

# LAH Pathway Committee Special Meeting Minutes

May 14, 2020 at 7:00pm

## TELECONFERENCE SPECIAL NOTICE

Pursuant to Executive Order N-29-20:

### NOTICE OF TELECONFERENCE MEETING

Pursuant to the Governor's Executive Order N-29-20 (dated March 17, 2020), Committee Members may participate via teleconference. Teleconference locations are not open to the public pursuant to California Governor Executive Order N-29-20. For this meeting, there will be no physical location from which members of the public may observe/comment.

Members of the Public may participate and provide public comments to teleconference meetings as follows:

To participate via a computer, visit: <https://us02web.zoom.us/j/81740704082>

or To participate via a telephone, dial: (669) 900 6833; Meeting ID: 817 4070 4082

Before speaking, please identify yourself by name and where you reside.

**Note: All votes shall be made by roll call and individual votes will be stated in the minutes**

1. Call to Order (roll call)
  - a. Members
    - i. Alisa Bredo AB
    - ii. Ann Duwe AD
    - iii. Nick Dunckel ND
    - iv. Bob Elson BE
    - v. Bridget Morgan BM
    - vi. Judy Nagy JN
  - b. Associate Members
    - i. Jim Waschura JW
    - ii. Nina Sutaria
  - c. Staff
    - i. Zach Dahl
    - ii. Jeremy Loh
    - iii. Nichol Bowersox
  - d. Town Council
    - i. Roger Spreen

- ii. Courtenay Corrigan
  - e. Public
    - i. Howard Lee
    - ii. Jay Sutaria
    - iii. Ruby Lee
    - iv. Heera Basi
    - v. Krista Yost
    - vi. Carol Gottlieb
    - vii. Patrick Tremo from Lynxgis
    - viii. Kjell Karlssen
- 2. Agenda Review (unanimously approved, AB, AD, ND, BE, JN, BM)
- 3. Review & Approval of Minutes of:
  - a. April 27, 2020
    - i. BM moved and BE seconded to approve the minutes as corrected. (BE, AD, AB, JN, BM - approved, ND abstained)
- 4. Ex Parte Communications BM talked to Howard Lee and Vaz Babayon regarding the La Paloma to Robelda proposed CIP project
- 5. Announcements/Updates
  - a. Town Staff Updates
    - i. GIS Map Update - Patrick Tremo from the consultant LynxGIS showed the updated and corrected GIS system. This project corrected the base layer map, included and corrected the Alta pathway survey, and captured some easements. Carol asked about easements given during grant deeds. The answer was no. BM asked which Pathways map was used. Zach mentioned it was the current walking map updated in 2015. The digital file from Alta was also used. Zach and Patrick mentioned that this is a starting point. This will need some correction, adjustments or more easements captured. It is hopefully a better starting point. There were concerns that there are lines on the walking map that show future paths, as well as existing paths. Partick can give our group access to a private website for our input and corrections. Members are excited to use this as a starting point for planning projects. AD asked if the easement notebooks were entered. Zach expects this for another phase of this GIS project. BM added that Sue Welsh had recorded easements from 2005-2016 into a computer file. There is an attribute to tell if a path is in the road right of way. Staff is still reviewing the corrected system but a link should be available shortly. Carol noted that the town uses the terminology pathway and not trail. Patrick mentioned that this can be changed easily.
    - ii. Status of approved CIP Projects
      - 1. Summerhill
        - a. Phase I (El Monte to Nicole Lane) The first segment is complete but a small section was not complete because of

the shift away from the road 2 feet. This small section that was not completed will go to TC soon.

- b. Phase II (Nicole Lane to Magdalena) Nothing to report. County offices are still closed. Phase 2 is included in the budget request.
  2. Fremont/Redwood Grove - Not much to report. Los Altos is reviewing and Nichol will send out the updated plan.
  3. Estacada - Completed last month. Please remove it from future agendas.
  4. La Paloma to Robleda - The ribbon survey is in the works and preparations for the RFP for the environmental study. Zach said that the easements will not be ribboned, just the centerline of the pathway will have a ribbon. BM reminded staff that in summer 2019 the town (Carl Cahill and Nichol Bowersox) promised the residents whose properties abut the creek that there would be: A continuous ribbon strung from survey stake to survey stake along 1) the property line and 2) along the outside edge/boundary of the off road pathway easement. She believes only having a continuous ribbon showing the proposed pathway route in the easement is breaking that promise. The goal is that there will be enough stakes to see everything easily. BM asked if this is the cart before the horse that the environmental study should dictate where the pathway should go. Zach said this is a preliminary alignment and based on the findings or recommendations the alignment will be adjusted. There are no dates projected at this time. BM asked if the committee will be notified when the ribbon survey is in. Zach will inform the committee. An illegal path and wooden bridges have been installed. The landscape has been sculpted. BM asked how the town will address this. Staff has installed signs but the signs are being stolen. Staff and the sheriff are working with residents. The sheriff may notify the Fish and Game department. BM mentioned that Regional Water Quality Boards should be notified that this work has been done without town approval. Town is working through these issues.
  5. Altamont Plunge - Staff is working on a plan and will send out the new plan.
- iii. 2020 CIP Projects - Nichol sent the pathway CIP list for proposed budgets to Alisa and Bob. Alisa is sharing for the PWC to see. JW asked how we will be handling small pathway segments that come up and can be handled quickly and easily. Members asked if we could have a small amount of money set aside for this use. There will be a midyear budget later this year possibly in winter so maybe some of the money allocated to CIP projects that are stalled or changed can be moved to build these

