacting consultants. (3-17-17) RFP sent out to consultants. (4-28-17) Three proposals received and staff has met with Pathway Committee for project update. (6-30-17) Staff has selected consultant for the design project. (7-14-17) Agreement for design project will be presented to 7/20 Council meeting for approval at not to exceed \$20,000 (7-21-17) City Council approved the design contract with ENGE0 at 7/20/17 City Council meeting. (8-4-17) Kick off Meeting scheduled on 8/4/17 (9-8-17) Consultant started topographic survey and soil testing (10-06-17) Consultant submitted preliminary design plan for review (10-20-17) Consultant submitted Notification of Streambed alteration to CA Fish and Game (12-1-17) CA Fish and Game has received the application will notify the Town within 60 days (by end of January 2018) (1-19-18) Town is submitting CEQA document (SCC recording) and to the Department of Fish and Wildlife. The agreement with Fish and Wildlife should be completed soon after. (2-16-18) Staff submitted agreement to CA Wildlife. (3-2-18) Staff is working with the consultant to prepare for the bid package
13	VTA TAC Meetings and CIP-WG Meeting	AC	(1-5-18) Next VTA TAC meeting is scheduled for 1-10-18 (1-19-18) Next CIP-WG Meeting on 1-23-18 (1-26-18) Staff attended 1-23-18 CIP WG Meeting (2-9-18) Staff attended 2/7/18 VTA TAC meeting (3-2-18) Staff attended 2/27/18 VTA CIP-WG meeting (3-9-18) Staff attended 3/7/18 VTA TAC meeting
14	Green Infrastructure	JK	(8-18-17) City Council approved Green Infrastructure (GI) Framework at the 8/17/17 Council meeting. GI Plan deadline September 30, 2019. (10-20-17) Staff begins to reach out to consultant for the Green Infrastructure Plan. (11-3-17) Staff met with the consultant to solicit for proposal
15	Gardner Bullis Pathway Project	AC	(10-6-2017) Staff met with LASD Maintenance Department Director on site to discuss about building a pathway at the existing landscaping area next to the AC Dike. LASD has expressed that they are supportive for this idea. (10-27-17) Staff sent the draft agreement to LASD for review (1-12-18) LASD has sent a revised agreement currently under review by the City Attorney Office and staff. (1-19-18) City Attorney Office has made additional edits on the agreement now is back to LASD for 2nd review. (2-23-18) LASD made the second edits of agreement and sent to the Town on 2/22/18 (3-2-18) LASD and LAH has generally agreed on a License Agreement to Construct the Pathway (3-9-18) Staff will recommend the City Council to accept this license agreement with LASD at the March 22, 2018 City Council meeting.
16	Summerhill Ave Pathway Project	AC	(11-17-17) Staff completed the neighborhood outreach with the most impacted 5 residents on Summerhill Ave. All 5 residents are in supportive of the pathway project but would require some mitigations to reduce the impact. Staff and Pathway Committee will send out letters to the rest of residents on Summerhill Ave to notify residents about the project and soliciting for feedback. (12-08-17) Staff made status report at the Nov/Dec Pathways Committee meeting. (12-15-17) Staff sent out letters to the remaining property owners on Summerhill Ave to solicit for support and input
17	Westwind Barn Improvement - Paddock and Landscape Projects (supporting Parks & Recreation)	JC	(2-2-2018) As directed, Public Works staff to assist Parks and Recreation capital improvement project. Initial meeting set on 1-11-2018 with WWB manager and P&R Supervisor. Staff is waiting for WWB manager and P&R supervisor to pass on project specific information. (2-16-18) WWB landscape contract began this week to install railroad tie retaining wall. Staff is finalizing the plan and spec for the Paddock replacement project. (2-23-18) Landscape improvement is completed, Paddocks improvement will be advertised and bid open on March 28, 2018
18	Maintenance Work of the Week	JA	(03-09-18) Routine Winter Maintenance. Installed Creek signs (wood) at major creek crossing locations per Open Space Committee's request. Installed signs at Town Hall for art committee's art pieces.

