

Los Altos Hills Environmental Design and Protection Committee Meeting Minutes

Date: April 9, 2019

Location: Town Hall, Kitchen Area, 26379 Fremont Road, Los Altos Hills, CA 94022

Committee Members: Peter Brown (chair), Nancy Couperus, Carol Gottlieb, Wai Lee Wong, Birgitta Indaco, Buvana Dayanandan, Vijay Chawla

Associate Members: Neela Shuka, Sushil Kapoor

Council Liaison: Michelle Wu

1. Call to Order and Roll Call

>>**Attending:** Carol Gottlieb, Nancy Couperus, Peter Brown, Birgitta Indaco, Buvana Dayanandan, Hajime Murakami

+Michelle Wu

2. Presentations from the Floor

- a. Birgitta shared the demo of LED lighting and in terms of understanding lumens (amount of light), watts (power used) and Kelvins (color of the light). This was educational and informative. It showed the importance of having guidelines on lighting both inside (transmitting through glass) as well as outdoor lighting for landscaping and other safety lighting.
- b. Suzanne's departure and the impact on project approvals.
- c. Beautification of entrances.
- d. Underground Utility line (PG&E deadlines)
- e. Search criteria – Committees and the goals for rural setting. New residents oriented planning.
- f. Michelle brought up the inadequacy of the IT systems in LAH town and how it impacts tracking and issues regarding precedence. We talked about getting a bigger depository for our reports since we are using Rajiv Patel's DropBox account. Do get the committee its own DropBox account?

3. Future Committee Dates of Interest & Assignments

- a. EDPC Committee: Tuesday, May 14, 2019 @ 5:45 p.m.
- b. City Council: April 18, 2019 -Birgitta
- c. Planning Commission: May 2, 2019 @ 7PM - Carol
- d. Field Trips:
April 12 >> Carol, Birgitta, Peter
April 26 >> Carol, Peter, Haj, Buvana
May 10>> Carol, Vijay, Birgitta
- e. Fast Tracks/Site Development Meeting:

April 16 >> Birgitta and Carol

April 23 >> Haj

April 30 >> Carol and Buvana(tentative)

May 7 >> Vijay

May 14 >> Birgitta

4. Old Business

a. Tree Ordinance

>>Peter working on it and forwarding to Jeremy.

b. Fast Track Guide

>>Carol, Birgitta, and Vijay created a summary of fast track guide. Forwarded to planning commission.

c. Town Hall remodel

Area for staff, Fire circle Smaller recreation room Heritage home is spared. Grant program for historic. Kavitha aligned with taking out the office and use the current one in parks and rec. Native plant garden preservation- Open space committee has expressed interest.

d. Outdoor Lighting ordinance _ Lumens vs. Kelvins vs. Watts. Need for guidelines on max intensity for lighting. Specifics around Wall sconces, Pendant lights Motion sensors, timers etc.

>>. Carol, Birgitta, and Vijay will continue analysis on lighting. Birgitta presented a demo of lighting.

5. New Business

a. Feb 12, 2019 Minutes Approval

b. March 12, 2019 Minutes Approval

c. Fencing ordinance -Haj to take Carol's wording and rework it. And to be sent to Planning commission. Get feedback from open space. 5 foot setbacks

d. Wildlife corridors – Program 32- Wildlife migration map to be updated/ reviewed.

6. Review of Field Trips Reports (Review findings & provide members not on the Field Trip with detail information.)

March 15, 2019

a. 26925 Orchard Hill Lane - Landscape screening – Olive trees staying per contractor, Driveway changed. Lighting will impact neighbors. Question on planting in 10' Public Utility Easements

b. 12385 Deer Creek Lane- Landscape screening – this property is on the deer path, more landscaping screening required. 9' retaining wall needs softening.

c. 27355 Sherlock Road- Addition/remodel – Planning says in setback and no approval.

March 29, 2019

d. 12355, Stonebrook Dr.- New residence/ADU/Cabana – 3 acre parcel with lots of heritage oaks, new house is similar to original in stepping back, Cabana in the 30 to 40 ft setback

line, decrease lighting for cabana, driveway needs to be moved further up away from neighbor.

7. Review of Fast Tracks Meetings (Review findings & provide members not at meeting with outcome.)
 - a. March 19, 2019 - none
 - b. March 26, 2019 - none
 - c. April 2, 2019 - none
 - d. April 9, 2019 - none
8. Planning Commission Meeting Report April 4, 2019 - Discussion about ADUs(1200 Sq. Ft), 10 points
9. City Council Meeting Report March 21, 2019 – Appeal for property fencing – 3 ft easement area on 13685 La Paloma Rd. Revised fencing ordinance needed.
10. Adjournment