smaller projects. JW mentioned that a fund for small projects would be good to show people that their pathway assessment is used to install pathways quickly, especially in front of new construction.

- iv. Native Path specification - BE wonders if a native path specification is needed now that homeowners are no longer installing paths. Nichol will send the updated native path guidelines to Alisa. Alisa will forward this to the committee members and this topic will be added to a future PWC meeting.

- b. Maintenance and Enforcement Issues

- i. Update on blocked paths

- 1. Fran's Path - Staff is still looking into this. The county tested the ground and it is not sewage. They are still trying to determine the source of the water. There was a sign installed to stay to the right. Staff will work with the property owner to determine what is happening here.
    - 2. Others - Alisa will forward the email about the missing sign and the backwards signpost to staff.

- ii. Maintenance

- 1. E. Sunset to W. Sunset connection - AD mentioned that this path has been there since 2005 and is on the map and is not being maintained. It is a little over grown at one end and a little deteriorated at the other end. Staff has not had time to look into it yet. Zach would like to go walk it. AD sent a message to Zach and they are working on it.

- c. Update on planned schedule for Planning Commission and City Council review of pathways MPP update approval is scheduled for May 21st.

- 6. New Business

- a. Property Review

- i. 13902 Campo Vista Ln. (New Residence, File SD20-0022, APN 175-23-075) Many members walked this area. Town Council resolution 33-01 from June 7th, 2001 a previous owner had dedicated a 30ft right of way on both Fremont and Campo Vista sides. AD found previously PWC minutes that there is RROW above the cement wall on the neighboring property. We need to go back to staff to find the status of the previous easements that were given. Courtenay Corrigan as a member of the public mentioned that on the Campo Vista side that parking that the homeowner has graciously allowed is really needed by the school. JN mentioned that she walks this area regularly and a path on the Campo Vista side is not needed because traffic is lite. Zach believes the easement AD is talking about is the one that is recorded and it is the 30" RROW. ND moved that we request a future pathway along the fence on the Campo Vista side of the property and if that needs extra easement to accomplish then the easement should be requested. AD seconded. ( AD,

ND - yes BE, BM, JN, AB - no) Motion does not pass. No other motion was proposed on the Campo Vista side of the property. The PWC would like to see a pathway along the Fremont frontage. AD made a motion to ask the town to build a future path along the Fremont frontage and work with the owner and staff to determine best placement for the path, understanding that the bulk of the path should fall within the 30' road ROW but understanding that an additional easement may be required so that the path will fit comfortably over the terrain. BE seconded. (AD, BE, ND, AB -yes - BE, JN - no) The motion passes 4-2

- b. Fencing impact to pathways/PWC recommendation
  - i. 11871 Hilltop Dr. - This is being handled by the planning department and is not up for discussion by the PWC.
7. Old Business
  - a. PWC review of safety concern re: planned solid metal fencing next to path at 11871 Hilltop Dr. - See above 6b.
  - b. CIP Projects - no reports
    - i. La Paloma connections
    - ii. Altamont to Silent Hills Connection
    - iii. Missing Segments on Magdalena New suggestions
  - c. 5 Plan Year – Suggestions Running list. Fremont Road along the other side of the s curve.
8. Presentations from the Floor
  - a. Carol is thankful for the new pathway segment on Summerhill. Neighbors are happily using it.
9. Topics of Interest / Open Discussion
  - a. BE congratulated the Parks and Rec department for the scavenger hunt.
10. Agenda Topics for Next PWC Meeting - Native path spec and small project budget item
11. Reports from Other Meetings
  - a. VTA Meeting - none
  - b. City Council - none
  - c. Planning Commission - none
  - d. Fast Track - none
12. Pathway Promotion & Communications - none
13. Next Pathway 'Walk' (independently): June 20, 2020
14. Next Pathway Meeting: June 22, 2020
15. Adjournment