Permits Issued	2018 Jan	17-18 YTD	2017 Jan	16-17 YTD	2016 Jan	15-16 YTD
New Residence	0	1	0	20	0	16
Second Unit	0	0	0	5	0	8
Addition	0	6	2	18	2	16
Interior Remodel	3	22	10	37	10	43
Pool	0	7	0	9	0	19
EV charger	0	8	5	12	0	4
Solar	4	21	4	41	5	50
Water Heater	2	10	7	18	2	21
Re-Roof	4	15	3	41	5	43
Sewer	0	0	0	1	0	1
Misc. (Electrical, Plum	31	93	23	126	18	135
Total Permits Issued	44	183	54	328	42	356
Total Valuation	\$39,172	\$23,650,403	\$2,145,890	\$36,493,714	\$1,259,961	\$29,006,476

SITE DEVELOPMENT PERMITS ISSUED

Permits Issued	2018 Jan	17-18 YTD	2017 Jan	16-17 YTD	2016 Jan	15-16 YTD
New Residence	0	7	1	11	3	12
Second Unit	0	5	1	5	1	3
Addition	1	9	1	11	2	10
Fence/Gates	3	21	1	10	0	12
Landscape	3	20	2	17	1	13
Pool	0	5	2	10	1	8
Misc. (Hardscape, Gra	0	20	2	26	2	29
Total Permits Issued	7	87	10	90	10	87

Permits Issued	2018 Feb	17-18 YTD	2017 Feb	16-17 YTD	2016 Feb	15-16 YTD
New Residence	1	2	0	20	0	16
Second Unit	1	1	0	5	0	8
Addition	2	8	1	19	5	21
Interior Remodel	4	26	10	47	9	52
Pool	0	7	0	9	2	21
EV charger	5	13	3	15	2	6
Solar	1	22	5	46	3	53
Water Heater	3	13	0	18	2	23
Re-Roof	4	19	0	41	5	48
Sewer	0	0	0	1	0	1
Misc. (Electrical, Plum	26	119	16	142	24	159
Total Permits Issued	47	230	35	363	52	408
Total Valuation	\$36,109	\$23,686,512	\$4,667,172	\$41,160,886	\$2,030,411	\$31,035,887

SITE DEVELOPMENT PERMITS ISSUED

Permits Issued	2018 Feb	17-18 YTD	2017 Feb	16-17 YTD	2016 Feb	15-16 YTD
New Residence	2	7	0	11	0	12
Second Unit	0	5	0	5	0	3
Addition	4	9	1	12	3	13
Fence/Gates	0	21	2	12	2	14
Landscape	0	20	1	18	1	14
Pool	1	5	0	10	0	8
Misc. (Hardscape, Gra	3	20	2	28	5	34
Total Permits Issued	10	87	6	96	11	98



Santa Clara County Office of the Sheriff
Weekly Activity Summary
2/26/2018 – 3/4/2018
LOS ALTOS HILLS



PATROL ACTIVITY SUMMARY			
DATE	BEAT	ACTIVITY	COMMENTS
2/26	L3	Injury Collision	Occurred at 11:46 AM at El Monte Road and Stonebrook Drive.
2/27	L3	Mail Theft, Vandalism	Between 8:30 AM and 5:00 PM, unknown suspect(s) took mail from the mailbox of a residence in the 28000 block of Radcliff Lane by prying the mailbox open, causing damage. The total amount of damage was about \$50.

DATE/TIME	BEAT	EVENT	TYPE	LOCATION	INFORMATION
DISTURBANCES					
3/3/2018 0:14	L3	18-062-0002	415F	ROBLEDA RD @ DUVAL WY	INVESTIGATED
2/27/2018 16:25	L4	18-058-0345	415N	WILLOW POND LN @ TEPA WY	INVESTIGATED
3/3/2018 23:14	L3	18-062-0361	415P	TAAFFE RD @ VISTA DEL VALLE CT	INVESTIGATED
THEFT					
2/27/2018 20:39	L3	18-058-0453	530	RADCLIFFE LN @ LIDDICOAT DR	INVESTIGATED
TRESPASSIING					
3/1/2018 14:38	L3	18-060-0276	602	STANFORD CT @ LIDDICOAT CL	INVESTIGATED
PHONE THE OFFICE					
2/26/2018 4:50	L1	18-057-0036	1021	81L1	COMPLETE

3/2/2018 8:00	L3	18-061-0064	1021	71L1	COMPLETE
3/2/2018 13:28	L1	18-061-0211	1021	71L1	COMPLETE
3/2/2018 19:24	L5	18-061-0349	1021	81L1	COMPLETE
3/3/2018 11:24	L1	18-062-0122	1021	71L1	COMPLETE

SUSPICIOUS PERSON

2/26/2018 18:12	L1	18-057-0328	1066	ORTEGA DR @ ST FRANCIS DR	INVESTIGATED
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**PERSON
CALLING FOR HELP**

3/1/2018 9:08	L3	18-060-0110	1067	EL MONTE RD @ STONEBROOK DR	INVESTIGATED
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ABANDONED VEHICLE

2/28/2018 10:32	L3	18-059-0136	1124	DUVAL WY @ ROBLEDA RD	INVESTIGATED
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TRAFFIC HAZARDS

3/1/2018 5:00	L1	18-060-0045	1125	EL MONTE RD @ O KEEFE LN	INVESTIGATED
3/1/2018 10:40	L5	18-060-0161	1125	OLIVE TREE LN @ OLIVE TREE CT	INVESTIGATED

SUSPICIOUS VEHICLES

2/26/2018 8:18	L3	18-057-0064	1154	FOOTHILL LN @ ELENA RD	INVESTIGATED
2/26/2018 20:58	L1	18-057-0375	1154	DEER CREEK LN @ PURISSIMA RD	INVESTIGATED
2/28/2018 15:23	L3	18-059-0297	1154	NATOMA RD @ ELENA RD	INVESTIGATED
3/1/2018 18:25	L3	18-060-0393	1154	LIDDICOAT DR @ LIDDICOAT CL	INVESTIGATED
3/4/2018 16:51	L4	18-063-0237	1154	BUENA VISTA DR @ MOODY RD	INVESTIGATED
3/2/2018 0:36	L5	18-061-0008	1154OC	MARIA LN @ EASTBROOK AV	INVESTIGATED

TRAFFIC COLLISIONS

2/26/2018 11:46	L3	18-057-0165	1180	EL MONTE RD @ STONEBROOK DR	INVESTIGATED
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2/26/2018 9:12	L3	18-057-0093	1182	PAGE MILL RD @ I-280	INVESTIGATED
3/2/2018 20:45	L5	18-061-0361	1182	RAVENSBURY AV @ ENCINAL CT	INVESTIGATED

VEHICLE STOPS

2/28/2018 4:49	L1	18-059-0052	1195	ARASTRADERO RD @ PURISSIMA RD	WARNING ISSUED
3/1/2018 17:55	L1	18-060-0381	1195	PURISSIMA RD @ MINORCA CT	WARNING ISSUED
3/1/2018 18:36	L2	18-060-0399	1195	I-280 @ MAGDALENA RD	WARNING ISSUED
3/1/2018 18:40	L5	18-060-0402	1195	EL MONTE RD @ STONEBROOK DR	WARNING ISSUED
3/2/2018 8:58	L4	18-061-0090	1195	ALTAMONT RD @ BYRNE PARK LN	WARNING ISSUED
3/3/2018 5:23	L1	18-062-0042	1195	ARASTRADERO RD @ PURISSIMA RD	WARNING ISSUED
3/4/2018 15:13	L4	18-063-0207	1195	MOODY RD @ ELENA RD	CITATION ISSUED

RECKLESS DRIVING

3/1/2018 11:06	L1	18-060-0175	23103	I-280 @ EL MONTE RD	INVESTIGATED
3/1/2018 20:41	L5	18-060-0450	23103	MAGDALENA RD @ STONEBROOK DR	INVESTIGATED

ALARM CALLS

3/1/2018 10:08	L4	18-060-0137	A/C	ZAPPETTINI CT @ ALTAMONT RD	FALSE ALARM
3/1/2018 12:35	L3	18-060-0217	A/C	FOOTHILL LN @ ELENA RD	FALSE ALARM
3/3/2018 18:37	L5	18-062-0269	1033	OLIVE TREE LN @ BLANDOR WY	FALSE ALARM
2/26/2018 9:36	L6	18-057-0105	1033A	W LOYOLA DR @ EASTBROOK AV	FALSE ALARM
2/26/2018 12:26	L1	18-057-0178	1033A	MANDOLI DR @ ARASTRADERO RD	FALSE ALARM
2/26/2018 14:56	L5	18-057-0241	1033A	HILLPARK LN @ RAVENSBURY AV	FALSE ALARM
2/28/2018 4:16	L1	18-059-0045	1033A	TEMPLETON PL @ FREMONT RD	FALSE ALARM
2/28/2018 11:45	L5	18-059-0174	1033A	RAVENSBURY AV @ HILLPARK LN	FALSE ALARM
3/1/2018 17:27	L1	18-060-0369	1033A	LA PALOMA RD @ TODD LN	FALSE ALARM
3/2/2018 5:38	L3	18-061-0048	1033A	ARASTRADERO RD @ LIDDICOAT DR	FALSE ALARM
3/3/2018 7:39	L1	18-062-0058	1033A	LA CRESTA DR @ VISCAINO RD	FALSE ALARM

3/3/2018 18:45	L5	18-062-0273	1033A	OLIVE TREE LN @ BLANDOR WY	FALSE ALARM
3/3/2018 19:38	L5	18-062-0289	1033A	OLIVE TREE LN @ BLANDOR WY	FALSE ALARM

9-1-1

ABANDONED CALLS

2/27/2018 10:15	L3	18-058-0135	911ABN	DUVAL WY @ ROBLEDA RD	INVESTIGATED
2/27/2018 11:34	L2	18-058-0196	911ABN	BELLA LADERA DR @ AMIGOS CT	INVESTIGATED
2/26/2018 19:05	L4	18-057-0345	911CEL	WILLOW POND LN @ TEPA WY	INVESTIGATED
3/1/2018 12:22	L3	18-060-0209	911CEL	EL MONTE RD @ STONEBROOK DR	INVESTIGATED
3/1/2018 16:58	L1	18-060-0361	911CEL	PURISSIMA RD @ MINORCA CT	INVESTIGATED
2/26/2018 8:45	L4	18-057-0080	911UNK	HIDDEN SPRINGS CT @ ALTAMONT RD	INVESTIGATED
3/2/2018 10:30	L4	18-061-0135	911UNK	LA LOMA DR @ SUMMIT WOOD RD	INVESTIGATED

FOLLOW-UP

2/27/2018 10:55	L4	18-058-0170	FU	BYRNE PARK LN @ DEER SPRINGS WY	COMPLETE
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INFORMATION ONLY

2/26/2018 11:48	L3	18-057-0167	INFO	EL MONTE RD @ STONEBROOK DR	INFORMATION GIVEN
2/27/2018 15:46	L4	18-058-0328	INFO	ADOBE CREEK LODGE RD @ MOODY RD	INFORMATION GIVEN
2/27/2018 17:23	L6	18-058-0378	INFO	ROLLY RD @ KENBAR RD	INFORMATION GIVEN
2/27/2018 20:40	L1	18-058-0455	INFO	I-280 @ EL MONTE RD	INFORMATION GIVEN
2/28/2018 11:49	L3	18-059-0176	INFO	RADCLIFFE LN @ LIDDICOAT DR	INFORMATION GIVEN
3/1/2018 9:26	L1	18-060-0119	INFO	ROBLEDA RD @ QUAIL LN	INFORMATION GIVEN
3/2/2018 22:22	L2	18-061-0397	INFO	CASA MIA WY @ SUMMERHILL AV	INFORMATION GIVEN

PATROL CHECK

3/1/2018 0:09	L5	18-060-0002	PATCK	MAGDALENA AV @ EASTBROOK AV	COMPLETE
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WELFARE CHECKS

3/2/2018 11:32	L5	18-061-0167	WELCK	OLIVE TREE CT @ OLIVE TREE LN	COMPLETE
3/4/2018 13:44	L4	18-063-0171	WELCK	ALTAMONT RD @ MOODY RD	COMPLETE